



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V*

### Section A – Licence Details

Licence number:	L9167/2018/1	Licence file number:	2011/007003-2
Licence holder:	City of Busselton		
Trading as:	City of Busselton		
ABN:	87 285 608 991		
Registered address:	2 Southern Drive BUSSELTON WA 6280		
Reporting period:	1 / 1 / 22 to 31 / 12 / 22		

### Section B – Statement of Compliance with Licence Conditions

Did you comply with all of your licence conditions during the reporting period?  
(please tick the appropriate box)

Yes – please complete:

- section C;
- section D if required; and
- sign the declaration in Section F.

No – please complete:

- section C;
- section D if required;
- section E; and
- sign the declaration at Section F.

### Section C – Statement of Actual Production

Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Production Quantity
Category 61	7,317
Category 62	2,424
Category 64	28,346
Category 13	6,347

### Section D – Statement of Actual Part 2 Waste Discharge Quantity

Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.

Prescribed Premises Category	Actual Part 2 Waste Discharge Quantity
Category 64	28,346 tonnes

**Section E – Details of Non-Compliance with Licence Condition**

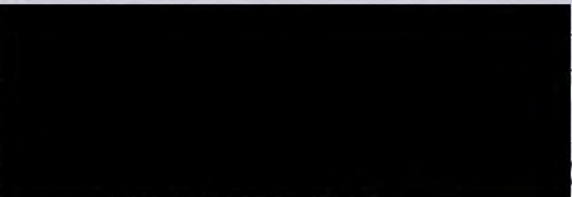
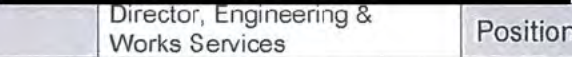
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	15	Date(s) of non-compliance:	31/12/2022
Details of non-compliance:			
The licence permits the facility to accept 6,000 tpa of liquid waste. During the reporting period, a total of 7,317 tonnes was received.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None. The liquid waste treatment ponds have more than enough capacity to deal with the amount received and still operate within the conditions of the licence.			
Cause (or suspected cause) of non-compliance:			
It is impossible to predict precisely how much liquid waste will be generated in the area in any one year. Busselton is a growing area, with a commensurate increase in waste generation. It is not possible to reject loads of liquid waste, as there are currently no other disposal options in the area.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
City of Busselton has commenced the application process to amend its licence to increase the licence capacity for liquid waste..			
Was this non-compliance previously reported to DWER? <i>No</i> ,			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally	Date: / /		
<input type="checkbox"/> Reported to DWER in writing	Date: / /		

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	50,51	Date(s) of non-compliance:	2 June 2022
Details of non-compliance:			
The licence requires groundwater monitoring to occur in April-May and September-October, at least 5 months apart. The groundwater samples were taken on 2 June 2022 and 27 October 2022, which is outside the stipulated sampling months and slightly less than 5 months apart.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
None.			
Cause (or suspected cause) of non-compliance:			
Delay in engaging a groundwater monitoring contractor for the April-May sampling.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
City of Busselton will commence its contracting process earlier to ensure sampling occurs within the correct time window.			
Was this non-compliance previously reported to DWER? <i>No.</i>			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of Non-Compliance with Licence Condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	57, Table 11	Date(s) of non-compliance:	30/9/2022
Details of non-compliance:			
There was a small fire in the landfill cell, which was not reported to DWER within the stipulated 14 days..			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There was a small fire in Cell 1 on 30/9/22, which was smothered with the compactor wheel and drenched with water cart. There was no risk to the liner and no damage caused. It is believed that the fire was caused by a mobile phone battery in domestic waste.			
Cause (or suspected cause) of non-compliance:			
The fire was small and quickly extinguished, with no damage or harm. No external assistance was required. Failure to report the fire to DWER was an oversight.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
City of Busselton will endeavour to ensure all fires are reported to DWER within 14 days, in the future.			
Was this non-compliance previously reported to DWER? <i>No</i>			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

**Section F – Declaration**

I/We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular <sup>1</sup> . I/We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.			
Signature: 		Signature:	
Name: (printed) 		Name: (printed)	
Position:	Director, Engineering & Works Services	Position:	
Date:	22 March 2023	Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.