

Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V

Once completed, please submit this form either via email to info-der@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
 Locked Bag 33 Cloisters Square
 PERTH WA 6850

Section A – Licence Details			
Licence number:	L9161/2018/1	Licence file number:	DER2018/001455
Licence holder:	Rottnest Island Authority		
Trading as:			
ACN:			
Registered address:			
Reporting period:	01/07/2020 to 30/06/2021		

Section B – Statement of Compliance with Licence Conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"> • section C; • section D if required; and • sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"> • section C; • section D if required; • section E; and • sign the declaration at Section F.

Section C – Statement of Actual Production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Production Quantity
Category 62 – solid waste depot Category 63 – class 1 inert landfill	Waste inputs (stored at landfill, not landfilled) 0 T Waste Outputs (solid waste depot): 1226.13T

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity

Section D – Statement of Actual Part 2 Waste Discharge Quantity	
Not Applicable	Not Applicable
Section E – Details of Non-Compliance with Licence Condition	
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.	
Condition no:	1.2.1
Date(s) of non-compliance:	Various during 2020 - 2021
Details of non-compliance:	
<p>During 2020-2021 the Facility Manager identified a leak under the General Waste hopper which discharged a small amount of bin liquid to the concrete hardstand, the rubbish truck was mistakenly washed out at the wrong location causing a discharge to ground within the premises and washdown bay drain overflowing causing discharge to ground within the premises.</p>	
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>	
<p>Impact identified as minimal. Discharge to hard ground contained within hard stand at landfill. Contaminated soil removed until there is no longer evidence of spill. Contaminated soil removed and disposed of appropriately.</p>	
Cause (or suspected cause) of non-compliance:	
<p>Age of infrastructure has caused the hopper of the general waste compactor unit to leak. Operator error regarding the wash down of truck in wrong area. Vacuum sealing issue caused by the plastics in the bin (debris collection) being sucked into the drain causing the drain to overflow.</p>	
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:	
<p>Re-education of new operators on where washdown is to occur, placed debris collection bin on plinth to stop vacuum-seal issue, increased frequency of emptying of debris collection bin.</p>	
Was this non-compliance previously reported to DWER?	
<input checked="" type="checkbox"/> Yes, and	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 21/6/2021 and 23/10/2020 / /

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.1	Date(s) of non-compliance:	April 2020
Details of non-compliance:			
Table 2 of the AER for the 2019-20 reporting period reported 70 units of hazardous waste containers in April 2020 which was misinterpreted as 70 tonnes. This waste stream is now reported in kilograms to minimise confusion. All other waste limits were met for 2020-21.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
NA – there was no environmental impact			
Cause (or suspected cause) of non-compliance:			
Misinterpretation of the data presented.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Changed reporting quantity from (units) to kilograms.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally	Date: / /		
<input type="checkbox"/> Reported to DWER in writing	Date: / /		

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.3.3	Date(s) of non-compliance:	December 2020
Details of non-compliance:			
<p>Hazardous Waste: The inspector observed an empty IBC stored in the steel materials storage bay. The inspector also observed treated timber fence posts, potentially treated power poles and power pole insulators.</p>			
<p>What was the actual (or suspected) environmental impact of the non-compliance?</p> <p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p>			
Minimal.			
Cause (or suspected cause) of non-compliance:			
Historical waste which has been present since before current facility management operation. Cannot speak to previous facility manager's procedures.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Removal of IBC, insulators and fence posts. However, a stop work order is in place for the power pole removal due to an injury sustained during removal.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	1.4.1	Date(s) of non-compliance:	December 2020
Details of non-compliance:			
As stated in Condition 1.3.3			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Minimal.			
Cause (or suspected cause) of non-compliance:			
As stated in Condition 1.3.3.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
As stated in Condition 1.3.3.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration			
I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular ¹ .			
I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.			
Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.