



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

| Section A – Licence details | | | |
|------------------------------|---------------------------------------|----------------------|-------------|
| Licence number: | L8747/2013/1 | Licence file number: | 2013/001944 |
| Licence holder name: | Shire of Boddington | | |
| Trading as: | Shire of Boddington | | |
| ACN: | N/A | | |
| Registered business address: | 39 Bannister Road, Boddington WA 6390 | | |
| Reporting period: | 30/06/2024 to 30/06/2025 | | |

| Section B – Statement of compliance with licence conditions |
|---|
| Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box) |
| <input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F. |
| <input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F. |

| Section C – Statement of actual production | |
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| Provide the actual production quantity for this reporting period. Supporting documentation is to be attached. | |
| Prescribed premises category | Actual production quantity |
| Category 64 Class II putrescible waste | 615.18 tonnes from kerbside collection (see attached Avon Waste Report 2024/2025). Estimated 4,444.05 m ³ from local disposal (see attached 2024/2025 volume spreadsheet). |

| Section D – Statement of actual Part 2 waste discharge quantity | | | |
|---|-------|---|------------|
| Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached. | | | |
| Prescribed premises category | | Actual Part 2 waste discharge quantity | |
| Category 61 Liquid Waste | | 255,800 Liters (see attached 2024/2025 volume spreadsheet). | |
| Section E – Details of non-compliance with licence condition | | | |
| Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period. | | | |
| Condition no: | 1.3.9 | Date(s) of non-compliance: | 02/05/2025 |
| Details of non-compliance: | | | |
| Condition 1.3.9 states: The licensee shall ensure that no non-green waste is burnt on the Premises. | | | |
| Premises was inspected by the Department of Water and Environmental Regulation Environmental Officer. During the inspection non-green waste was identified in the burning stockpile area. | | | |
| What was the actual (or suspected) environmental impact of the non-compliance? | | | |
| NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. | | | |
| Improper waste segregation in burning area. Refer to Environmental Field Report (EFR No. 07403). | | | |
| Cause (or suspected cause) of non-compliance: | | | |
| Member of the public misplaced waste in the incorrect area. | | | |
| Non-compliance not identified by internal site audit. | | | |
| Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance: | | | |
| All non-green waste material stockpiled in the incorrect area was removed on the 26/05/2025. | | | |
| Site is included in routine internal audits/inspections. | | | |
| Was this non-compliance previously reported to DWER? No | | | |
| <input type="checkbox"/> Yes, and | | | |

| Section E – Details of non-compliance with licence condition | |
|--|-----------|
| <input type="checkbox"/> Reported to DWER verbally | Date: / / |
| <input type="checkbox"/> Reported to DWER in writing | Date: / / |

| Section E – Details of non-compliance with licence condition | | | |
|--|-----------|----------------------------|------------|
| Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period. | | | |
| Condition no: | 1.2.3 | Date(s) of non-compliance: | 02/05/2025 |
| Details of non-compliance: | | | |
| Premises was inspected by the Department of Water and Environmental Regulation Environmental Officer. During the inspection, the Officer was taken to the RRR Recycling Community Facility located at 50 Johnston Street, Boddington WA 6390, in which it was identified that environmentally hazardous materials were not stored correctly. | | | |
| What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. | | | |
| Refer to Environmental Field Report (EFR No. 07404). Oil disposal site has not been maintained/cleaned. Hazardous materials not stored in appropriate bunded storage area. Damaged and contaminated containers to be appropriately disposed. | | | |
| Cause (or suspected cause) of non-compliance: | | | |
| Lessee has not managed the identified non-compliance. | | | |
| Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance: | | | |
| The facility does not fall under the L8747/2013/1 License and the Shire of Boddington has advised the facility lessee of the identified non-compliance. | | | |
| Was this non-compliance previously reported to DWER? No | | | |
| <input type="checkbox"/> Yes, and | | | |
| <input type="checkbox"/> Reported to DWER verbally | Date: / / | | |
| <input type="checkbox"/> Reported to DWER in writing | Date: / / | | |

