



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details

Licence number:	L9160/2018/1	Licence file number:	DER2018/001437
Licence holder name:	SHIRE OF CHITTERING		
Trading as:			
ACN:	N/A		
Registered business address:	PO BOX 70, BINDOON WA 6502		
Reporting period:	01/01/2019 to 31/12/2019		

Section B – Statement of compliance with licence conditions

Did you comply with all of your licence conditions during the reporting period?
(please tick the appropriate box)

- Yes – please complete:
- section C;
 - section D (if required); and
 - sign the declaration in Section F.

- No – please complete:
- section C;
 - section D (if required);
 - section E; and
 - sign the declaration in Section F.

Section C – Statement of actual production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed premises category	Actual production quantity
64	3,348m ³

Section D – Statement of actual Part 2 waste discharge quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.



Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	N/A

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	G6 & G7	Date(s) of non-compliance:	01/02/2020
Details of non-compliance:			
The Shire of Chittering failed to submit the Annual Monitoring Report and the Annual Audit Compliance report by the deadline of 1 February 2020.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Nil			
Cause (or suspected cause) of non-compliance:			
The Shire of Chittering Executive Manager of Technical Services was on an extended period of leave over December to February and the Shire experienced staff shortages and were unable to meet all required deadlines.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
A compliance calendar has been implemented by the Shire of Chittering. Responsible staff have also been advised of the annual deadlines.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input checked="" type="checkbox"/> Reported to DWER verbally		Date: 09 /03/2020 - Phone discussion with Humera Blakers	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:	Chief Executive Officer.	Position:	
Date:	9/3/2020	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.

BINDOON TRANSFER STATION - L9160/2018/1

DATE	TYPE OF WASTE (m ³)						COMMENTS
	HOUSEHOLD	RECYCLING	GREENWASTE	BLD RUBBLE	COMM WASTE	CLEAN FILL	
Jan-19	150.75	56.5	64	8	0	0	
Feb-19	153.75	50.5	64.5	0.5	0	0	
Mar-19	146.5	41.25	105.5	0	0	0	
Apr-19	131.5	50.75	74	0	0	0	
May-19	106.25	41.25	58.5	0	0	0	
Jun-19	129.5	50	64	0	0	18	
Jul-19	117.5	77	65.75	0	0	0	
Aug-19	122.25	74.75	72.5	0	0	0	
Sep-19	123.5	54.25	85.25	0	0	0	
Oct-19	143.75	46.25	131.25	0	0	0	
Nov-19	146	33.5	135.5	0	0	0	
Dec-19	201	48.75	103.75	0	0	0	
TOTAL	1672.25	624.75	1024.5	8.5	0	18	Total waste 3348 m³