

Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Section A – Licence Details			
Licence number:	L7007 / 1997 / 11	Licence file number:	DER2016/000020
Licence holder:	Shire of Manjimup		
Trading as:	Shire of Manjimup (Manjimup Recycling & Refuse Centre)		
ABN:	36 453 349 691		
Registered address:	37 – 39 Rose Street, Manjimup, WA 6258 (62 Ralston Road, Ringbark, WA 6258)		
Reporting period:	01 / 01 / 2019 to 31 / 12 / 2019		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"> • section C; • section D if required; and • sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"> • section C; • section D if required; • section E; and • sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
13 – crushing of building material	4,896 tonnes
61 – liquid waste facility	670 tonnes
61A – solid waste facility	925 tonnes
62 – solid waste depot	1,365 tonnes
64 – class II putrescible landfill	9,356 tonnes

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
not applicable	not applicable

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.11 (a)	Date(s) of non-compliance:	July 2019
Details of non-compliance:			
<p>LITTER Litter reached a neighbouring property. The property owner notified the Shire of Manjimup. He said that he believed the vector was birds (ibis and Australian ravens) rather than wind.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
No long-term or permanent environmental impact was detected.			
Cause (or suspected cause) of non-compliance:			
Most likely source of litter was birds. Significant numbers persist around the landfill area and have been observed to carry small waste objects in their bills. Also observed to perch in trees on neighbouring property. Litter items often too large or heavy to be likely wind-blown material.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Litter patrols doubled. Research into viable and permissible bird control methods commenced. No on-ground preventative action taken to date.			
Was this non-compliance previously reported to DER?			
<input checked="" type="checkbox"/> No			
<input type="checkbox"/> Reported to DER verbally		Date:	
<input type="checkbox"/> Reported to DER in writing		Date:	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	4.3.1	Date(s) of non-compliance:	Feb and Oct 2019
Details of non-compliance:			
<p>NON-REPORTING OF FIRE INCIDENTS</p> <p>Suspected fire (February) and fire (October) reached within the premises (refer incident reports at Part 1 B 2 and Attachments 5 & 6). However, the Shire of Manjimup Waste Management Officer did not notify DWER on either occasion. This was an oversight.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p> <p>No long-term or permanent environmental impact was detected.</p>			
Cause (or suspected cause) of non-compliance:			
<p>Cause of each fire documented in Report (refer as above).</p> <p>Cause of non-reporting was simple oversight on the part of the Shire of Manjimup WMO.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
WMO now aware of requirement to report any fire incident to DWER in future.			
Was this non-compliance previously reported to DER?			
<input checked="" type="checkbox"/> No			
<input type="checkbox"/> Reported to DER verbally		Date:	
<input type="checkbox"/> Reported to DER in writing		Date:	

Section F – Declaration			
I/We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular ¹ . I/We consent to the Annual Audit Compliance Report being published on the Department of Environment Regulation's (DER) website.			
Signature ² :	[Redacted Signature]	Signature:	n/a
Name: (printed)	[Redacted Name]	Name: (printed)	
Position:	Chief Executive Officer	Position:	
Date:	1/4/2020	Date:	
Seal (if signing under seal):	n/a		

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.