



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L61010	Licence file number:	1989/13
Licence holder name:	PRIME MEAT PROCESSORS PTY LTD		
Trading as:	AVON VALLEY BEEF		
ACN:	618 734 875		
Registered business address:	PARAGON CONSULTANTS 1 ST FLOOR 160 STIRLING HIGHWAY NEDLANDS WA 6009		
Reporting period:	01 /09 / 23 to 31 /08 / 24		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
CATEGORY 15: ABATTOIR	7584 TONNES LIVEWEIGHT
CATEGORY 83 FELLMONGERING	103495 SKINS

Section D – Statement of actual Part 2 waste discharge quantity			
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category		Actual Part 2 waste discharge quantity	
N/A		N/A	
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2.7	Date(s) of non-compliance:	31 MARCH 24
Details of non-compliance:			
Screen not installed by deadline.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
More solids have been entering the waste water ponds than desired			
Cause (or suspected cause) of non-compliance:			
Heavy winter rain delayed the install of the screen.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The plant was closed from June- August meaning there was no waste water from production. Before production commenced, new sumps were installed to manage the waster water and daily manual cleaning of solids has been occurring. There is manual daily cleaning of solids occurring until the final stages of screen install is completed. An email was sent to Russel			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 14/06 /24	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	9	Date(s) of non-compliance:	Dec 23, May 24, June 24, July 24
Details of non-compliance:			
Pond spot samples were not taken in the following months; December May, June, July			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is no known environmental impact. There are no apparent nutrient spikes in other samples.			
Cause (or suspected cause) of non-compliance:			
December, lack of staff. The plant was closed from June to August resulting in only contractors being on site. Water sampling recommenced as soon as production commenced.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
A water sampling procedure has been updated and multiple staff are in training to take and send samples and record the data in the digital QA system.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	6	Date(s) of non-compliance:	September 23-August 24
Details of non-compliance:			
Records of the flow meter were not kept in accordance with Table 3 in Section 6 of the licence			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is no known environmental impact.			
Cause (or suspected cause) of non-compliance:			
Staff were unaware that they needed to take a photograph or document the flow meter at the start and finish of the irrigation events.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
A logbook for the person responsible for turning on and off the irrigator has been purchased so that these records can be kept.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

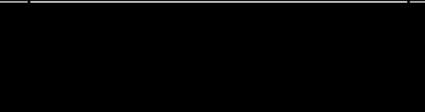
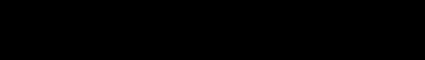
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	11	Date(s) of non-compliance:	October 2024
Details of non-compliance:			
The post wet season sample was taken a month later than specified.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is no known environmental impact.			
Cause (or suspected cause) of non-compliance:			
Due to closure, there was skeleton crew on site.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Calander entries have been set up for QA staff to take the samples on time.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	9	Date(s) of non-compliance:	September 23-August 24
Details of non-compliance:			
Chain of custody was broken on of the some of the water sampling leading to unreliable results, some of the parameters were not tested.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is no known environmental impact.			
Cause (or suspected cause) of non-compliance:			
The samples were delayed being delivered to the lab due to freight constraints.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
QA staff will be trained in how to correctly complete the forms required to get the samples taken correctly.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Director	Position:	
Date:	10/12/24	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.