



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Once completed, please submit this form either via email to info-der@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 33 Cloisters Square
PERTH WA 6850

Section A – Licence Details			
Licence number:	L6818/1997/11	Licence file number:	
Licence holder:	SHIRE OF BRIDGETOWN-GREENBUSHES		
Trading as:			
ACN:			
Registered address:	1 STEERE ST BRIDGETOWN WA 6255		
Reporting period:	01 / 01 / 2019 to 31 / 12 / 2019		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D if required; and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D if required;• section E; and• sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity

Section E – Details of Non-Compliance with Licence Condition
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Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	3.5.1	Date(s) of non-compliance:	Jan, Mar, May-Dec 2019
Details of non-compliance:			
NOT ABLE TO UNDERTAKE MONTHLY GROUNDWATER SAMPLING FOR THE MONTHS OF JANUARY, MARCH, MAY TO DECMEBER 2019			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
NO IMPACT			
Cause (or suspected cause) of non-compliance:			
DIFFICULTIES WITH SAMPLING EQUIPMENT, LACK OF WATER PRESENT AT SAMPLE TIME AND LOW RECHARGE RATES OF MONITORING BORES .			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
NO ADVERSE EFFECTS – MONITORING IS ONGOING FOR THE LIFE OF FACILITY			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> No, and DURING THE 2019 REPORTING PERIOD THE SHIRE HAD SOME STAFF TURNOVER AND THE REPORTING REQUIREMENT WAS MISSED. THE SHIRE HAS IMPLEMENTED CHANGES TO ENSURE THIS DOES NOT HAPPEN AGAIN.			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration			
<p>I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.</p> <p>I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.</p>			
Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	CEO	Position:	
Date:	02/04/2020	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.