



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Section A – Licence Details			
Licence number:	L7120/1997/12	Licence file number:	DER2013/001432-1
Licence holder:	City of Busselton		
Trading as:	City of Busselton		
ABN:	87 285 608 991		
Registered address:	2 Southern Drive BUSSELTON WA 6280		
Reporting period:	1 / 1 / 23 to 31 / 12 / 23		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D if required; and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D if required;• section E; and• sign the declaration at Section F.

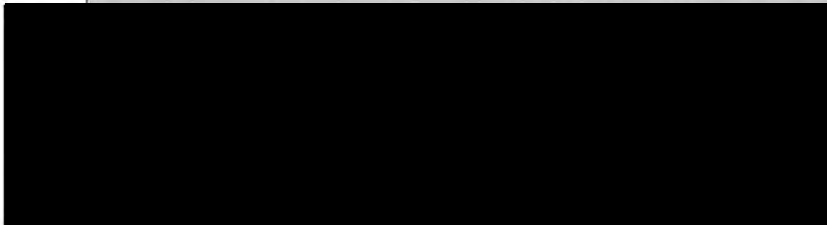
Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
Category 61A	3,302
Category 62	9,976

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
Not applicable	0 tonnes

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	21 & 22	Date(s) of non-compliance:	30/12/23
Details of non-compliance:			
<p>Acid Sulfate Soil from the Lower Vasse River Dredge project was treated at the premises between November 2022 and March 2023, and between November 2023 and December 2023. While all required testing and processes were conducted in accordance with the licence conditions, a final Acid Sulfate Soil Closure Report was not prepared at the end of each batch and submitted to DWER, as required in the licence.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>None. The Acid Sulfate Soil was tested and treated in accordance with best practice, and in accordance with the licence conditions. The laboratory test results show that all treated soil samples had pH > 6.5. The final soil was found to be suitable for disposal in a Class I landfill, and was disposed at Dunsborough landfill.</p>			
Cause (or suspected cause) of non-compliance:			
<p>The non-compliance is due to a change of personnel responsible for the project and an oversight with respect to the licence requirements.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>All relevant personnel have now been made aware of the requirement. An Acid Sulfate Soil Closure Report will be prepared at the end of each batch of Acid Sulfate Soil treated at the premises in the future.</p>			
Was this non-compliance previously reported to DWER? No.			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I/We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹. I/We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

		Signature:	
		(Printed name)	
Position:	GEO.	Position:	
Date:	27/3/24	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.