



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9227/2019/1	Licence file number:	
Licence holder name:	Total Green Recycling Pty Ltd		
Trading as:	Total Green Recycling Pty Ltd		
ACN:	131084805		
Registered business address:	16-30 sheffield rd Welshpool WA 6106		
Reporting period:	01 / 05 / 2024 to 30 /04 /2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input checked="" type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 61A	4490

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
Category 61A	Nil

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	12 b) & 3 b)	Date(s) of non-compliance:	1 - July 2025 & 26 March 2025
Details of non-compliance:			
<p>Condition 12(b) The Annual Audit Compliance Report for the relevant annual period was not submitted within the required timeframe. This occurred due to a misunderstanding regarding reporting obligations, whereby the business believed that submissions made via the Waste Online system satisfied the annual compliance reporting requirement. Once identified, steps were taken to clarify reporting obligations and ensure future compliance.</p> <p>Condition 3(b) The business accepted waste in excess of 4,000 tonnes within the annual period ending 30 April 2025, with the exceedance occurring on 26 March 2025. Upon becoming aware of this exceedance, the business commenced an application to amend the licence to increase the approved throughput to 8,000 tonnes of e-waste. The licence amendment was granted on 8 September 2025.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
<p>NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.</p> <p>Nil – This was an administrative non compliance event only, no harm for the environment took place.</p>			
Cause (or suspected cause) of non-compliance:			
<p>12 (b) The annual compliance report was not submitted due to a misunderstanding, the business was under the impression that the online submissions through waste online was the new format of the annual compliance report.</p> <p>3 (b) Administrative failure</p>			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>Reports have now been submitted with future reports to be completed separate to waste online submissions.</p> <p>Increase to licence volume</p>			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and <input type="checkbox"/> Reported to DWER verbally			
		Date: / /	

Section E – Details of non-compliance with licence condition

<input type="checkbox"/> Reported to DWER in writing	Date: / /
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Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.



Date:	15/12/2025	Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.