



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Once completed, please submit this form either via email to info-der@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence Details			
Licence number:	L7120/1997/12	Licence file number:	DER2013/001432-1
Licence holder:	City of Busselton		
Trading as:			
ABN:	87 285 608 991		
Registered address:	2 Southern Drive BUSSELTON WA 6280		
Reporting period:	1 / 1 / 2020 to 31 / 12 / 2020		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D if required; and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D if required;• section E; and• sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
61A - Solid waste facility: premises (other than premises within category 67A) on which solid waste produced on other premises is stored, reprocessed, treated, or discharged onto land	0 tonnes
62 - Solid waste depot: premises on which waste is stored or sorted pending final disposal or re-use	13,998 tonnes

Section D – Statement of Actual Part 2 Waste Discharge Quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity

Section E – Details of Non-Compliance with Licence Condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	1	Date(s) of non-compliance:	31/12/2020
Details of non-compliance:			
<p>The Quantity Limit specified in Table 1 for the combined total of Inert Waste Type 2, Putrescible waste and Hazardous waste was exceeded. The permitted total is 5,000 tonnes per year, but the total amount received during 2020 was approximately 13,128 tonnes. It should be noted that only 9,249 tonnes was putrescible waste destined for landfill; the remainder was either household hazardous waste or recyclables.</p>			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>There was no environmental impact of the non-compliance. All waste was contained and managed in accordance with the measures listed in the licence.</p>			
Cause (or suspected cause) of non-compliance:			
<p>City of Busselton now uses the transfer station as an aggregation point for kerbside waste collected in Busselton. This material was previously transported directly to Dunsborough landfill. Now, part is disposed at Dunsborough landfill, while the majority is compacted and transferred to Dardanup for landfill disposal. City of Busselton has not amended its licence to account for the operational change that means an increased amount of waste received at the site.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>City of Busselton will make an application to increase the licensed amount for the site.</p>			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.