| Section E – Details of non-compliance with licence condition | | | |
|--|---------|----------------------------|------------|
| Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period. | | | |
| Condition no: | 1.3.4 c | Date(s) of non-compliance: | 02/05/2025 |
| Details of non-compliance: | | | |
| <p>Condition 1.3.4, c states: The Licensee shall manage the landfilling activities to ensure c) waste is levelled and compacted as soon as practicable after discharge,</p> <p>Premises was inspected by the Department of Water and Environmental Regulation Environmental Officer. During the inspection it was identified</p> <ul style="list-style-type: none"> • Waste at the active tipping area was not levelled or compacted after discharge. • Putrescible waste had no cover applied at the active tip face • General waste had no final soil cover identified • Asbestos waste was not fully covered in the designated trench | | | |
| <p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p> | | | |
| Waste compaction and waste cover has not been applied to the putrescible and asbestos disposal areas | | | |
| Cause (or suspected cause) of non-compliance: | | | |
| Previous landfill management activities were not carried out efficiently or in a practical manner, leading to ongoing challenges that continue to affect current compliance efforts. Corrective actions are in progress to address these legacy issues and enhance future compliance. | | | |
| Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance: | | | |
| <p>To address the identified non-compliance, actions are underway including budgeting for new fencing to capture windblown waste and cell final cover in the 2025/26 financial year and implementing plans to reduce the active tipping face to 30 meters. These measures are aimed at improving operational efficiency and aligning with regulatory requirements moving forward.</p> <p>Asbestos waste that was identified during the inspection has been covered 03/05/2025</p> <p>Site is included in routine internal audits/inspections.</p> | | | |
| Was this non-compliance previously reported to DWER? No | | | |
| <input type="checkbox"/> Yes, and | | | |
| <input type="checkbox"/> Reported to DWER verbally | | Date: / / | |
| <input type="checkbox"/> Reported to DWER in writing | | Date: / / | |
| Section E – Details of non-compliance with licence condition | | | |

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| Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period. | | | |
| Condition no: | 1.3.15 | Date(s) of non-compliance: | 02/05/2025 |
| Details of non-compliance: | | | |
| <p>Condition 1.3.15 states: The Licensee shall maintain all liquid waste ponds such that:</p> <ul style="list-style-type: none"> a) overtopping of the ponds does not occur; and b) a freeboard equal to, or greater than, 500mm is maintained; c) the integrity of the contaminated infrastructure is maintained; and d) vegetation and floating debris (emergent or otherwise) is prevented from encroaching onto pond surfaces or inner pond embankments. <p>Premises was inspected by the Department of Water and Environmental Regulation Environmental Officer. During the inspection it was identified</p> <ul style="list-style-type: none"> • Required freeboard not maintained • Integrity of containment infrastructure appeared compromised • Vegetation and floating debris observed in the pond | | | |
| <p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p> | | | |
| Freeboard, vegetation and debris has not been maintained in the liquid waste pond. Evidence of windblown waste. | | | |
| Cause (or suspected cause) of non-compliance: | | | |
| Site not included in routine internal audits/inspections. | | | |
| Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance: | | | |
| Waste and weeds have been removed on the 24/06/2025. | | | |
| Site is included in routine internal audits/inspections. | | | |
| Was this non-compliance previously reported to DWER? No | | | |
| <input type="checkbox"/> Yes, and | | | |
| <input type="checkbox"/> Reported to DWER verbally | | Date: / / | |
| <input type="checkbox"/> Reported to DWER in writing | | Date: / / | |

| Section E – Details of non-compliance with licence condition | | | |
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| Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period. | | | |
| Condition no: | 3.6.1 | Date(s) of non-compliance: | 14/04/2025 |
| Details of non-compliance: | | | |
| Condition 3.6.1 states that the Licensee shall record inputs and outputs of all waste accepted at the Premises. | | | |
| Premises was inspected by the Department of Water and Environmental Regulation Environmental Officer. During the inspection, the Officer has requested that records are provided as it was not stored at the Refuse Facility Office. | | | |
| What was the actual (or suspected) environmental impact of the non-compliance? | | | |
| NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place. | | | |
| No environmental impact as records were maintained and stored at the Shire of Boddington Administration Office. | | | |
| Cause (or suspected cause) of non-compliance: | | | |
| Records maintained and stored at the Shire of Boddington Administration Office digitally instead at the Refuse Facility Office for security reasons. Original hard copy records are stored at the Refuse Facility Office. | | | |
| Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance: | | | |
| Records of inputs and outputs are stored at the Shire of Boddington Administration Office and an digital version was supplied to the Department of Water and Environmental Regulation on the 15/04/2025. | | | |
| Was this non-compliance previously reported to DWER? No | | | |
| <input type="checkbox"/> Yes, and | | | |
| <input type="checkbox"/> Reported to DWER verbally | | Date: / / | |
| <input type="checkbox"/> Reported to DWER in writing | | Date: / / | |

| Section F – Declaration |
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Department of Water and Environmental Regulation

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.



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|-------------------------------|------------|-------|------------|
| Date: | 06/08/2025 | Date: | 06/08/2025 |
| Seal (if signing under seal): | | | |

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.