



## Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Section A – Licence Details			
Licence number:	L8948/2016/1	Licence file number:	DER2016/000017
Licence holder:	Roy Hill Infrastructure Pty Ltd		
Trading as:	Roy Hill Infrastructure Pty Ltd		
ACN:	130 249 633		
Registered address:	28-42 Ventnor Ave, WEST PERTH WA 6005		
Reporting period:	1 January 2020 to 31 December 2020		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D if required; and</li><li>• sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D if required;</li><li>• section E; and</li><li>• sign the declaration at Section F.</li></ul>

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
73	3,256 cubic metres in capacity

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
85	2.7 cubic metres overall daily average during annual period

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2.2.2	Date(s) of non-compliance:	19/02/2020
Details of non-compliance:			
The BFSF Oily Water Separator exceeded the licence limit (15mg/l) for TRH on 19/02/2020 with a result of 20 mg/l.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact occurred due to the non-compliance as soil sampling results undertaken on 06/08/2020 confirmed low levels of TRH to environment was below the limit of reporting and therefore below commercial and industrial limits outlined in the National Environment Protection (Assessment of Site Contamination) Measure 1999 (As amended May 2013).			
Cause (or suspected cause) of non-compliance:			
It was identified that upon maintenance of the OWS, the clean out of the discharge chamber was not conducted effectively to remove sludge in the bottom of the tank. Following clean out, the OWS was not filled with clean water and sampling occurred when the water levels were low and consequently contamination was identified in the sample taken.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Updating maintenance programme of OWS to include regular clean out of sump, in ground tanks and Puraceptor by licenced Contractor. Visual inspection to be completed by maintenance staff to confirm no residue of potential hydrocarbons prior to clean water being added to the system. Updating maintenance programme to ensure system checks and identified faults/repairs are carried out in timely manner.			
Was this non-compliance previously reported to DER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DER verbally	Date: / /		
<input type="checkbox"/> Reported to DER in writing	Date: / /		



Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4.3.1	Date(s) of non-compliance:	19/02/2020
Details of non-compliance:			
N1 form was not submitted by 5 pm 20/02/2020 after the breach on 19/02/2020 of the licence limit at the BFSF OWS.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact due to non-compliance of this condition.			
Cause (or suspected cause) of non-compliance:			
Oversight in complying with notification requirements from the licence.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Procedures and guidelines updated to include reporting of exceedances to relevant authorities as well as to ensure sampling of OWS/discharge point is undertaken immediately after exceedance and to investigate any environmental impacts.			
Was this non-compliance previously reported to DER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DER verbally	Date: / /		
<input type="checkbox"/> Reported to DER in writing	Date: / /		

**Section F – Declaration**

I/We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>. I/We consent to the Annual Audit Compliance Report being published on the Department of Environment Regulation’s (DER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.