

Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
 Locked Bag 10
 Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6911/1997/11	Licence file number:	DER5528/1
Licence holder name:	Shire of Gingin		
Trading as:	Shire of Gingin – Lancelin Landfill Facility		
ACN:			
Registered business address:	7 Brockman Street GINGIN WA 6503		
Reporting period:	01/01/2025 to 31/12/2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"> • section C; • section D (if required); and • sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"> • section C; • section D (if required); • section E; and • sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Class 2 – Putrescible Landfill Site	1,498.04

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	N/A

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	12	Date(s) of non-compliance:	28/05/2026
Details of non-compliance:			
Unauthorised fire at the boundary fence			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Smoke was minimal and unlikely to be any discharge.			
Cause (or suspected cause) of non-compliance:			
Arson in association with adjacent bush fire			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Volunteer bush fire officers in attendance and was put out within 24hrs.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 04/06/2025	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2 (17, 18, 19, 20, 21, 23 & 29)	Date(s) of non-compliance:	13/12/2024
Details of non-compliance:			
Groundwater monitoring well(s) MW1 – MW4 must be constructed, developed (purged) and determined to be operational by 13 December 2024.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None			
Cause (or suspected cause) of non-compliance:			
Not Applicable			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Changed personnel responsible for managing waste, budget not allocated. Contract has been awarded for groundwater monitoring wells and pads installed. Installation was planned for February but has now been delayed until April 2026. Scope for water monitoring has been developed but waiting for installation of wells to confirm depths prior to issuing. A well construction report evidencing compliance will be submitted within 60 calendar days of construction. As a result the monitoring and subsequent requirements couldn't be undertaken as the infrastructure is not in place.			
Was this non-compliance previously reported to DWER? No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Condition no:	10	Date(s) of non-compliance:	20/12/2025
Details of non-compliance:			
Installation of a 1.8m high boundary fence.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None			
Cause (or suspected cause) of non-compliance:			
Not Applicable			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Changed personnel responsible for managing waste, budget not allocated. A new boundary fence was installed at the end of December 2025.			
Was this non-compliance previously reported to DWER? No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

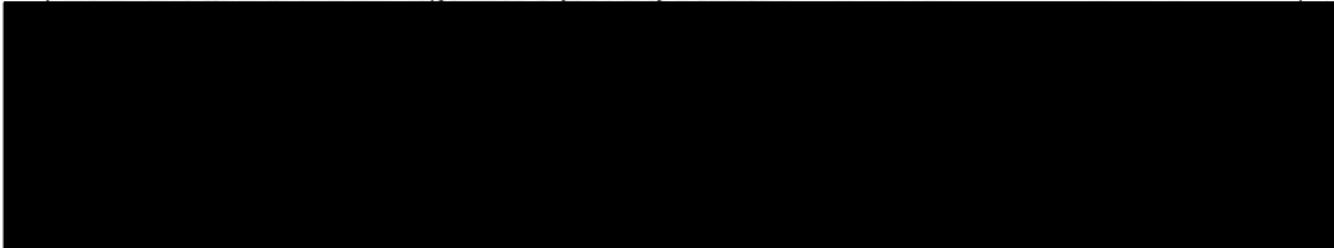
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	27	Date(s) of non-compliance:	13/06/2025
Details of non-compliance:			
The landfill closure management plan was provided in July after the 13 June 2025 requirement.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None			
Cause (or suspected cause) of non-compliance:			
Not Applicable			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Changed personnel responsible for managing waste.			
Was this non-compliance previously reported to DWER? No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	28	Date(s) of non-compliance:	24/04/2025
Details of non-compliance:			
The Annual Monitoring Report containing the monitoring data for 2024 was provided in April after the 31 March 2025.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None			
Cause (or suspected cause) of non-compliance:			
Not Applicable			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Changed personnel responsible for managing waste.			
Was this non-compliance previously reported to DWER? No			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.



Date:	27/03/2025	Date:	28.3.26.
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.



1/1/2025 — 12/31/2025



1,498.04 Tonnes

\$43,256.25 Revenue

904 Tip Passes

Monthly Tonnes



Monthly Revenue



Monthly Transactions



Summary of Waste Received by Category

Waste Category	Waste Sub-Category	Net Weight (Tonnes)	Revenue	Tip Passes
Bulk Waste	Matt Issues	0.03	\$0.00	0
C&C Waste	Clean Fill	18.27	\$0.00	0
C&C Waste	Recable	20.95	\$0.00	1
C&C Waste	Cardboard/Paper Packaging	0.12	\$0.00	3
Hazardous	Asbestos	1.84	\$1,795.00	0
Hazardous	Waste Oil	0.10	\$3.50	0
Large Appliances	Kitchen Equipment	0.05	\$0.00	0
Lighting / Lamps	Household Luminaires	0.00	\$0.00	0
Lighting / Lamps	Lamps	0.00	\$0.00	0
Metal	Non-Packaging	97.20	\$0.00	24
Mixed Dry Recyclables	Demurrage	15.85	\$0.00	6
Mixed Dry Recyclables	Recycling	92.66	\$11,859.50	17
Mixed Recyclable Waste	Domestic Waste (Domestic)	750.35	\$0.00	0
Mixed Recyclable Waste	Domestic Waste (Commercial)	479.74	\$29,114.25	754
Other	Agricultural Waste	0.21	\$0.00	0
Total		1,498.04	\$43,256.25	904

Customer Type Summary

Commercial	\$42,762.75 Revenue	212.72 Tonnes
Council	\$0.00 Revenue	900.73 Tonnes
Domestic	\$493.50 Revenue	384.59 Tonnes

Top Customers

Ledge's Kanga & Skip Bin Hire	\$12,595.00 Revenue	69.90 Tonnes
Main Roads	\$5,233.75 Revenue	24.45 Tonnes

Revenue by Sector Source



Diversion/Disposal Rate (%)



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