



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	<b>L7201/1997/10</b>	Licence file number:	<b>DEC4429</b>
Licence holder name:	<b>City of Stirling</b>		
Trading as:	<b>Recycling Centre Balcatta</b>		
ACN:	<b>N/A</b>		
Registered business address:	<b>Lot 45 on Plan 194142 (Natalie Way, Balcatta, WA 6021)</b>		
Reporting period:	<b>01 / 01 / 2025 to 31 / 12 / 2025</b>		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required); and</li><li>• sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required);</li><li>• section E; and</li><li>• sign the declaration in Section F.</li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Solid Waste 250,000 tonnes per annual period	<b>108,278.71 tonnes</b>

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	N/A

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at any time during the reporting period.			
Condition no:	2.2 to 2.4	Date(s) of non-compliance:	See below
Details of non-compliance:			
<p><b>Minor Smoke Emissions</b></p> <p>30.01.25 – Minor slow starting fire in the Waste Shed (Ref: 003805)            08.02.25 – Minor slow starting fires in the Waste Shed (Ref:003832)            11.02.25 – Minor slow starting fire in Waste Shed (Ref:003840)            03.05.25 – Minor slow starting fire in Waste Shed Ref:004050)</p> <p><b>Asbestos</b></p> <p>06.02.25 – Less than 10m2 - Asbestos found in construction pile (Ref:003825)            09.04.25 – Less than 10m2 - Asbestos disposed of at Waste shed (Ref:003993)            11.05.25 – Less than 10m2 - Asbestos found in construction pile (Ref:004079)            19.06.25 – Less than 10m2 - Asbestos disposed of at Waste shed (Ref:004191)            29.06.25 – More than 10m2 - Asbestos disposed found in construction pile (Ref:004214)            02.07.25 - Less than 10m2 – Asbestos disposed of at Waste Shed (Ref:004224)            02.07.25 - Less than 10m2 – Asbestos disposed of at Waste Shed (Ref:004226)            17.07.25 - Less than 10m2 – Asbestos found in construction pile (Ref:004264)            17.07.25 - Less than 10m2 – Asbestos found in green waste (Ref:004268)            22.07.25 - Less than 10m2 – Asbestos disposed of at Waste shed (Ref:004283)            24.07.25 - Less than 10m2 – Asbestos found in construction pile (Ref:004293)            12.08.25 - Less than 10m2 – Asbestos disposed of at Waste shed (Ref:004342)            18.08.25 - Less than 10m2 – Asbestos disposed of at Waste shed (Ref:004354)            18.08.25 - Less than 10m2 – Asbestos found at construction pile (Ref:004355)            07.10.25 - Less than 10m2 – Asbestos found in construction pile (Ref:004486)            12.10.25 - Less than 10m2 – Asbestos disposed of at Waste shed (Ref:004494)            22.10.25 - Less than 10m2 – Asbestos disposed of at Waste shed (Ref:004520)            31.10.25 - Less than 10m2 – Asbestos disposed of at Waste shed (Ref:004554)            16.11.25 - Less than 10m2 – Asbestos disposed of at waste shed (Ref:004585)</p> <p><b>Oil Spillage</b></p> <p>28.06.25 – Oil Spillage at Waste Shed Wall – Bay 7 (Ref: 004213)</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p><b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			

**Section E – Details of non-compliance with licence condition**

What was the actual (or suspected) environmental impact of the non-compliance?

**NOTE** – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

**Location – Recycle Centre Balcatta**

*Near to / Inside the Waste Shed*

**Minor smoke emissions** – no suspected environmental impact

**Water runoffs contained onsite** – no suspected environmental impact.

**Oil Spillage onsite** – no suspected environmental impact.

**Asbestos exposure** – Immediately isolated, safely cleared, packaged, and removed from site – no suspected environmental impact.

*Minor incidents reported for information purposes only.*

Cause (or suspected cause) of non-compliance:

Suspected Cause

**Smoke Emissions**

30.01.25 – Loader cleared Bay 2 of waste and spotted a small battery smoldering on the floor – tiny amount of smoke was present.

