



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence details

Licence number:	L7011/1997/11	Licence file number:	L149/97
Licence holder name:	Shire of Victoria Plains		
Trading as:	Shire of Victoria Plains		
ACN:	94006554961		
Registered business address:	28 Cavell Street, Calingiri, WA 6569		
Reporting period:	1/07/2018/ / to 30/06/2019		

### Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

- ☐ Yes – please complete:
- section C;
  - section D (if required); and
  - sign the declaration in Section F.
- ☒ No – please complete:
- section C;
  - section D (if required);
  - section E; and
  - sign the declaration in Section F.

### Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
Class 111(Prescribed Premises Category 64) Putrescible Landfill	Less than 500 tonnes

### Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity
Class 111(Prescribed Premises Category 64) Putrescible Landfill	Does not apply


Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4A	Date(s) of non-compliance:	June 2018
Details of non-compliance:			
Waste in tipping area not covered monthly			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No impact as waste is dumped in a hole and whilst it was not covered with sand it was pushed up by a machine and no sign of wind blown rubbish.			
Cause (or suspected cause) of non-compliance:			
Possible mis-communication with plant operator			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Advised works manager			
Was this non-compliance previously reported to DWER? No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date:    /    /	
<input type="checkbox"/> Reported to DWER in writing		Date:    /    /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	8	Date(s) of non-compliance:	2018/19
Details of non-compliance:			
Fence no completely around the landfill site			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No sign of entry to the site other than the front gate			
Cause (or suspected cause) of non-compliance:			
Trees and high vegetation made it difficult to build fence. Track is no available for a fence			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Council will be made aware of issue though a monthly briefing session			
Was this non-compliance previously reported to DWER? No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date:    /    /	
<input type="checkbox"/> Reported to DWER in writing		Date:    /    /	

## Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	GLENDIA TEEDE
Position:		Position:	CHIEF EXECUTIVE OFFICER
Date:		Date:	28.08.19.
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.