



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence details

Licence number:	L7007 / 1997 / 11	Licence file number:	Der2016/000020
Licence holder name:	Shire of Manjimup		
Trading as:	Shire of Manjimup (Manjimup Recycling & Refuse Centre)		
ABN:	36 453 349 691		
Registered business address:	37 – 39 Rose Street, Manjimup, WA 6258 (MRRC, 62 Ralston Road, Ringbark, WA 6258)		
Reporting period:	01 / 01 / 2022 to 31 / 12 / 2022		

### Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

- Yes – please complete:
- section C;
  - section D (if required); and
  - sign the declaration in Section F.
- No – please complete:
- section C;
  - section D (if required);
  - section E; and
  - sign the declaration in Section F.

### Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
13 – crushing of building material	1,125.80 tonnes
61 – liquid waste facility	572.90 tonnes
61A – solid waste facility	1,438.80 tonnes
62 – solid waste depot	2,239.70 tonnes
64 – class II putrescible landfill	10,208.14 tonnes

**Section D – Statement of actual Part 2 waste discharge quantity**

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity
not applicable	not applicable

**Section E – Details of non-compliance with licence condition**

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	1.3.4	Date(s) of non-compliance:	approx Mar – Sep 2022 (intermittent)
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Details of non-compliance:

More than 100 tyres were stored on the Premises at various times between approximately March and September 2022, pending their dispatch to a recycler.

What was the actual (or suspected) environmental impact of the non-compliance?

**NOTE** – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

No discernible environmental impacts occurred. The tyres were stored in the designated area with at least 6 metres separation from other flammable materials.

Cause (or suspected cause) of non-compliance:

- (1) increase in disposal of tyres by domestic customers during and post-COVID period possibly linked to increased time at home;
- (2) non-availability of tyre recycler to make collection trips to small rural landfill in regional area.

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

- (1) return to 'near-normal' domestic customer activity in post-COVID period to date;
- (2) increased coordination with neighbouring small rural landfills and local tyre retail/repair businesses to ensure adequate numbers of tyres ready for collection by tyre recycler (making more frequent collection trips to regional area viable).

Yes       No

Reported to DWER verbally      Date: / /

Reported to DWER in writing      Date: / /

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	--
Name: (printed)		Name: (printed)	--
Position:	Chief Executive Officer	Position:	--
Date:	3/3/2023	Date:	--
Seal (if signing under seal):	n/a		

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.