08.02.25 – Customer arrived at Bay 9 Household hazardous waste, a Car Led battery was smoldering in his vehicle due to a metal plate arching the terminals – small amount of smoke was present

11.02.25 – Wall attendant spotted smoke coming from the hard waste pile in the shed, loader operator removed the affected waste from the shed and attendants doused the hard waste with fire hoses no flames were seen – Hot spot was caused by an electric saltshaker

03.05.25 – Presence of battery, within the hard waste in Bay 2 caused a slow starting smolder – which gave off a tiny amount of smoke, which was seen by the team.

**Asbestos**

06.02.25 - Customer threw out ACM onto construction pile knowing that we do not accept ACM on site.

09.04.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.

11.05.25 - Customer threw out ACM onto the construction pile knowing that we do not accept ACM on site.

19.06.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.

29.06.25 - Customer threw out ACM onto construction pile knowing that we do not accept ACM on site.

02.07.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.

02.07.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.

17.07.25 - Customer threw out ACM onto the construction pile knowing that we do not accept ACM on site.

17.07.25 - Customer threw out ACM in green waste area knowing that we do not accept ACM on site.

**Section E – Details of non-compliance with licence condition**

22.07.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.  
24.07.25 - Customer threw out ACM onto the construction pile knowing that we do not accept ACM on site.  
12.08.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.  
18.08.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.  
18.08.25 - Customer threw out ACM onto the construction pile knowing that we do not accept ACM on site.  
07.10.25 - Customer threw out ACM onto the construction pile knowing that we do not accept ACM on site.  
12.10.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.  
22.10.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.  
31.10.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.  
16.11.25 - Customer threw out ACM into the waste shed knowing that we do not accept ACM on site.

**Oil Spillage**

28.06.25 - Customers throw out 2 x full oil pans spilling it over the wall and ground approximately 20l – granules used to clean the spillage

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

**Smoke Emissions / Water Drainage**

**30.01.25** – Battery removed from hard waste and covered with sand; small amount of water used to ensure area was not at risk of ignition (didn't enter drainage). No requirement for emergency services.

**08.02.25** – Battery removed from customers car and submerged in water to stop further thermal runaway - No requirement for emergency services.

**11.02.25** – Hard waste pile removed from shed and fire hoses used to wet the hard waste; split battery was removed and covered in sand – No water entered drainage system – No requirement for emergency services.

**03.05.25** – Battery was removed for the area and covered in sand- No requirement for emergency services.

Other actions undertaken.

- Entered onto the city's "Safer" system and discussed amongst supervision at review meetings.
- Team Members informed at "Toolbox Meetings" and given guidance.
- Water run offs into drainage system prevented to avoid impact.
- Remaining waste removed at the earliest opportunity, when safe to do so.
- Asbestos Awareness and Management Training provided to RCB team.

Department of Water and Environmental Regulation

Section E – Details of non-compliance with licence condition	
Was this non-compliance previously reported to DWER?	
<input checked="" type="checkbox"/> No (Advised to notify of Significant Events Only)	
Reported to DWER verbally	Date: / /
Reported to DWER in writing	Date: 28 / 01 / 25

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular <sup>1</sup> .			
I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.			
Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	23-1-2026.	Date:	23.1.26.
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.

### City of Stirling Tonnages – 2025

Product Name	Total Product Net Weight (t)
Batteries Out	164.08
commercial	2038.38
construction	6207.01
CONSTRUCTION INTERNAL	2219.2
COS - ENG IN	2003.74
DOMESTIC	27800.54
DOMESTIC MUDDS	1999.26
DUMPED MATTRESS	28.16
Dumped Tyres	11.5
EWASTE OUT	763.4
greens	9457.32
GREENS INTERNAL	2383.56
HHW-BULK OUT	63.6
HHW-CHEM OUT	70.98
ILLEGAL DUMPING	184.88
LOCAL GOV MIXED	7708.96
MATTRESS	410.6
mixed	22967.96
MIXED INTERNAL	751.22
PAINT OUT	267.8
PARKS/RESERVES/BCH LITTER	964.28
PLASTICS OUT	59.94
SCRAP METAL OUT	118.76
SKIP BIN ON DEMAND	5517.74
SUMP GRASS OUT	4152.9
SWEEPINGS OUT	2332.32
Tyres	35.56
VERGE GREENS	2706.66
Workpower	4689
Waste Oil / Filters/Containers	198.26
XRAYS OUT	1.14
	<b>108,278.71</b>

