



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L8036/1993/7	Licence file number:	DER2015/000356-1
Licence holder name:	Western Meat Processors		
Trading as:	Western Meat Processors Pty Ltd		
ACN:	114166666		
Registered business address:	37 King Edward Road, Osborne Park, WA, 6017		
Reporting period:	01/01/2023 to 31/12/2023		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
<i>Category 15 Abattoir: premises on which animals are slaughtered.</i>	30,605 ton <i>(live weight)</i>

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
<i>Category 15 Abattoir: premises on which animals are slaughtered.</i>	55,855 kL <i>(2023 Monitoring Data attached)</i>

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	14	Date(s) of non-compliance:	September 2023
Details of non-compliance:			
<p>Failure to collect samples from groundwater monitoring wells (MB1, MB2, MB3) during winter period. (20/11/2023)</p> <p>One groundwater sample collected and tested from each monitoring bore (MB1, MB2 and MB3) on 20/11/2023 during annual period.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
Nil (known), first occurrence – Groundwater testing not required within previous licenses			
Cause (or suspected cause) of non-compliance:			
<p>Equipment utilised to collect samples from monitoring bores identified as not suitable for the required analysis.</p> <p>Identified that the validity of the water samples could not be guaranteed when attempting to extract water from the monitoring wells using the equipment originally purchased to facilitate this sampling.</p> <p>Collection of samples was delayed while appropriate sampling equipment was sourced and fabricated to ensure the integrity of the samples can be maintained during sample collection process and in accordance with AS 5667.5:2022.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<ul style="list-style-type: none"> ○ Appropriate sampling equipment sourced and fabricated. ○ Sampling schedule calendar reminders developed and added to automated software. Reminders will be sent daily to relevant persons during the last 2 weeks of a sampling period to ensure samples are collected within the time frames specified within L8036/1993/7 			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

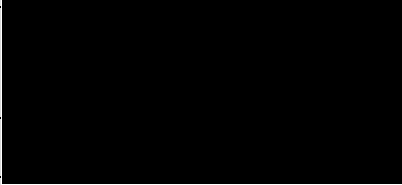
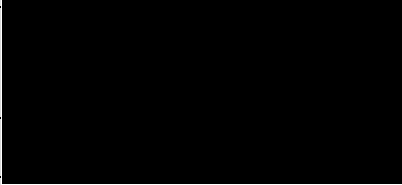
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	13	Date(s) of non-compliance:	25/02/2024
Details of non-compliance:			
Soil samples collected as part of annual monitoring from sampling sites TP 1 – TP 16 not analysed for Phosphorous Retention Index (PRI) by contracted laboratory. Notified by contracted laboratory (upon receipt of samples) that their NATA accreditation did not include soil analysis for PRI so this test could not be undertaken.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Nil (known), first occurrence – No soil sampling/analysis carried out as part of previous licence conditions.			
Cause (or suspected cause) of non-compliance:			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<ul style="list-style-type: none"> ○ Appropriate NATA accredited laboratory to be sourced and appointed by premises to carry out soil analysis tests to determine PRI of each sample site. (awaiting response from NATA accredited laboratories (Chemcentre & Envirolab)) ○ Soils to be resampled at TP1-TP16 and analysed to determine PRI upon quote approval. 			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	19.(b)	Date(s) of non-compliance:	25/02/2024
Details of non-compliance:			
Failed to prepare and submit to the CEO by no later than 25 February, an Annual Audit Compliance Report in the approved form, for the previous annual period.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known or suspected environmental impacts.			
Cause (or suspected cause) of non-compliance:			
<ul style="list-style-type: none"> o Failed to manage due dates appropriately. o Operators compiling report on periods of unplanned leave (illness, carer’s leave) 			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Group calendar prompts programmed and shared with relevant persons within the business to send weekly reminders of upcoming AACR submission due dates. Automated calendar reminders programmed to start sending reminders one month prior to due dates.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular ¹ .
I / We consent to the Annual Audit Compliance Report being published on the Department of

Department of Water and Environmental Regulation

Water and Environmental Regulation's (DWER) website.			
Signature ² :			Signature:
Name: (printed)			Name: (printed)
Position:	CEO <i>Western Meat Processors</i>	Position:	
Date:	15/3/2024	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.