



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L8872/2014/1	Licence file number:	
Licence holder name:	Shire of Ashburton		
Trading as:	Shire of Ashburton		
ACN:	Not applicable		
Registered business address:	246 Ponciana Street, Tom Price WA 6751		
Reporting period:	01/01/2023 to 31/12/2023		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input checked="" type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity(Tonnes)
Category 62: Solid Waste Depot	Refer to Table 01
Category 67: Used Tyre Storage	

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Condition 1.3.3, Table 1.3.2	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
Putrescible waste stored onsite for longer than 72 hours.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There was no environmental impact because putrescible waste is stored in a putrescible waste bunker (PWB). The PWB is a covered area where waste materials are unloaded and transferred into 30m ³ hooklift bins before being consolidated prior to dispatch via the waste transfer vehicle.			
Cause (or suspected cause) of non-compliance:			
Waste is hauled off-site twice per week to the Tom Price waste disposal site during the reporting period. The one-way travel distance between Onslow and Tom Price is approximately 420 km. Normally, transfers occur on Tuesdays and Thursdays. The second weekly transfer (on Thursday) results in waste being stored within licence requirements, as the waste has only been there since Tuesday. However, the first transfer (on Tuesday) results in waste being stored for up to 96 hours on-site, since the last Thursday. Due to the long distances for haulage, high transport costs, and the minimal tonnages for disposal, the Shire cannot meet this licence condition without incurring additional and substantial costs.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire owns and operates the Pilbara Regional Waste Management Facility (PRWMF) and received the licence to accept putrescible waste in late 2023. The facility accepted its first load in January 2024. The collection vehicle will directly drive to the PRWMF due to the shorter distance (approximately 40 km), and the Shire will organise more frequent waste transfers from Onslow Transfer Station to meet the conditions of the operating licence.			
Was this non-compliance previously reported to DWER?			
Yes			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: Via 2018 and 2023 AACR	
Section E – Details of non-compliance with licence condition			

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Condition 1.3.3, Table 1.3.2	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
More than 100 units of tyres been stored at one time during the reporting period.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is believed to be no environmental impact resulting from the non-compliance. Additionally, the license can be interpreted as allowing the Shire to store more than 100 units of piles with tyres, with a separation distance of 6 meters between piles. Please refer to the license condition below: "Tyresto be stored in piles of up to 100 units with a 6m separation distance between piles."			
Cause (or suspected cause) of non-compliance:			
Due to the remote location and different interpretations of the licence as per above.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire is in the process of amending the licence to increase the allowable units, factoring in regional considerations.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> <input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Reported to DWER in writing		Date: Via 2023 AACR	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Executive Manager Waste & Business Development (for CEO)	Position:	
Date:	30/04/2024	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.