



## Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

| Section A – Licence details  |   |                      |         |
|------------------------------|---|----------------------|---------|
| Licence number:              | L6897/1997/13                               | Licence file number: | DEC7334 |
| Licence holder name:         | Shire of Gingin                             |                      |         |
| Trading as:                  | Shire of Gingin – Seabird Landfill Facility |                      |         |
| ACN:                         | N/A   |                      |         |
| Registered business address: | 7 Brockman Street<br>GINGIN WA 6503         |                      |         |
| Reporting period:            | 01 / 01 /2023 to 31/12/2023                 |                      |         |

| Section B – Statement of compliance with licence conditions  |
|--|
| Did you comply with all of your licence conditions during the reporting period?<br>(please tick the appropriate box)   |
| <input checked="" type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required); and</li><li>• sign the declaration in Section F.</li></ul>          |
| <input type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required);</li><li>• section E; and</li><li>• sign the declaration in Section F.</li></ul> |

| Section C – Statement of actual production  |                            |
|---|----------------------------|
| Provide the actual production quantity for this reporting period. Supporting documentation is to be attached. |                            |
| Prescribed premises category  | Actual production quantity |
| Class 2 – Putrescible Landfill Site   | 1872.88 tonnes             |

| Section D – Statement of actual Part 2 waste discharge quantity   |  |
|---|--|
| Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached. |  |
| Prescribed premises category  | Actual Part 2 waste discharge quantity |
| N/A   | N/A                                    |

| <b>Section E – Details of non-compliance with licence condition</b>   |           |                            |  |
|---|-----------|----------------------------|--|
| Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.  |           |                            |  |
| Condition no:   |           | Date(s) of non-compliance: |  |
| Details of non-compliance:  |           |                            |  |
|   |           |                            |  |
| What was the actual (or suspected) environmental impact of the non-compliance?<br><b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. |           |                            |  |
|   |           |                            |  |
| Cause (or suspected cause) of non-compliance:   |           |                            |  |
|   |           |                            |  |
| Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:  |           |                            |  |
|   |           |                            |  |
| Was this non-compliance previously reported to DWER?  |           |                            |  |
| <input type="checkbox"/> Yes, and   |           |                            |  |
| <input type="checkbox"/> Reported to DWER verbally  | Date: / / |                            |  |
| <input type="checkbox"/> Reported to DWER in writing  | Date: / / |                            |  |

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

|                               |            |       |            |
|-------------------------------|------------|-------|------------|
| Signature <sup>2</sup> :      |            |       |            |
| Name: (printed)               |            |       |            |
| Position:                     |            |       |            |
| Date:                         | 02/01/2024 | Date: | 02/01/2024 |
| Seal (if signing under seal): |            |       |            |

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.

