



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Once completed, please submit this form either via email to info-der@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 33 Cloisters Square
PERTH WA 6850

Section A – Licence Details

Licence number:	L6806/1997/8	Licence file number:	DER2014/000525-1
Licence holder:	Shire of Ashburton		
Trading as:	Paraburdoo Waste Disposal Site		
ACN:	4550 307 007		
Registered address:	120 Beasley Road being Lot 35 on Plan 241590 Paraburdoo WA 6754		
Reporting period:	01/01/2020 to 31/12/2020		

Section B – Statement of Compliance with Licence Conditions

Did you comply with all of your licence conditions during the reporting period?
(please tick the appropriate box)

- Yes – please complete:
- section C;
 - section D if required; and
 - sign the declaration in Section F.
- No – please complete:
- section C;
 - section D if required;
 - section E; and
 - sign the declaration at Section F.

Section C – Statement of Actual Production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Production Quantity
Category 57 and 64	Refer to table 3.1 in the AER (1 Jan – 31 Dec 20)

Section D – Statement of Actual Part 2 Waste Discharge Quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
N/A	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Condition 1.3.5 and 1.3.8	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
On occasions waste was not covered as soon as possible after it was discharged and later than the end of the working day (Licence condition 1.3.5). This results in the possibility of windblown waste escaping from the premises contrary to Licence condition 1.3.8			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No complaints regarding emissions from site were received by the Shire. Any windblown waste that may have escaped the premises is collected as part of the weekly litter collection duties for the site.			
Cause (or suspected cause) of non-compliance:			
The landfill is open to the public Tuesday to Sunday. On the Sunday the site only has a gate attendant. As such any putrescible waste deposited on site is unable to be covered in accordance with licence conditions.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire will review its options in regards operational management of the landfill to ensure licence conditions can be appropriately met at all times			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: via 2019 AACR	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Condition 1.3.7	Date(s) of non-compliance:	1/1/2020 – 31/12/2020
Details of non-compliance:			
On occasion windblown rubbish was not checked and removed on a weekly basis.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is believed to be no environmental impact regarding the non-compliance. No complaints regarding emissions from the site have been received by the Shire.			
Cause (or suspected cause) of non-compliance:			
The landfill is open to the public Tuesday to Saturday, and occasionally on a Sunday subject to staff availability. At times however the site has been opened on Sunday with only a gate attendant in site. As such any waste deposited on site may at times become windblown.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire will review its options in regard to operational requirements to ensure licence conditions can be appropriately met at all times.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: (via 2018 AACR)	

Section F – Declaration

<p>I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.</p> <p>I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.</p>	
Signature ² :	Signature:
Name: (printed)	Name: (printed)
Position:	Position:
Date:	Date:
Seal (if signing under seal):	

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.