



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6818/1997/11	Licence file number:	
Licence holder name:	Shire of Bridgetown – Greenbushes		
Trading as:	Shire of Bridgetown – Greenbushes (Bridgetown Waste Facility & Greenbushes Transfer Station)		
ACN:			
Registered business address:	1 Steere Street, Bridgetown W.A 6255 (Lot 903 Bridgetown – Boyup Road, Bridgetown & 36 Blackwood Road, Greenbushes)		
Reporting period:	01 / 01 / 2023 to 31 / 12 / 2023		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 61: Liquid waste Facility	A total of 117.81 tonnes was received
Category 61A: Solid Waste Facility	A total of 1668.26 tonnes was received
Category 62: Solid Waste Depot	A total of 1387.37 tonnes was received
Category 64: Class II or III Putrescible landfill	A total of 4682.14 tonnes was received

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	

Section E – Details of non-compliance with Licence condition			
Please use a separate page for each condition with which the Licence holder was non-compliant at a time during the reporting period.			
Condition no:	25	Date(s) of non-compliance:	2023
Details of non-compliance:			
Post Closure Plan & final landfill profile submission is outstanding.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No actual or suspected environmental impact is known.			
Cause (or suspected cause) of non-compliance:			
Non-compliance for 2023 was due to works being undertaken on the Waste Site Development Plan by a waste consultant. This plan needs be completed prior to the Post Closure Plan being produced, as future operations will directly influence post closure.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
A waste consultant has been engaged to produce the Post Closure Plan, following works on the Waste Site Development Plan. A draft has been produces and once the Shire Council endorse the future direction of the site, then works can commence on the Post Closure Plan. Throughout 2023 I emailed the Department to keep them updated and to request an extension of the Post Closure Plan due date to demonstrate our commitment to fulfilling the requirement. In late 2023 an Officer acknowledged my correspondence and instructed the Shire to submit a license amendment for the extension request. This has now been lodged with the Department.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> No, and			
<input type="checkbox"/> Reported to DWER verbally?		Date:	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: Throughout 2023 – January, February, August and November	

Section E – Details of non-compliance with Licence condition			
Please use a separate page for each condition with which the Licence holder was non-compliant at a time during the reporting period.			
Condition no:	23	Date(s) of non-compliance:	2023
Details of non-compliance:			
(g) a diagram with aerial image overlay depicting groundwater level contours, flow direction and hydraulic gradients.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known actual or suspected environmental impact.			
Cause (or suspected cause) of non-compliance:			
This requirement will be added to the scope as part of the review of groundwater monitoring, to be completed by a hydrologist by August 2024. The Shire does not have the ability to be able to produce this in house, as previously thought.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
As above. We do have a map previously produced which indicates flow direction of groundwater at the waste site which is included.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> No, and			
<input type="checkbox"/> Reported to DWER verbally?		Date:	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 31/03/23	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	21	Date(s) of non-compliance:	February, May, August, November
Details of non-compliance:			
Groundwater bores MB 2 and 4 were not able to be monitored.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known impact.			
Cause (or suspected cause) of non-compliance:			
MB2 and MB4 are unable to be monitored due to damages to both of their bore casing. MB2 was historically blocked by roots and has since had a burnt tree fall and damage the metal cover resulting in it now being inaccessible.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
No adverse effects – monitoring is ongoing for the life of the facility. A review of our Groundwater monitoring management is scheduled in our Licence to be in mid 2024.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
Reported MB2 was blocked in a Licence amendment in 2021 and requested that it be replaced by MB9. However DWER has since changed the groundwater bore requirements and all bores which are able to be accessed and have water are now being sampled as part of our quarterly program. Previously reported in 2022 AACR that these bores weren't able to be sampled.			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 31 / 03 / 2023	

Section E – Details of non-compliance with Licence condition			
Please use a separate page for each condition with which the Licence holder was non-compliant at a time during the reporting period.			
Condition no:	23	Date(s) of non-compliance:	Feb, May, Nov
Details of non-compliance:			
Holding times for bore water samples were exceeded for the parameters of BOD and Nitrogen in Feb, TDS in May, Nitrogen and Phosphate in November.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known actual or suspected environmental impact.			
Cause (or suspected cause) of non-compliance:			
Distance from the laboratory and no local accredited NATA laboratories.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Best efforts are made to minimize holding times. Samples are collected in the morning, driven an hour up to Bunbury in the afternoon, where the ice bricks are replaced. They are then put on a truck and freighted overnight to Perth. They are delivered to the laboratory the next morning.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> No, and			
<input type="checkbox"/> Reported to DWER verbally?		Date:	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 31/03/23	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Chief Executive Officer	Position:	
Date:	31 March 2024	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.