



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Once completed, please submit this form either via email to info-der@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 33 Cloisters Square
PERTH WA 6850

Section A – Licence Details			
Licence number:	L8403/2009/3	Licence file number:	DEC1128
Licence holder:	City of Wanneroo		
Trading as:			
ACN:			
Registered address:	23 Dundebur Road, Wanneroo, WA, 6065		
Reporting period:	01/01/2018 to 31/12/2018		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D if required; and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D if required;• section E; and• sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
67A	Inputs and Outputs Section C – Statement of Actual Production

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
Nil	Nil

Section E – Details of Non-Compliance with License Condition			
Please use a separate page for each condition with which the license holder was non-compliant at a time during the reporting period.			
Condition no:	3.1.1 IR1	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
<p>The licensee shall submit to the CEO an investigation report in to whether a storm water retention basin or leachate collection sump is required by undertaking a water balance and risk assessment for the premises. This includes storm water management on site and determining whether bunding is required around the asphalt hardstand to manage run off.</p>			
<p>What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
<p>It was suspected that ground water would be contaminated due to water run-off.</p>			
Cause (or suspected cause) of non-compliance:			
<p>The lack of suspected storm water management</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>The City installed two water retention basins (WRB), one for contaminated water from the wetting down of mulch and the second from general storm water on the site. Kerbing was installed around the mulch area to minimise migration of water run-off in to other areas of the site. The WRBs are secured by a safety fence and landscaped with native Australian flowers to provide a pleasing aesthetic for the sites users.</p> <p>City of Wanneroo letter 18/101246 dated 29 March 2019 discusses the City's plans for the site and letter 18/233406 dated 10 July 2018 confirms all works to close improvements have been completed.</p>			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 01/02/2017	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 29/03/2018	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	3.1.1 IR2	Date(s) of non-compliance:	
Details of non-compliance:			
The licensee shall submit to the CEO a gap analysis report that compares the current onsite composting processes with Australian Standard 4454:2012 Composts, Soil Conditioners and Mulches, Appendix N			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None, as the City does not process green waste on site, it is transported offsite and returned to site as shredded green waste (mulch).			
Cause (or suspected cause) of non-compliance:			
Non-compliance with Australian Standard 4454:2012 Composts, Soil Conditioners and Mulches, Appendix N			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
A decision was made by the City's administration that no green waste would be processed on site; subsequently a contractor was procured to transport green waste off site to a licensed processing facility.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 01 /02 /2017	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 1 / 02 / 2017	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	3.1.1 IR3	Date(s) of non-compliance:	
Details of non-compliance:			
The Licensee shall install a minimum of three ground water monitoring bores on the premises to allow for detection of leachate contamination.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Suspected impact is contamination of groundwater due to water run-off from the storage and wetting down of mulch.			
Cause (or suspected cause) of non-compliance:			
Suspected lack of storm water management.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>During discussions on site on 28 November 2017 with Department of Water and Environmental Regulation Officers, it was advised that if, after the completion of a relevant risk assessment, it is determined that water retention basins are required to capture nutrified water, then boreholes will no longer be applicable, and IR3 will no longer be required.</p> <p>The City has determined that WRB's are required, and therefore the City sees no need to install further monitoring boreholes on site.</p> <p>City of Wanneroo letter 18/101246 dated 29 March 2019 and appendices refers.</p>			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally	Date: 14/3/2018		
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 29/3/2018		

4.2 Reporting

1. Inputs and Outputs

1.0 Section C – Statement of Actual Production

Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18
849	699	583	693	633	659	804	594	710	758	588	518

Note: all green waste loads are weighed entering and leaving the facility.

8088 tonnes of green waste was collected and transported offsite for onward processing at a Licenced processing facility.

The Wangara Greens Recycling Centre is a short term holding facility that is available for residents to dispose of their green waste at weekends and on public holidays. All green waste is transported off site via a contractor to a licenced facility for processing.

Mulch is returned to site via the contractor and is given away to City residents free of charge.

2. Ground Water Monitoring

No ambient ground water monitoring was undertaken in 2018 by the City's Waste Services Unit, due to the construction of the WRB. The WRB has not yet produced enough water to monitor as it is being recirculated back over the mulch wherever possible to minimise the use of bore water on the site.

Ambient ground water monitoring was last undertaken in 2017. The returned results concluded that water quality was within the parameters discussed in table 2.3.1 of the City's Environmental License.



3. Annual Audit Compliance Report

Refer to pages 1- 4 above.

4. Complaints Summary

No notifiable complaints were received.

End of Report

Section F – Declaration			
I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular ¹ .			
I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.			
Signature ² :		Signature:	
Name: (printed)	SCOTT CAHNS.	Name: (printed)	H. SINGH
Position:	MANAGER WASTE SERVICES	Position:	Director Assets
Date:	15/1/19.	Date:	15. 01. 19
Seal (if signing under seal):			