



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L5961/1991/12	Licence file number:	DER2014/001269
Licence holder name:	Water Corporation		
Trading as:	Geraldton No.2 Wastewater Resource Recovery Facility		
ABN:	28 003 434 917		
Registered business address:	629 Newcastle Street, LEEDERVILLE, WA 600		
Reporting period:	01/07/2024 to 30/06/2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
☐ Yes – please complete: - section C; - section D (if required); and - sign the declaration in Section F.
☒ No – please complete: - section C; - section D (if required); - section E; and - sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
54	1,919 m ³ m ³ /day

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	5 (Table 3)	Date(s) of non-compliance:	08/03/2019, 01/05/2024 & 05/12/2024
Details of non-compliance:			
<i>Condition 5 (Table 3) The licence holder must ensure that wastewater and sewage sludge is only stored and/or treated within vessels or compounds provided with the infrastructure detailed in Table 3. Inlet Works - Stored in a sealed bin which is surrounded by a bunded hardstand area which returns sludge leachate to the start of the treatment process.</i> On environmental inspection it was determined that the inlet screenings bin and hardstand area did not meet the requirements specified by the licence. Although the bin is partially sealed by a shade cloth it is not classified as sealed. Non-compliance was initially raised in 2019 however, incident was incorrectly closed out and was not picked up in subsequent years. Issue was further raised by DWER during October 2024 Audit.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No impact has been detected. However, there is an increased risk of rags escaping containment.			
Cause (or suspected cause) of non-compliance:			
Contractor did not provide an adequate bin for storage of screenings.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Contractor was contacted on 12 May 2025 to explore obtaining a satisfactory bin design to be compliant with the conditions. Response was positive and new bin is pending approval from Operational team. Further improvements are to be confirmed with potential auger downspout and aluminium cover. Photographic evidence to be provided Q1 FY 2025-26. Hardstand area non-compliance is awaiting prioritisation for investigation and funding.			
Was this non-compliance previously reported to DWER?			
☒ Yes, and ☐ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 29/08/2019	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	15	Date(s) of non-compliance:	17/09/2024, 14/03/2025 & 30/06/2025
Details of non-compliance:			
<i>Condition 15 The licence holder must undertake the monitoring in Table 7 according to the specifications in that table and record and investigate results that do not meet any limit specified.</i> (i) <i>E. coli</i> limit of <1,000 cfu/100ml was exceeded for ground monitoring bores 3/94, 4/17 and 9/94. (ii) Decommissioned bores 5/94 and 10/94 remain on licence and were not sampled during FY 2024/25.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact has been detected from this non-compliance.			
Cause (or suspected cause) of non-compliance:			
(i) Sampling procedure error.			
(ii) Licence amendment to include new bores (1/23 & 2/22) has not been completed.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
(i) Bores were resampled and <i>E. coli</i> results within acceptable ranges. (ii) Licence amendment had been submitted to DWER on 8 November 2024 to include bores 2/22 and 1/23. However, DWER response on 14 February 2025 stated that the amendment is on hold until conditions 16-18 can be closed out. A new licence amendment is set to be submitted in early Q2 FY 2025-26 once further information requirements are obtained.			
Was this non-compliance previously reported to DWER?			
☐ Yes, and ☒ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 01/10/2025	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1	Date(s) of non-compliance:	07/10/2024
Details of non-compliance:			
<i>Condition 1 The licence holder must maintain all production bores, monitoring bores, flow meters and sampling points at the premises to enable their operation in accordance with design specifications.</i> Decommissioned bores 5/94 and 10/94 remain on licence and were not sampled during FY 2024/25.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. No environmental impact has been detected from this non-compliance.			
Cause (or suspected cause) of non-compliance:			
Licence amendment to include new bores (1/23 & 2/22) has not been completed.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Licence amendment had been submitted to DWER on 8 November 2024 to include bores 2/22 and 1/23. However, DWER response on 14 February 2025 stated that the amendment is on hold until conditions 16-18 can be closed out. A new licence amendment is set to be submitted in early Q2 FY 2025-26 once further information requirements are obtained.			
Was this non-compliance previously reported to DWER?			
☐ Yes, and ☒ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 01/10/2025	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	11 & 12	Date(s) of non-compliance:	07/10/2024
Details of non-compliance:			
<i>Condition 11 The licence holder must ensure that all monitoring equipment used on the Premises to comply with the conditions of this Licence is calibrated in accordance with the manufacturer's specifications.</i> <i>Condition 12 The licence holder must, where the requirements for calibration cannot be practicably met, or a discrepancy exists in the interpretation of the requirements, bring these issues to the attention of the CEO accompanied with a report comprising details of any modifications to the methods.</i> Following DWERs audit at Geraldton No.2 WRRF on 7 October 2024, Water Corporation was unable to provide calibration documentation for the inflow meter present at the WRRF.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact has been detected from this non-compliance.			
Cause (or suspected cause) of non-compliance:			
While searching Water Corporation electronic records for calibration certificates it was identified that the inlet magflow meter at Geraldton No.2 WRRF did not have an active maintenance plan for cyclic magflow meter verification.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Response to DWER provided on 29/05/2025: Water Corporation have rectified this issue and included the inflow meter within a maintenance plan with verification set to take place in September 2025 via annual contract. With certificate to be provided to DWER following completion of works. Water Corporation is currently unable to calibrate this make/model of magflow meter, and a third party is required to undertake the works.			
Was this non-compliance previously reported to DWER?			
☒ Yes, and ☐ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 29/05/2025	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	16, 17 & 18	Date(s) of non-compliance:	18/06/2021
Details of non-compliance:			
These non-compliances were identified through an internal audit. Three (3) conditions relate to the submission of a triennial review of the ambient groundwater monitoring data to validate the 'Rockwater Report 2010' modelling data, as submitted for the new infiltration ponds. Report due 25 February 2020. The validation report was not submitted to DWER by the 25th February 2020. What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. There is no actual or suspected environmental impact of the non-compliance.			
Cause (or suspected cause) of non-compliance:			
The validation report was not submitted due to the ongoing nature of contaminated sites investigations which were necessary to expand the ambient groundwater quality network.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Contaminated sites investigations have been undertaken between 2020-2024 which have expanded the ambient groundwater monitoring network and improved the quantitative assessment of ambient groundwater quality. Licence amendment had been submitted to DWER on 8 November 2024. However, DWER response on 14 February 2025 stated that the amendment is on hold until conditions 16-18 can be closed out. A new licence amendment is set to be submitted in early Q2 FY 2025-26 once further information requirements are obtained.			
Was this non-compliance previously reported to DWER?			
☒ Yes, and ☐ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 01/09/2023	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	6 (c)	Date(s) of non-compliance:	05/12/2024
Details of non-compliance:			
<i>Condition 6 The licence holder must manage the wastewater treatment ponds such that:</i> <i>(c) vegetation and floating debris (emergent or otherwise) is prevented from encroaching onto pond surfaces or inner pond embankments.</i> Weeds were identified on the embankments of Infiltration Pond 1.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact is suspected from this non-compliance.			
Cause (or suspected cause) of non-compliance:			
Operations had difficulty controlling vegetation type at the site using normal methods.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Vegetation management actions undertaken at Infiltration Pond 1.			
Was this non-compliance previously reported to DWER?			
☐ Yes, and ☒ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 01/10/2025	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature:

Name: (printed)

Position:

Date:

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.