



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Once completed, please submit this form either via email to info-der@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 33 Cloisters Square
PERTH WA 6850

Section A – Licence Details			
Licence number:	L7059/1997/12	Licence file number:	
Licence holder:	Shire East Pilbara (Windell Refuse Site Newman)		
Trading as:	The Shire of East Pilbara		
ACN:	47854334350		
Registered address:	PMB 22 Newman 6753 WA		
Reporting period:	01 / 01 / 2019 to 31 / 12 / 2019		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D if required; and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D if required;• section E; and• sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
Category 64 Class 2 Putrescible Landfill	33,743 Tonnes
Category 61 Liquid Waste Facility	8,523 Tonnes

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.10-12 Boundary Fence	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
Boundary fencing around the whole landfill site does not exist.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Litter can escape the premises with high winds. It is suspected that the land surrounding the operational landfill area is impacted by escaped litter. Note, the whole landfill area is approximately 4 times as large as the operational landfill areas and that the site is not located in proximity to any residential areas. Additionally the site is located in between hills which is also used as a barrier to reduce litter blowing to far from the site.			
Cause (or suspected cause) of non-compliance:			
The topography of the land surrounding the boundary of the landfill site, where fencing is required, is extremely hard and not level. Due to these factors, installing boundary fencing requires significant allocation of funds. The funds for the completion of this project have not yet been allocated.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The land surrounding the operational landfill area is inspected daily and cleaned where necessary. The Shire has fenced 360 metres of the 3490 metre boundary. It is proposed that this work is completed in stages as funds are allocated in the Shire's budgets over the coming financial years.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date:	
<input type="checkbox"/> Reported to DWER in writing		Date:	

Section E – Details of Non-Compliance with Licence Condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

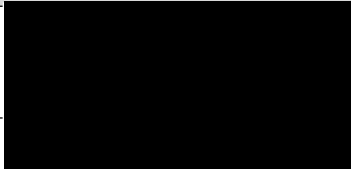
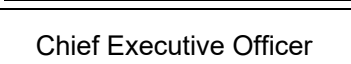
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Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.1(c) Rainfall Runoff	Date(s) of non-compliance:	December 2019
Details of non-compliance:			
<p>During late 2019, extreme rainfall caused runoff from the western drain to erode all embankments of the sludge drying bed and Pond 3. A similar event occurred in 2018, eroding the western bank of pond 2A.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
None suspected. The ponds are not in use until this issue is rectified.			
Cause (or suspected cause) of non-compliance:			
Extreme rainfall event with run off from steep adjacent hillside			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire is currently engaged with the local government insurance service (LGIS) regarding the damage to the sludge drying, and ways to fix it. Also, a request for quotation (RFQ) has been completed by the Shire for a condition assessment of the liquid waste facility. Submissions have been reviewed, and the project will be awarded soon.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes,			
<input type="checkbox"/> Reported to DWER verbally		Date:	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: AER submitted 31/03/18 (2017)	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Chief Executive Officer	Position:	
Date:	31/03/2020	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.