



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L7994/2003/4	Licence file number:	DEC6572/1~1
Licence holder name:	Shire of Brookton		
Trading as:	Shire of Brookton		
ACN:	ABN 74164408055		
Registered business address:	14 White Street, Brookton WA 6306		
Reporting period:	01/01/ 2022 to 31/12/2022		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
54 - Sewage facility premises – (a) on which sewage is treated (excluding septic tanks); or (b) from which treated sewage is discharged onto land or into waters. 100 cubic metres or more per day.	34.32 cubic metres per day documentation attached

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
54 - Sewage facility premises – (a) on which sewage is treated (excluding septic tanks); or (b) from which treated sewage is discharged onto land or into waters. 100 cubic metres or more per day.	0 cubic metres per day documentation attached

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.6 (a)	Date(s) of non-compliance:	24/8/2022
Details of non-compliance:			
Sewerage effluent pump pit - pump failure. Lot 6 Great Southern Highway, Brookton.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Effluent flowed from roadside culvert from end of overflow pipe to flat land beside Avon River Bed for approximately 15hrs			
Cause (or suspected cause) of non-compliance:			
Equipment failure			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire has replaced pump pit infrastructure including pumps, rising pipe mains and overflow warning system.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:		Date(s) of non-compliance:	14/10/2022
Details of non-compliance:			
Sewerage effluent pipe leak. Due pressure of near by tree roots, the pressure main from the sewerage effluent pump pit to the sewerage effluent evaporation pond split and leaked.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Sewerage effluent leaked on to farming land at 121 (Lot 76) Brookton Highway			
Cause (or suspected cause) of non-compliance:			
Invasive tree roots damaged pipe.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire has repaired the pressure pipe and removed all nearby invasive trees.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.5 (a)	Date(s) of non-compliance:	30/12/22
Details of non-compliance:			
Pump failure at sewerage effluent pond, resulted in overflow of the pond.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Sewerage effluent travelled in evaporation pond, overflow infrastructure, through agricultural land towards Avon River.			
Cause (or suspected cause) of non-compliance:			
Ageing infrastructure			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire is currently replacing ageing infrastructure, in accordance with the asset management plan.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:		Date(s) of non-compliance:	30/12/22
Details of non-compliance:			
Failure to report the following incidents: <ul style="list-style-type: none"> - Sewerage effluent pump pit - pump failure 28/4/22 - Sewerage effluent pipe leak 14/10/22 - Pump failure at sewerage effluent pond 30/12/22 			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No Impact			
Cause (or suspected cause) of non-compliance:			
Miss communication within the Shire Departments.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Implementing procedures within the Shire for reporting.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Table 3.7.1 of Condition 3.7.1	Date(s) of non-compliance:	1/1/2022 – 31/12/2022
Details of non-compliance:			
Escherichia coli exceeded the target of < 1000 cfu/100mL at 8,000 cfu/100 mL.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No impact.			
Cause (or suspected cause) of non-compliance:			
Insufficient Chlorine in treatment system, note it is not a requirement to treat the effluent with chlorine.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
We will be applying for an amendment to our Licence to remove this requirement as no chlorination is required.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 15 /11/2022	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Chief Executive Officer	Position:	Executive Governance Officer
Date:	30/01/2023	Date:	30/01/2023
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.