



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence details

Licence number:	L6964/1997/11	Licence file number:	DER2016/001003-1~1
Licence holder name:	City of Armadale		
Trading as:			
ACN:			
Registered business address:	7 Orchard Avenue ARMADALE WA 6112		
Reporting period:	01 / 08 / 2021 to 31 / 07 / 2022		

### Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

- Yes – please complete:
- section C;
  - section D (if required); and
  - sign the declaration in Section F.
- No – please complete:
- section C;
  - section D (if required);
  - section E; and
  - sign the declaration in Section F.

### Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
Category 57 (max. 250 tyres at one time); 61 (99 tonnes per annual period); Category 62 and Category 64 (combined total of 100,000 tonnes per annual period).	Waste delivered to the weighbridge through actual weights or conversion (Combined categories): 89,478 tonnes. Waste leaving site for reuse/recycling: 8,270 tonnes. Cat 61: 49 tonnes (Paintback), Cat 57: 48 tonnes.

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4	Date(s) of non-compliance:	12 October 2021 and various times throughout the year
Details of non-compliance:			
Landfill waste not covered in accordance with licence conditions. The City was operating without the Tana and hired a bulldozer to complete required compaction and daily cover operations. The wet conditions over winter and into spring also made the application of ADC an ongoing concern.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Release of odour emissions. Increased pests at the landfill. Increased water and decay of waste on the active face of the landfill.			
Cause (or suspected cause) of non-compliance:			
Weather conditions and machinery breakdowns and limited access to hire equipment. Also staff shortages in terms of machine operators.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Application of sand to reduce odours. Stockpiling on cover materials onsite.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			

Section E – Details of non-compliance with licence condition	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition	
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.	
Condition no:	6
Date(s) of non-compliance:	
Details of non-compliance:	
The internal sprinkler system was removed March 2022 as the transfer station was shifted to the new platform. The City is working with the DWER on a licence amendment for operating at the new transfer station location.	
What was the actual (or suspected) environmental impact of the non-compliance?	
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.	
There has been no implications from this non-compliance as there has been no fires. The sprinkler system was used mainly for dust suppression and could not reduce the severity of a landfill fire. The City will seek to have this condition removed and updated with reference to the current emergency management plan. Access to water is maintained onsite for fire suppression and the City liaises with DFES and contacts them in the event of a fire.	
Cause (or suspected cause) of non-compliance:	
Changes to operations onsite. Moving of the transfer station to new area.	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

**Section E – Details of non-compliance with licence condition**

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	16	Date(s) of non-compliance:	Noted 12 October 2021
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Details of non-compliance:

Groundwater monitoring was not completed in accordance with the licence condition due to blocked, damaged or dry bores.

What was the actual (or suspected) environmental impact of the non-compliance?

**NOTE** – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

Not obtaining water samples to understand any impact.

Cause (or suspected cause) of non-compliance:

Tubing left from previous monitoring rounds, tree roots damaging and blocking bores. Change in groundwater levels.

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

All bores have been repaired and samples should be obtained in the next water monitoring round in September 2022.

Was this non-compliance previously reported to DWER?

Yes, and

Reported to DWER verbally      Date:    /    /

Reported to DWER in writing      Date:    /    /

**Section E – Details of non-compliance with licence condition**

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Section E – Details of non-compliance with licence condition			
Condition no:	10	Date(s) of non-compliance:	Until December 2021
Details of non-compliance:			
Washbay did not go into lined pond and drains full of solid waste.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Waste was noted water collection ponds near the washday bay.			
Cause (or suspected cause) of non-compliance:			
Delays in installation of new washday bay.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Vehicles no longer washout at the landfill.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	20	Date(s) of non-compliance:	1 September 2021
Details of non-compliance:			

Section E – Details of non-compliance with licence condition	
AACR submission did not contain the production quantity for each prescribed Licence Category.	
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.	
NIL	
Cause (or suspected cause) of non-compliance:	
Updated Landfill Licence.	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
This AACR contains waste received or leaving site as the best measure for each category.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	21	Date(s) of non-compliance:	1 September 2021
Details of non-compliance:			

Section E – Details of non-compliance with licence condition	
The AER submitted for the Licence 2020-21 did not contain all requirements for the condition as outlined in table 8.	
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.	
NIL	
Cause (or suspected cause) of non-compliance:	
Change to licence reporting.	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
The missing data was provided and the 2021-22 AER to contain all required fields.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

**Section F – Declaration**

I / ~~We~~ declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / ~~We~~ consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		31 August 2022	Date:
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.