



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L8746/2013/2	Licence file number:	2013/002341-1
Licence holder name:	Bunbury Harvey Regional Council		
Trading as:	Wellington Group of Councils Compost Facility		
ACN:	79 907 325 881		
Registered business address:	Lot 81, Marginata Close, CROOKED BROOK WA 6236 PO Box 111, AUSTRALIND WA 6233		
Reporting period:	01 / 04 / 2024 to 31 / 03 / 2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required); and</li><li>• sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>• section C;</li><li>• section D (if required);</li><li>• section E; and</li><li>• sign the declaration in Section F.</li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
67A Compost Manufacturing	

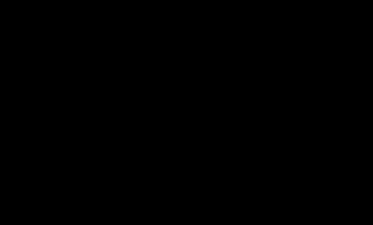
Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:		Date(s) of non-compliance:	1 April 2024 – 31 March 2025
Details of non-compliance:			
Details in accordance with Prevention Notice 202307-3.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Exceeded our licenced boundary to the east for the months January to February 2025. Excess material was brought back into the licence boundary in March 2025.			
Cause (or suspected cause) of non-compliance:			
Storage of material on site in excess of 20,000 tonnes.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
As of 4 December 2025, the Bunbury Harvey Regional Council ceased accepting FOGO loads to address potential contamination of composted material identified by DWER and attempt to remain within our licenced acceptance limits of 20,000 tonnes per year. Councils using this facility were notified that BHRC was not immediately able to accept FOGO material due to high contamination levels in incoming loads. After exploring ultimately unsuccessful mitigating options, BHRC engaged GHD to develop a strategy to identify the contamination risk and determine treatment options.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, these are regularly addressed in monthly meetings between DWER and BHRC			
<input type="checkbox"/> Reported to DWER verbally		Date:    /    /	
<input type="checkbox"/> Reported to DWER in writing		Date:    /    /	

## Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature <sup>2</sup> :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		23/04/2025	Date:
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.