



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6072/1991/11	Licence file number:	DEC9149
Licence holder name:	Merredin Wastewater Treatment Plant		
Trading as:	Water Corporation		
ABN:	28 003 434 917		
Registered business address:	629 Newcastle Street, LEEDERVILLE, WA 600		
Reporting period:	01/07/2024 to 30/06/2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
☐ Yes – please complete: • section C; • section D (if required); and • sign the declaration in Section F.
☒ No – please complete: • section C; • section D (if required); • section E; and • sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
54	Inflow 439 m3/day

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	19	Date(s) of non-compliance:	01/10/2024
Details of non-compliance:			
In accordance with L6072/1991/12 Condition 19 The Licence Holder shall ensure that the parameters listed in Table 10 are notified to the CEO at the Contact Address and in accordance with the notification requirements of the table. Taking process equipment offline for maintenance works that may result in increased odour emissions must be notified within 72 hours. Pond 3 was required to be taken offline as part of planned desludging works planned for summer. Notification to DWER was not completed.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The Non-Compliance was administrative in nature, there were no environmental impacts as a result of this incident.			
Cause (or suspected cause) of non-compliance:			
Due to a changeover of staff the new project manager responsible for desludging was not aware of the requirement to notify when taking a pond offline.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Project manager was notified of the requirement to notify DWER when equipment was taken offline.			
Was this non-compliance previously reported to DWER?			
☐ Yes, and ☒ No			
☐ Reported to DWER verbally		Date: / /	
☐ Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	19	Date(s) of non-compliance:	14/05/2025
Details of non-compliance:			
Condition 19 (Table 3) requires that Water Corporation must notify the CEO no less than 14 days prior to the removal of sludge from a treatment pond, wastewater treatment vessel, sewage sludge storage pond or Geobag. As the DWER were notified 7 days prior to the desludging works a non-compliance against Condition 19 Table 10 will be recorded			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The non-compliance was administrative and resulted in no actual or suspected environmental impact.			
Cause (or suspected cause) of non-compliance:			
Project Manager was not able to give sufficient notice that contractors were planning to attend site to complete desludging. Project had already been delayed for other reasons and due to inclement weather further delays were not recommended.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Incident meeting was held to discuss non-compliances that have occurred as a result of the project at Merredin. Communication plan was discussed and strategies have been put in place to reduce the likelihood of non-compliances reoccurring			
Was this non-compliance previously reported to DWER?			
☒ Yes, and ☐ No			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: 14 / 05 / 2025	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4 C	Date(s) of non-compliance:	21/05/2025
Details of non-compliance:			
Condition 4 C requires “The Licence Holder shall manage all wastewater treatment ponds such that: the integrity of the containment infrastructure is maintained” During the removal of dried sludge as per routine drain and dry desludging activities the positrack machine became bogged and sunk 200-300mm through the clay liner of the pond.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact from the non-compliance as Pond 3 was offline.			
Cause (or suspected cause) of non-compliance:			
Suspect pond liner was compromised in this area and that combined with the weight of the machine removing sludge caused it to sink 200-300mm into the liner			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Pond will not be returned online until liner is repaired. Engineering investigations into methods to repair liner including testing of materials to determine clay component to ensure that repair materials will ensure condition 4C is upheld going forward.			
Was this non-compliance previously reported to DWER?			
☐ Yes, and ☒ No			
☐ Reported to DWER verbally		Date: / /	
☐ Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹. I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.			
Signature ² :			
Name: (printed)			
Position:			
Date:	12 September 2025	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.