



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6917/1997/8	Licence file number:	DER2014/000670-1
Licence holder name:	Town of Port Hedland – South Hedland Landfill		
Trading as:	Town of Port Hedland		
ACN:	19 220 085 226		
Registered business address:	Lot 5813 on plan 189435 South Hedland		
Reporting period:	01/01/2020	to	31/12/2020

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input checked="" type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required); and</li><li>• sign the declaration in Section F.</li></ul>
<input type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required);</li><li>• section E; and</li><li>• sign the declaration in Section F.</li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
64 Class II or Class III Putrescible	13,751 tonnes putrescible
61 Liquid Waste	20,147,800 litres
57 Used Tyres	68 tonnes (the previous years' data was overestimated due to misinterpretation of weighbridge data (volume rather than tonnes))

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
61 Liquid Waste	0

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.3 (after hours disposal area)	Date(s) of non-compliance:	Temporary waste storage within 35m of the premises boundary
Details of non-compliance:			
<p>This is an ongoing non-compliance from 2019, which will be rectified at the time the Community Recycling Centre and associated transfer station is completed (due mid to late 2021).</p> <p>It was observed that a 24-hour disposal point had been created at the front of the landfill premises (outside of the premises fence but within the premises boundary) allowing residents afterhours access for waste disposal into designated skip bins. Four skip bins were being utilised for temporary waste collection and storage.</p> <p>At the time of inspection the Licensee Representative advised that the area had been created to help reduce and mitigate significant illegal dumping issues the Town of Port Hedland was facing. The Licensee Representative advised that the bins were emptied every morning upon the opening of the landfill and left again each night after the landfill is closed, except on Sundays when the landfill remains closed.</p> <p>The Licensee Representative explained the afterhours skip bin area was a temporary measure and that the Town of Port Hedland was planning the construction of a Community Recycling Centre (CRC) as a permanent solution. The Licensee Representative advised that the CRC had recently passed its conceptual design phase and was now entering into the detailed design phase, prior to the submission of the necessary requests to DWER for construction. The Licensee Representative advised that the CRC construction was currently planned for the 2019-20 financial year and once completed there would be no requirement for the after-hours area.</p> <p>DWER has found the Town of Port Hedland’s current course of action adequate in addressing the non-compliance with the licence.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impacts are suspected from this non-compliance.			
Cause (or suspected cause) of non-compliance:			
Mitigation of illegal dumping prior to the construction and commissioning of the Community Recycling Centre which is planned to operate 7 days per week in order to reduce illegal dumping in the region.			


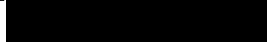
Section E – Details of non-compliance with licence condition	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
The CRC is still underway, with detailed designs provided and under review from Council. Construction is planned to commence in the coming FY.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.3	Date(s) of non-compliance:	Storage of batteries
Details of non-compliance:			
This is an ongoing non-compliance from 2019, which will be rectified at the time the Community Recycling Centre and associated transfer station is completed (due mid to late 2021).			
Vehicle batteries were not stored in a fully enclosed bunded area/container. At the time of inspection Officers observed numerous vehicle batteries stored in the recycling area on open ground on wooden pallets. The Department requests that vehicle batteries be stored in a fully enclosed bunded area/container by 30 June 2019.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Potential leaching of battery acid.			
Cause (or suspected cause) of non-compliance:			
Incorrect storage procedures			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
As per the DWER response letter dates 1/5/19, bunds were purchased for the storage of batteries. Once the CRC is constructed there will be a fully covered and enclosed area for the correct disposal of batteries.			
The CRC is still in the design phase. Construction is planned to commence this FY.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally	Date: / /		
<input type="checkbox"/> Reported to DWER in writing	Date: / /		

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Manager Waste Operations	Position:	
Date:	8 Jan 2021	Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.