



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details

Licence number:	L8334/2009/2	Licence file number:	DEC10417/2
Licence holder name:	Quintis Sandalwood Pty Ltd		
Trading as:	The Sandalwood Factory		
ACN:	060 122 698		
Registered business address:	2 Down Road, Drome, WA, 6330		
Reporting period:	01 / 06 / 2021 to 31 / 05 / 2022		

Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?
(please tick the appropriate box)

- Yes – please complete:
- section C;
 - section D (if required); and
 - sign the declaration in Section F.
- No – please complete:
- section C;
 - section D (if required);
 - section E; and
 - sign the declaration in Section F.

Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
67. FUEL BURNING	4775 T WASTE WOOD 64 T RECYCLED OIL

Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.



Prescribed premises category	Actual Part 2 waste discharge quantity
NA	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2, 9	Date(s) of non-compliance:	NA, 19/01/2021 – 03/10/2021
Details of non-compliance:			
<p>Condition 2. Storage of Fuel Oil. Horizontal tank compliance to AS1940:2017 deficiency: All above ground or underground tanks must have a high-level alarm set at 97% capacity (5.3.3) Horizontal tanks (above ground) shall be internally inspected at least every 15 years (9.17.1, Note 1)</p> <p>Condition 9. Audit and reporting on installation of infrastructure equipment. The license holder must within 30 calendar days of the waste oil fired boiler required by condition 1 being constructed and/or installed: (a) undertake an audit of their compliance with the requirements of condition 1; and (b) prepare and submit to the CEO an Environmental Compliance Report on that compliance.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
Nil			
Cause (or suspected cause) of non-compliance:			
<p>2. Replacement of fuel oil storage tank and ancillary equipment compliant to AS1940:2017 has not occurred within projected time limits.</p> <p>9. Subsequent to the granting of the amended license business conditions changed which resulted in the proposed 40lw boiler becoming not suitable for use. The boiler was specifically purchased to operate the plant at a very low steam demand. Failure to advise DWER of compliance with condition 1 was an due to the company not progressing with the amendment and having not yet determined a course of action and thus the need for a further amendment.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>2. Fuel oil storage tank, bunding and ancillary systems compliant to AS1940:2017 are in the process of being replaced and upgraded.</p> <p>9. Contact has been made with DWER in regard to this issue and the equipment (400kw boiler) which is not operational and has been tagged as such until the company determines a course of action and obtains the relevant approvals to proceed.</p>			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 21 / 6 / 2022	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	R+D and Regulatory Manager	Position:	
Date:	29/6/2021	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.