



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L7308/1998/13	Licence file number:	2010/008321-3
Licence holder name:	A. Richards Pty Ltd		
Trading as:	Richgro Garden Products		
ACN:	008734852		
Registered business address:	203 Acourt Road, Jandakot WA 6164		
Reporting period:	01/01/2024 to 31/12/2024		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
☒ Yes – please complete: - section C; - section D (if required); and - sign the declaration in Section F.
☐ No – please complete: - section C; - section D (if required); - section E; and - sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 61: Liquid waste facility – premises on which liquid waste produced on other premises (other than sewerage waste) is stored, reprocessed, treated or irrigated. Capacity 25,000 tonnes per annum	Cat.No.61 = 6,737 tonnes / annum Liquid Waste
Category 61A: Solid waste facility – premises (other than premises within category 67A) on which solid waste produced on other premises is stored, reprocessed, treated or discharged onto land. Capacity 85,000 tonnes per annum	Cat. No.61A = 55,235 tonnes / annum Solid Waste

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 67A: Compost manufacturing and soil blending – premises on which organic material (excluding silage) or waste is stored pending processing, mixing, drying or composting to produce commercial quantities of compost or blended soils. Capacity 100,000 tonnes per annum	Cat.No.67A – 42,719 tonnes, annum Compost Manufacturing & Soil Blending Annum – Reporting Period 1 st Jan 2024 to 31 st December 2024

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
n/a	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:		Date(s) of non-compliance:	
Details of non-compliance:			
Not Applicable			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Cause (or suspected cause) of non-compliance:			

Section E – Details of non-compliance with licence condition	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
Was this non-compliance previously reported to DWER?	
☐ Yes, and	
☐ Reported to DWER verbally	Date: / /
☐ Reported to DWER in writing	Date: / /

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		25 th March 2025	Date:
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.