



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9003/2016/1	Licence file number:	
Licence holder name:	Eastern Metropolitan Regional Council		
Trading as:	Eastern Metropolitan Regional Council		
ACN:			
Registered business address:	PO Box 234 Belmont WA 6984		
Reporting period:	1/11/2019 to 31/10/2020		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">section C;section D (if required); andsign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">section C;section D (if required);section E; andsign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
61A	14,453.23 tonnes (Wood waste)
62 (Mattresses, C&I waste)	207.60 tonnes (C&I waste) 15,825 units for mattresses

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
61A	<ul style="list-style-type: none"> 901.40 tonnes to Red Hill Landfill (wood waste) 13,483.02 tonnes (sale of wood chips and fines)
62	<ul style="list-style-type: none"> 253.85 tonnes (C & I) 7.48 tonnes (Cardboard) 144.28 tonnes (Steel) 13,364 units (Mattresses to Soft landing)

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.9 (Condition 10 in current Licence)	Date(s) of non-compliance:	1/11/2019 to date
Details of non-compliance:			
<p>There is no signage at the entrance to the Premises with:</p> <ul style="list-style-type: none"> Warning indicating penalties for people lighting fires; and List of prohibited materials not accepted at the Premises. 			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
Nil			
Cause (or suspected cause) of non-compliance:			
Requirement not identified.			

Section E – Details of non-compliance with licence condition	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
Following an audit undertaken of the site in December 2020, it was identified as a non-compliance. A meeting was held in January 2021 to undertake corrective actions to address this. Quotes are currently being sought for signage to be installed to address this condition.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

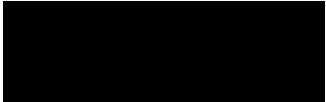
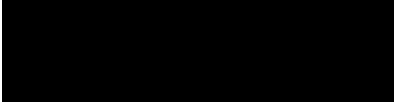
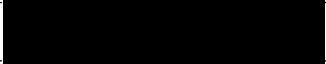
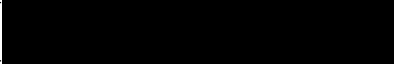

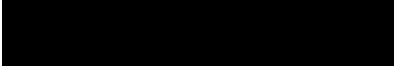
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.2.7 (Condition 10 in current Licence)	Date(s) of non-compliance:	1/11/2019 to 17/11/2019
Details of non-compliance:			
The timber stockpiles exceeded 5 m in height from the base of the stockpile.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Nil			
Cause (or suspected cause) of non-compliance:			
Limitations of suitable space at the Premise.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			

Section E – Details of non-compliance with licence condition	
<p>Actions taken included monitoring the temperature of the stockpiles with thermocouple probes and also turning the smaller windrows.</p> <p>The height of the stockpiles were reduced by selling off parts of the stockpiles and reconfiguring the stockpiles to establish smaller windrows.</p>	
Was this non-compliance previously reported to DWER?	
<input checked="" type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 19/12/2019

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:	29/1/2021	Date:	29/1/2021
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.