



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6004/1992/13	Licence file number:	2011/007522-1
Licence holder name:	Water Corporation		
Trading as:	Collie Water Resource Recovery Facility		
ABN:	28 003 434 917		
Registered business address:	629 Newcastle Street, LEEDERVILLE, WA 600		
Reporting period:	01/07/2024 to 30/06/2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
☐ Yes – please complete: - section C; - section D (if required); and - sign the declaration in Section F.
☒ No – please complete: - section C; - section D (if required); - section E; and - sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
54	1527 m ³ /day (see details in Annual Environmental Report)

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	5c	Date(s) of non-compliance:	5 March 2025
Details of non-compliance:			
Condition 5c requires “the Licensee shall manage the licence holder must manage the effluent infiltration channel(s) such that:... zones of permanent/semi-permanent water (upper reaches of the channel – as defined in Schedule 1) should be kept clear of vegetation to minimise potential for mosquito breeding..” An internal audit on 5th February 2025 found: (a) Weeds to be present along the upper reaches of the infiltration swales and (b) the infiltration swales are in need of weed management (weed spraying and removal).			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. Vegetation creates a protected habitat for mosquito breeding, and if allowed to continue to grow will likely contribute to the spread of weeds on the pond embankments via seed dispersal.			
Cause (or suspected cause) of non-compliance:			
Routine vegetation maintenance is being undertaken at the site however quick prolific regrowth of vegetation/weeds during the summer months.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Vegetation control (chemical spraying and slashing) has been completed to remove weeds and prevent regrowth.			
Was this non-compliance previously reported to DWER?			
☐ Yes, and ☒ No			
☐ Reported to DWER verbally		Date: / /	

Section E – Details of non-compliance with licence condition	
☐ Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	5d	Date(s) of non-compliance:	5 March 2025
Details of non-compliance:			
Condition 5d requires “the Licensee shall manage the licence holder must manage the effluent infiltration channel(s) such that:... sludges are removed from the base of the channel to maintain the infiltration performance; An internal audit on 5th February 2025 found: (a) Sludge to be present along the upper reaches of the infiltration swales and (b) the infiltration swales are in need of sludge removal.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact from the non-compliance.			
Cause (or suspected cause) of non-compliance:			
Routine sludge maintenance was not being undertaken at the required frequency.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Desludging of the impacted swales has been undertaken and maintenance schedule reviewed to increase frequency of sludge removal.			

Section E – Details of non-compliance with licence condition	
Was this non-compliance previously reported to DWER?	
☐ Yes, and ☒ No	
☐ Reported to DWER verbally	Date: / /
☐ Reported to DWER in writing	Date: / /

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹. I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.			
Signature ² :			
Name: (printed)			
Position:			
Date:	3 September 2025	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.