



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6831/1997/12	Licence file number:	
Licence holder name:	Shire of Collie		
Trading as:	Gibbs Road Class II Putrescible Landfill Site		
ACN:	633-00 150707859 ABN 80581297683		
Registered business address:			
Reporting period:	01 / 01 / 2021 to 31 / 12 / 2021		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>section C;</li><li>section D (if required); and</li><li>sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li></li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
62 – Solid Waste Depot	4973 Tonnes includes clean fill
64 – Class II or Class III putrescible landfill site	6360 Tonnes

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
National Pollution Inventory (NPI) report for 2020/2021 financial year available on request	N/A

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the license holder was non-compliant at a time during the reporting period.			
Condition no:	VARIOUS	Date(s) of non-compliance:	Friday 24 <sup>th</sup> September 2021
Details of non-compliance:			
<ol style="list-style-type: none"> <li>1. <b>Carry over from 2020</b> - Stockpile of Western Power poles (<b>G1</b>) – carried over from (previous licence).</li> <li>2. <b>Licence Condition 1</b> – The premises is accepting empty gas bottles other than liquefied petroleum gas and bottles larger than 20L or 20kg.</li> <li>3. <b>Licence Condition 1</b> – The premises is accepting and landfilling ammonium nitrate with residues bulk bags (hazardous waste) in the asbestos burial area.</li> <li>4. <b>Licence Condition 4</b> – Two groundwater monitoring bores are unserviceable (MW1A and MW1B).</li> <li>5. <b>Licence Condition 5</b> – Landfilling putrescible waste and inert waste type 1 outside Class II putrescible landfill area.</li> <li>6. <b>Licence Condition 5</b> - The Licence Holder is landfilling waste into the excavated pit in the south-eastern part of the Premises and the active cell outside of the landfilling area.</li> <li>7. <b>Licence Condition 5</b> - Hazardous Waste is being stored outside of self-bunded containers.</li> <li>8. <b>Licence Condition 14</b> – Waste Oil spills surrounding the waste oil storage tank and have not been cleaned up.</li> <li>9. <b>Licence Condition 27</b> – Premises asbestos register did not contain the information required by licence condition 27.</li> </ol>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
<ol style="list-style-type: none"> <li>1. Possible soil contamination, test results have been forwarded to DWER previously.</li> <li>2. Low fire risk due to incorrect storage facility.</li> <li>3. Low risk of fire due to incorrect storage.</li> <li>4. Failure to gather ground water samples – potential contamination of soil/ground water as not monitored in a timely manner.</li> <li>5. Potential to contaminate to soil and ground/surface water.</li> <li>6. Potential to contaminate to soil and ground/surface water.</li> <li>7. Potential to contaminate to soil and ground/surface water.</li> <li>8. Potential to contaminate to soil and ground/surface water.</li> <li>9. No accurate record of who have has brought in asbestos. Which may impede source tracing.</li> </ol>			
Cause (or suspected cause) of non-compliance:			
<ol style="list-style-type: none"> <li>1. Stockpiling of poles received approximately 5 years ago.</li> <li>2. Failure to communicate with the public that larger than 20L or 20kg need to be returned to local business/business's in town that are the accepting agency.</li> <li>3. Failure to check loads correctly and reject incoming loads.</li> <li>4. Failure to have bores serviced.</li> <li>5. Miscommunication between Management and Staff at Facility.</li> <li>6. Miscommunication between Management and Staff at Facility.</li> <li>7. Hazardous Waste not checked regularly to ensure all items are placed on bunded area.</li> <li>8. Failure to clean up oil spills.</li> <li>9. Failure to keep asbestos register up-to-date.</li> </ol>			

**Section E – Details of non-compliance with licence condition**

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

1. Western Power Poles removed by original contractor.
2. Waste Transfer Station staff re-trained on licencing requirements in regard to what is accepted and what isn't accepted.
3. Waste Transfer Station staff re-trained on licencing requirements in regard to what is accepted and what isn't accepted.
4. Out of service groundwater monitoring bores repaired.
5. Waste Transfer Station staff re-trained on licencing requirements in regard to what is accepted and what isn't accepted.
6. Waste Transfer Station staff re-trained on licencing requirements in regard to what is accepted and what isn't accepted.
7. Waste Transfer Station staff re-trained on licencing requirements in regard to what is accepted and what isn't accepted.
8. Waste Transfer Station staff re-trained on licencing requirements in correct disposal of oil and cleanup methods of spills.
9. Asbestos Register amended to include required information as per licence.

Was this non-compliance previously reported to DWER?

Yes, and

Reported to DWER verbally

Date:

Reported to DWER in writing

Date:

**Section F – Declaration**

I / declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		30 <sup>th</sup> March 2022	Date:
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.