



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence Details			
Licence number:	L5954/1991/12	Licence file number:	DER2014/001048-1
Licence holder:	Water Corporation		
Trading as:	Kalbarri Water Resource Recovery Facility		
ABN:	28 003 434 917		
Registered address:	629 Newcastle Street, LEEDERVILLE, WA 6007		
Reporting period:	01 / 07 / 2024 to 30 / 06 / 2025		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
☐ Yes – please complete: - section C; - section D if required; and - sign the declaration in Section F.
☒ No – please complete: - section C; - section D if required; - section E; and - sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
54	381 m ³ /day

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
Not Applicable	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4 (d)	Date(s) of non-compliance:	02/05/2024 & 14/01/2025
Details of non-compliance:			
<i>Condition 4: The licence holder must manage all wastewater treatment and infiltration ponds such that;</i> <i>(d) the integrity of the containment infrastructure is maintained;</i> Excessive erosion present in the corner of Pond 1A. A small portion of rip rap material has fallen away exposing the pond wall.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. No environmental impact has currently been detected. However, if not rectified erosion could worsen and impact on the structural integrity of the pond and pond liner which may cause seepage and/or asset failure.			
Cause (or suspected cause) of non-compliance:			
Embankment has eroded over time due to climatic factors.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Investigation and project planning is underway and awaiting prioritisation for funding.			
Was this non-compliance previously reported to DER?			
☒ Yes, and ☐ No			
☐ Reported to DER verbally		Date: / /	
☒ Reported to DER in writing		Date: 01/10/2024	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	13 (Table 5)	Date(s) of non-compliance:	30/06/2024
Details of non-compliance:			
<i>Condition 13 (Table 5): The Licence Holder must undertake the monitoring in Table 5 according to the specifications in that table.</i> On review of monitoring for reporting period against licence conditions it was determined that parameters were absent from monitoring undertaken during the period. a) Final Effluent: No samples taken for Chlorine during reporting period and <i>E. coli</i> samples not taken until December 2024 onwards. b) Post Chlorination: No samples taken for Nitrate-Ammonium and Nitrate-Ammonium until December 2024. A quarterly sample was missed for April 2025 (BOD, E. Coli, SS TDS, TN & TP).			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact has been suspected as other test results remain within in normal parameters.			
Cause (or suspected cause) of non-compliance:			
Incorrect sampling program was inputted to internal system.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Sampling program has been updated to include correct parameters for the FY.			
Was this non-compliance previously reported to DER?			
☒ Yes, and ☐ No			
☐ Reported to DER verbally		Date: / /	
☒ Reported to DER in writing		Date: 01/10/2024	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1 (c) (Table 1)	Date(s) of non-compliance:	30/04/2025
Details of non-compliance:			
<i>Condition The Licence Holder must only allow waste to be accepted on to the Premises if:</i> <i>(c) it meets any specification listed in Table 1.</i> K130 from Water Corporation's reticulated sewer system was tankered and discharged into Kalbarri WRRF.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact has been suspected.			
Cause (or suspected cause) of non-compliance:			
Cleaning of sewer pump stations resulted in K130 having to be tankered into WRRF.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
A licence amendment will be sought to bring licence in line with other premises where this practice is allowable under conditions.			
Was this non-compliance previously reported to DER?			
☒ Yes, and ☐ No			
Reported to DER verbally		Date: / /	
☒ Reported to DER in writing		Date: 01/10/2024	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	14 (Table 6)	Date(s) of non-compliance:	30/06/2025
Details of non-compliance:			
<i>Condition 14 The Licence Holder must undertake the monitoring in Table 6 according to the specifications in that table:</i> <i>14 (Table 6) Volumetric Flow Rate (Cumulative) - Monthly</i> Inflow meter not reading correctly during FY2024-25.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact has been suspected.			
Cause (or suspected cause) of non-compliance:			
Fault with inflow meter			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The inflow meter is awaiting repair and a water balance was used to calculate the inflows for FY2024-25.			
Was this non-compliance previously reported to DER?			
☒ Yes, and ☐ No			
Reported to DER verbally		Date: / /	
☒ Reported to DER in writing		Date: 01/10/2025	

Section F – Declaration

I/We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹. I/We consent to the Annual Audit Compliance Report being published on the Department of Environment Regulation's (DER) website.

	Signature:	
	Name: (printed)	
	Position:	
	Date:	

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.