

Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L7064/1197/11	Licence file number:	
Licence holder name:	City of Rockingham		
Trading as:	City of Rockingham		
ACN:	ABN 63 101 842 180		
Registered business address:	Lot 2170 on Plan 211650 Millar Road West, Baldivis, WA 6171		
Reporting period:	01 / 07 / 2023 to 30 / 6 / 2024		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"> • section C; • section D (if required); and • sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"> • section C; • section D (if required); • section E; and • sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
Category 57: Used tyre storage (general)	142.42 T (up to 250 tyres stored on site at any one time)
Category 61: Liquid waste facility	137.06 T

Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual Part 2 waste discharge quantity
Category 61A: Solid waste facility	5,318.77 T
Category 62: Solid waste depot	3,045.82 T
Category 64: Class II or III putrescible landfill site	238,791.90 T

Section E – Details of non-compliance with licence condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	3	Date(s) of non-compliance:	20023/24 FY
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Details of non-compliance:

The MR7M groundwater monitoring bore was blocked, as noted in the Post-Winter Report dated 6 February 2024, and the MR19 groundwater monitoring bore was blocked, as recorded in the Post-Summer Report dated 12 June 2024. – **MR7S has been dry for some time and it is believed DWER was referring to MR7M which was blocked in the previous rounds.**

What was the actual (or suspected) environmental impact of the non-compliance?

NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

Full groundwater monitoring could not be obtained.

Cause (or suspected cause) of non-compliance:

There was found to be minor organic matter in MR19 and MR7M has a blockage.

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

The City is currently seeking quotes for the installation of replacement bores for those that are unserviceable and will be installed as soon as possible. Groundwater monitoring has occurred from MR19, MR7M remains blocked and will be replaced. This will ensure all groundwater monitoring bores are serviceable going forward.

Was this non-compliance previously reported to DWER?

☒ No, and

☐ Reported to DWER verbally

Date: / /

☐ Reported to DWER in writing

Date: / /

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Condition no:	4 Table 1	Date(s) of non-compliance:	20023/24 FY
Details of non-compliance:			
On 17 May 2024, 387 tyres were collected by Tyre Cycle when the site is only licenced to hold 250 tyres.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No environmental impact occurred due to the tyre storage			
Cause (or suspected cause) of non-compliance:			
This occurred due to a delay in collecting the tyres and delivery of tyres ongoing.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The City will endeavor to ensure tyres are collected in a more timely fashion and will review licence conditions if required.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> No, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

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Condition no:	4 Table 1	Date(s) of non-compliance:	20023/24 FY
Details of non-compliance:			
Putrescible wastes (specifically waste mattresses) were stored outside the designated hardstand area and lacked bundling to prevent runoff. Additionally, some mattresses were stored for periods exceeding 24 hours. -			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
It is considered unlikely environmental impact occurred due to the mattresses storage			
Cause (or suspected cause) of non-compliance:			
The City were unaware mattresses were considered putrescible and they have been stored on a hardstand and collected regularly. The City process a large number of mattresses and while they are collected regularly, it is currently not possible to remove them every 24 hours			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
In the 2023/2024 financial year the City received over 10,000 mattresses. There are two known suppliers capable of processing mattresses and their capacity is limited.			
By 4 October 2024 the City will have submitted a licence amendment request to allow mattresses to be stored onsite for a longer period. By 30 December 2024 the City will have a better understanding of mattress processing capacity in the market. If this is not acceptable, by 4 October 2024 the City will stop accepting mattresses at Millar Road Landfill.			
By 28 February 2025 the City will have created a hardstand and bunding suitable for the quantities of mattresses received. If this is not achievable the City will liaise with the Licensing Officer.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> No, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Condition no:	4 Table 1	Date(s) of non-compliance:	20023/24 FY
Details of non-compliance:			
<p>"Green Waste Processing non compliances with licence requirements are:</p> <ul style="list-style-type: none"> • The green waste storage area has no bunding • Green waste is stored in an area outside the compacted limestone hardstand. • Mulched green waste is not stored in accordance with licence requirements (not in windrows). • Mulched green waste is not removed within one week from mulching. • Internal temperature monitoring of mulched green waste windrowers is not conducted correctly." 			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>It is considered unlikely significant environmental impact occurred due to the green waste storage</p>			
Cause (or suspected cause) of non-compliance:			
<p>The City has had issues with green waste contractors and were unable to get the mulch removed from site. The mulch is largely gone from site now and</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<ul style="list-style-type: none"> • Millar Road licence does not stipulate that green waste storage area is required to have bunding. • The City receives large volumes of green waste and will seek a licence amendment to allow green waste to be stored outside of the current approved area. A compacted hardstand will be created in the approved areas. • All green waste mulch has been removed from site except for an amount reserved for City use as approved under the licence. • Internal temperature monitoring occurs daily and is recorded. It is assumed this is listed because the mulch was not stored in windrows. If this is not correct, please advise. 			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> No, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

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Condition no:	Table 1	Date(s) of non-compliance:	20023/24 FY
Details of non-compliance:			
Contaminated solid waste must meet the acceptance criteria for Class III landfills as specified in the Landfill Definitions. – On the 22 May Soils containing cyanide exceeding Class III criteria was accepted at the MRLF mistakenly due to the client bringing the incorrect soil skip bins. The correct skip bins which had been approved for disposal were suitable for Class III disposal.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Some cyanide may have leached through the soil profile into the Class III cells.			
Cause (or suspected cause) of non-compliance:			
The client delivered the wrong waste.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The soils were covered in clay immediately, prior to removal of soils into 8 skip bins on site. The impacted skip bins were removed from site and in-situ soils were validated and shown to be below Class III criteria.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 22 / 5 / 2024	
<input type="checkbox"/> Reported to DWER in writing		Date: 22 / 5 / 2024	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Department of Water and Environmental Regulation

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		26.9.2024	Date:
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.