



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

### Section A – Licence details

Licence number:	L7065/1997/15	Licence file number:	ADM0008
Licence holder name:	Shire of Carnarvon		
Trading as:	Shire of Carnarvon (Brown Range Waste Facility)		
ACN:			
Registered business address:	3 Francis St, Carnarvon WA 6701		
Reporting period:	1 / 7 / 2023 to 30 / 6 / 2024		

### Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

- ☐ Yes – please complete:
- section C;
  - section D (if required); and
  - sign the declaration in Section F.
- ☒ No – please complete:
- section C;
  - section D (if required);
  - section E; and
  - sign the declaration in Section F.

### Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
64 (class II putrescible landfill)	10,645 t
62 (solid waste depot)	530 t
61 (liquid waste facility)	2,207 t
57 (used tyre storage – general)	nil

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
62 (solid waste depot)	348 t

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.1	Date(s) of non-compliance:	
Details of non-compliance:			
The volume of liquid waste received exceeded the approved amount.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known impact from the increased volume.			
Cause (or suspected cause) of non-compliance:			
Increased caravan/camping tourism in the region along with increased activity in the resources sector. Although the liquid waste received was less than the previous year.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
There is no other option for disposing of liquid waste except for a vast distance. The Shire has alternated over to the other 2 liquid waste ponds which have been made slightly larger and fresh clay lining applied. The full ponds are drying out after which their contents will be moved to the putrescible section.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date:    /    /	
<input type="checkbox"/> Reported to DWER in writing		Date:    /    /	

## Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	16/12/2024	Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.