



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L4476/1984/12	Licence file number:	
Licence holder name:	Fremantle Port Authority		
Trading as:	Fremantle Ports		
ACN:	78 178 229 472		
Registered business address:	1 Cliff Street Fremantle		
Reporting period:	01/07/2024	to	30/06/2025

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input checked="" type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required); and</li><li>• sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required);</li><li>• section E; and</li><li>• sign the declaration in Section F.</li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 58 & 58A	1,474,887 tonnes

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	N/A

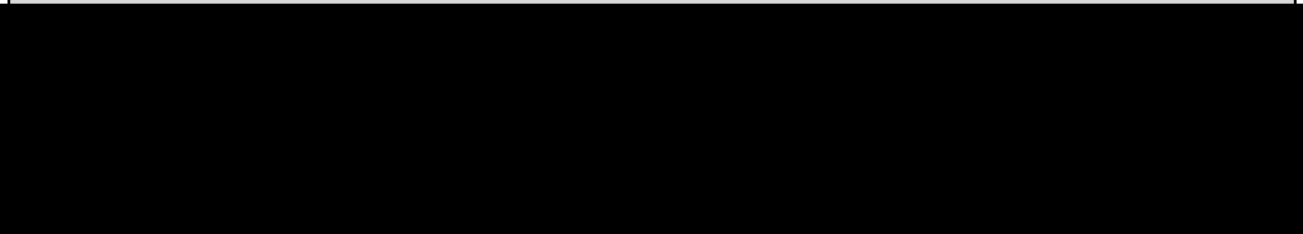
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	18	Date(s) of non-compliance:	29 August 2025
Details of non-compliance:			
As part of the 2025 Cockburn Sound marine monitoring, bottom water quality samples were not analysed for Total Suspended Solids (TSS) and Dissolved Organic Carbon (DOC) in the prescribed period from 1 January to 31 March 2025. Whilst DOC and TSS were collected and analysed in surface water samples in the prescribed period, the collection and analysis of DOC and TSS from bottom water samples were accidentally excluded by Fremantle Ports' marine consultant, O2 Marine.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Dissolved organic carbon (DOC) and total suspended solids (TSS) were not analysed at the KBJ1, KBJ2 and KBJ3 bottom water sampling locations as required by Condition 4.			
There was no actual environmental impact as a result of the samples not being taken.			
Cause (or suspected cause) of non-compliance:			
In 2025, O2 Marine did not collect bottom water quality samples for DOC or TSS analysis as the parameters were not recorded in their field sampling sheet nor were bottom water sample containers for DOC and TSS provided to their field technicians to collect and provide to the laboratory for analysis. On 23 February 2024, DWER issued Fremantle Ports with a letter outlining a partial non-compliance of Condition 4 of L4476/1984/12 relating to the Cockburn Sound Monitoring Report submitted by Fremantle Ports on 24 August 2023. During the 2024 Cockburn Sound marine monitoring, all samples were collected and analysed in accordance with the specified condition requirements and were included in the 2024 Cockburn Sound Monitoring Report. In consideration of this partial non-compliance Fremantle Ports ensured all parameters were included in the 2025 Cockburn Sound marine monitoring project documentation. Even though samples were collected and analysed in the 2024 Cockburn Sound marine monitoring by O2 Marine and the parameters were included in the 2025 project documentation, the electronic templates for the field sampling sheet and chain of custody (COC) were not updated by O2 Marine.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
O2 Marine advised Fremantle Ports of the omission on 15 May 2025 and in response collected bottom water samples from KB1, KB2 and KB3 on 6 June 2025 for TSS and DOC analysis. The monitoring results have been included in the 2025 Cockburn Sound Monitoring Report that will be submitted to Department of Water and Environmental Regulation (DWER) by 30 September 2025.			
In response to this incident, O2 marine have updated their field sampling sheet and COC templates to include TSS and DOC parameters for bottom water quality samples and have updated their internal processes to cross-check field sampling sheets and COCs with project documentation. Fremantle Ports have requested O2 marine include field sampling sheets and COC forms in future year's project documentation to ensure Fremantle Ports can review and verify that all Cockburn Sound marine monitoring parameters are included and collected in the field.			

Section E – Details of non-compliance with licence condition	
Was this non-compliance previously reported to DWER?	
<input checked="" type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 29 August 2025

**Section F – Declaration**

I declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.



Date:	21/08/2025	Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.