



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L8334/2009/2	Licence file number:	DEC10417/2
Licence holder name:	Quintis Sandalwood Pty Ltd		
Trading as:	The Sandalwood Factory		
ACN:	060 122 698		
Registered business address:	6 Down Road, Drome, WA, 6330		
Reporting period:	01 / 06 / 2022 to 31 / 05 / 2023		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
67. FUEL BURNING	8151 T WASTE WOOD 90 T RECYCLED OIL

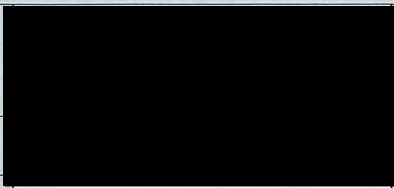

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
NA	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2, 9	Date(s) of non-compliance:	NA, 19/01/2021 – 03/10/2021
Details of non-compliance:			
<p>Condition 2. Storage of Fuel Oil. Horizontal tank compliance to AS1940:2017 deficiency: All above ground or underground tanks must have a high-level alarm set at 97% capacity (5.3.3) Horizontal tanks (above ground) shall be internally inspected at least every 15 years (9.17.1, Note 1)</p> <p>Condition 9. Audit and reporting on installation of infrastructure equipment. The license holder must within 30 calendar days of the waste oil fired boiler required by condition 1 being constructed and/or installed: (a) undertake an audit of their compliance with the requirements of condition 1; and (b) prepare and submit to the CEO an Environmental Compliance Report on that compliance.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
Nil			
Cause (or suspected cause) of non-compliance:			
<p>2. Replacement of fuel oil storage tank and ancillary equipment compliant to AS1940:2017 has not occurred within projected time limits.</p> <p>9. Installation, cleaning, repairs, commissioning, and subsequent upgrades of equipment specified in condition 1 of license L8334/2009/2 amended 03/09/2021 occurred before issuance of, and subsequently not reported to, requirements of the amended license. The equipment was found to not have the minimum required steam production capacity for its intended use and was subsequently mothballed before it saw use.</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>2. Fuel oil storage tank, bunding and ancillary systems compliant to AS1940:2017 are in the process of being replaced and upgraded.</p> <p>9. Resumption of (large) scale distillation utilizing 6MW wood fired boiler on 20 September 2021 made the equipment redundant. Boiler annual service and engineer inspection was not performed on the 400kw boiler for 2022 and use of the equipment would be in breach of WorkSafe WA regulations for boilers (AS2593:2021 (6.5)). The equipment will remain mothballed with lockout tags in place until a use fitting its capacity can be determined, or amendment submission to remove from license is made.</p>			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 21 / 6 / 2022	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Head of R&D and regulatory	Position:	
Date:	23/6/2023	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.