



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	8536/201/1	Licence file number:	2011/002524-2
Licence holder name:	Shire of Beverley		
Trading as:	Beverley Landfill		
ACN:	33895807275		
Registered business address:	Lot 21286 on Plan 91000 (Crown Reserve 15945) and Lot 28394 on Plan 175418 (Crown Reserve 306096, Beverley, WA 6304)		
Reporting period:	1 / 4 / 2021 to 31 / 3 / 2022		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input checked="" type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 61 Liquid Waste Facility 100 – 500 tonnes per Year	15.66 tonnes of Liquid Waste.
Category 64 Class II putrescible landfill site, 20 – 700 tonnes per Year	564 Tonnes Putrescible Landfill, (431 Tonnes Approx. Avon Waste Service, 133 Tonnes Approx. Drop Off at facility,

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	2.1.1	Date(s) of non-compliance:	March 2022
Details of non-compliance:			
Waste Tonnages were to be estimated in cubic metres and converted to tonnages. Due to a new tip attendant, the records were not kept for domestic drop off tonnages, waste has therefore been estimated from previous tonnages and Avon Waste reported tonnages.			
This was not reported previously due to break down in communication with the new tip attendant.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Nil.			
Cause (or suspected cause) of non-compliance:			
Lack of training and record keeping.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Improved training and record keeping.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			

Section E – Details of non-compliance with licence condition	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.3 & 1.2.2, Reg 13	Date(s) of non-compliance:	Mid-May 2022
Details of non-compliance:			
<p>Fire/embers from green waste burning caused vegetation/stored mattresses to catch fire.</p> <p>This was not reported as the tip was not manned at the time and there was a break-down in communication.</p> <p>After discussions with DWER licensing it is unsure if this is a non-compliance, as this Waste Facility is under an older Licence that refers back to the Environmental Protection (Rural Landfill Regulations) 2002 for the conditions. The Rural Landfill Regulations do not specifically prohibit the putrescible waste inadvertently being burnt.</p> <p>However, it is reported for reasons of transparency and to ensure requirements are being fulfilled.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Fire fumes/pollution released to atmosphere.			
Cause (or suspected cause) of non-compliance:			
Embers appear to have been blown from green waste fire blown to vicinity of mattress storage.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Mattresses stored further away from green waste storage, vegetation clearing better maintained around mattress storage.			
Was this non-compliance previously reported to DWER?			

Section E – Details of non-compliance with licence condition

Yes, and

Reported to DWER verbally

Date: / /

Reported to DWER in writing

Date: / /



Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.3 & 1.2.2, Reg 13	Date(s) of non-compliance:	December 2022
Details of non-compliance:			
<p>Ashes from burnt green waste, were moved/cleaned up some weeks after burning and transferred to the very edge of the site. Unknown to the operator of the machine there were still some hot embers from burnt green waste caused vegetation to catch fire at the edge of the site that transferred to the adjacent bushland offsite.</p> <p>This was not reported as the Works Manager believed there was no fire in the waste storage areas of the tip, (with 99% of the fire occurring off the site), and thought that reporting was therefore not required.</p> <p>Similar to the previous report, after discussions with DWER licensing it is unsure if this is a non-compliance, as this Waste Facility is under an older Licence that refers back to the Environmental Protection (Rural Landfill) Regulations 2002 for the conditions, which does not specifically prohibit the putrescible waste inadvertently being burnt. However, it is reported for reasons of transparency and to ensure requirements are being fulfilled.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p> <p>Fire and smoke from vegetation burning released to atmosphere.</p>			
Cause (or suspected cause) of non-compliance:			
Unknown still hot embers caught fire to vegetation.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Area where ash transferred to for clean-up, to be cleared of vegetation.			

Section E – Details of non-compliance with licence condition	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	22/4/2022	Date:	22/4/2022
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.