

Good afternoon,

I have reviewed the newly developed Works Approval/Licence Application form and associated guideline open for consultation until 13 November 2015 and have the following feedback:

- Attachment 5 – The guidance document requests that where a company has previously had a licence or works approval non-compliance - ‘each Director must complete Section 5 as an individual and include their previous history as directors of other companies’. This seems to be a very onerous process for a company which may have had only a minor technical non-compliance.
- Attachment 8 – Assessment Framework – The Guidance Statements for Assessment framework are yet to be released therefore completing the application form without the guidance document is not possible.
- Primary, Secondary and Contributory Activities – There is no provision within the Application form for these activities, it is not clear how these activities will be assessed.
- The attached flow chart showing the assessment process does not include a public notification period, was this intentional or is there no longer a need to publically notify all works approvals and licence amendments?

Kind regards

Matt

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