



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence details

Licence number:	L6989/1997/13	Licence file number:	2013/003284
Licence holder name:	Shire of Augusta Margaret River		
Trading as:	Shire of Augusta Margaret River		
ACN:			
Registered business address:	41 Wallcliffe Road, Margaret River, WA, 6285		
Reporting period:	01 / 01 / 2019 to 31 / 12 / 2019		

### Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

- Yes – please complete:
- section C;
  - section D (if required); and
  - sign the declaration in Section F.

- No – please complete:
- section C;
  - section D (if required);
  - section E; and
  - sign the declaration in Section F.

### Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity

### Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity



Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.5(a)	Date(s) of non-compliance:	19 – 20 March 2019
Details of non-compliance:			
A targeted inspection of the Davis Road Putrescible Landfill by DWER resulted in the Davis Road Putrescible Landfill being non-compliant with condition 1.2.5(a) – tipping face larger than 2m in vertical height.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The tipping face was in excess of the allowable area prescribed within the licence conditions.			
Cause (or suspected cause) of non-compliance:			
<p>The Shire submitted a licence amendment for approval to construct a new waste cell and leachate collection pond at the end of 2018. Requests for additional information from DWER extended the evaluation process beyond a reasonable timeframe that could allow construction to be undertaken prior to the onset of winter. This directly affected landfill operations and necessitated the shire to consider all options to place waste inside the available airspace of its licensed disposal area.</p> <p>At the time of inspection, tipping operations were in the process of being relocating from the south-east corner off the spine. Waste had been placed from the top of spine to a maximum 30 meter run on a 1:3 gradient towards the toe in Cell 2. It was necessary to load this face which would later be integrated with the proposed new Cell 3 to its full potential due to the delays experienced.</p> <p>Operations were re-established off the spine and to the north-eastern side with waste placed in layers to a finished gradient. It is our consideration that neither of these faces had an active face of more than 2 meters however over the length of the batter it was perceived and determined that it was non-compliant and did not meet licence requirements.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Operators were re-trained and familiarized with the conditions relating to vertical tipping face height requirement. Operators are now aware of the requirement – no further non-compliance has been observed or recorded. Subsequent written and photographic evidence provided to DWER post inspection, resulted in DWER being satisfied that the condition was being complied with effective 10 June 2019.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.5(c)	Date(s) of non-compliance:	19 – 20 March 2019
Details of non-compliance:			
A targeted inspection of the Davis Road Putrescible Landfill by DWER resulted in the Davis Road Putrescible Landfill being non-compliant with condition 1.2.5(c) – Putrescible Waste (non-green waste) was not being covered by the end of the working day.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Putrescible waste was left exposed at the end of the working day.			
Cause (or suspected cause) of non-compliance:			
At the time of the inspection, waste was unable to be sufficiently covered due work flow processing causing putrescible waste to be received close to end of business hours and reducing the available working time necessary to cover waste.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Operators were re-trained and familiarized with the conditions relating to daily cover requirement. Internal work processes have been reviewed and revised such that daily covering of waste material can be effected before end of day operations as a matter of priority.  Subsequent written and photographic evidence provided to DWER post inspection, resulted in DWER being satisfied that the condition was being complied with effective 10 June 2019.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	



Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.6	Date(s) of non-compliance:	19 – 20 March 2019
Details of non-compliance:			
A targeted inspection of the Davis Road Putrescible Landfill by DWER resulted in the Davis Road Putrescible Landfill being non-compliant with condition 1.2.6 – 150mm of cover was not being applied to putrescible waste (non-green waste) deposited.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Putrescible waste was not effectively covered.			
Cause (or suspected cause) of non-compliance:			
The machinery used as a dedicated piece of plant utilised for end of day cover, was out of service due to unscheduled off site repairing. This directly affected the Shire's efforts to effectively cover the waste with an alternative wheel loader.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Operators were re-trained and familiarized with the conditions relating to depth of daily cover requirement. Internal work processes have been reviewed and revised such that daily covering of waste material can be effected to sufficient depth before end of day operations as a matter of priority.  Subsequent written and photographic evidence provided to DWER post inspection, resulted in DWER being satisfied that the condition was being complied with effective 10 June 2019.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.7	Date(s) of non-compliance:	19 – 20 March 2019
Details of non-compliance:			
A targeted inspection of the Davis Road Putrescible Landfill by DWER resulted in the Davis Road Putrescible Landfill being non-compliant with condition 1.2.7 – A section of the security fencing adjacent the entry booth that had been cut (to force illegal entry), had not been repaired.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The Davis Road Putrescible Landfill was not under effective security, and measures to secure the site was left open to illegal forced entry.			
Cause (or suspected cause) of non-compliance:			
A section of fencing had been removed in readiness for the construction of Cell 3, however timeliness for approvals had caused non-compliance as the fencing had not been replaced.  Timeliness of repairs had caused non-compliance.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Fencing was repaired and CCTV surveillance has improved security. Internal work practices regarding timeliness of repairs has been improved to reduce potential of future non-compliances.  Subsequent written and photographic evidence provided to DWER post inspection, resulted in DWER being satisfied that the condition was being complied with effective 10 June 2019.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	





Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.4	Date(s) of non-compliance:	19 – 20 March 2019
Details of non-compliance:			
<p>A targeted inspection of the Davis Road Putrescible Landfill by DWER resulted in the Davis Road Putrescible Landfill being non-compliant with condition 1.2.4 – permeability of the leachate evaporation ponds and storage sump were not to <math>&lt;1 \times 10^{-9} \text{m/s}</math> required. It was noted that the licence at the time was being reviewed, acknowledging that a new leachate pond was to be constructed, and the three existing leachate evaporation ponds were to be decommissioned.</p>			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p><b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>Permeability of the three existing leachate evaporation ponds were ineffective, and likely would not contain the required in-flow as a result of a storm event.</p>			
Cause (or suspected cause) of non-compliance:			
<p>Permeability of the three existing leachate evaporation ponds was not measured.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>Noting that the three existing leachate evaporation ponds were to be decommissioned following the commissioning of a new leachate pond, and the licence conditions were being reviewed by DWER, DWER considered that the findings of this inspection will be used to inform DWER's review process.</p> <p>As of 10 June 2019, DWER considered the inspection closed.</p>			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)	Chris Yates	Name: (printed)	Stephanie Addison-Brown
Position:	Manager Waste and Health	Position:	Chief Executive Officer
Date:	27/02/2020	Date:	27/02/2020
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.