



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L6993/1997/12	Licence file number:	2011/005690
Licence holder name:	Shire of Capel		
Trading as:	Shire of Capel		
ACN:	42 315 615 676		
Registered business address:	31 Forrest Road, Capel WA 6271		
Reporting period:	01 / 01 / 2019 to 31 / 12 / 2019		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
62	2009 tonnes

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
NA	NA

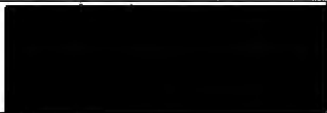

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	3.1.2	Date(s) of non-compliance:	2019
Details of non-compliance:			
Biannual water monitoring not conducted.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
The report received from GHD and submitted to DWER in February 2019 for the December 2018 Groundwater Monitoring Event concluded that “Based on the level of information at hand and with the current level of investigation undertaken, the overall risk to the current and future users of ground water to the north-west of the site is considered to be low” (pg. 32 of the report).			
Cause (or suspected cause) of non-compliance:			
<p>In July 2019, prior to the next scheduled biannual GME, the Shire of Capel applied for an amendment to the Waste Transfer Station License which included changes to one of the bore sites, due to a nominated site no longer being available. DWER approved the application to swap MB1 with MB11 after receiving advice from contaminated sites branch. The Shire also sought a response to the February 2019 GME report submitted, in particular in relation to whether bore monitoring is required to continue and if so could it be reduced in frequency given the findings that there is considered a low risk offsite to receptors and the perception by the Shire that the requirements in the actions required for the current site classification having now been met.</p> <p>The Shire accepts DWERs amendment to the license dated 22 August 2019, which included a revision to reduce the frequency from six monthly to annually. Annual GME is pending final approval from the contaminated sites branch. The consultant and the Shire are awaiting this confirmation from DWER contaminated sites, regarding the information so far provided and the appropriate monitoring regime in relation to the conclusion and recommendation in the report.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
GHD have scheduled to complete a GME on the 4 wells only as required by the amended license, as soon as possible to limit the period of non-compliance, however with the understanding that the timing of future monitoring, for the wider groundwater monitoring regime is subject to further confirmation from contaminated sites. Shire of Capel Ref:OCR74948.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			

Section E – Details of non-compliance with licence condition	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 21 / 01 / 2020

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)	IAN W. CARSE	Name: (printed)	James Kain
Position:	CEO	Position:	Waste and Sustainability officer
Date:	28.01.20	Date:	28.01.20
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.