



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9238/2020/1	Licence file number:	
Licence holder name:	Southern Metropolitan Regional Council – Regional Resource Recovery Centre		
Trading as:	Southern Metropolitan Regional Council		
ACN:			
Registered business address:	Southern Metropolitan Regional Council 9 Aldous Place Booragoon WA 6154 Regional Resource Recovery Centre Materials Recovery Facility Part Lot 85 on Plan 2903, 350 Bannister Road Canning Vale WA 6155		
Reporting period:	27/11/2020 to 30/06/2021		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
62 – Solid waste depot	

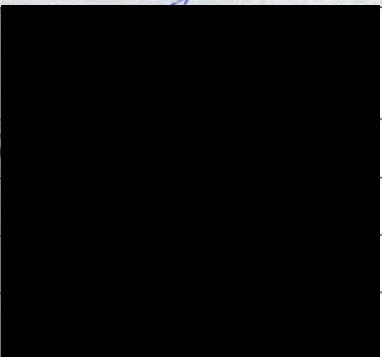
Section D – Statement of actual Part 2 waste discharge quantity			
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category	Actual Part 2 waste discharge quantity		
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	8(a)	Date(s) of non-compliance:	Various, see attached reports
Details of non-compliance:			
8. The licence holder must immediately notify the CEO of: (a) any fire on the premises			
Eight (8) fires occurred during the reporting period, please refer to the attached Fire Reporting documentation.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known environmental impacts. Please see attached incident reports for individual details.			
Cause (or suspected cause) of non-compliance:			
Please see attached incident reports for individual details.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Please see attached incident reports for individual details.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally	Date: / /		
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: Various, see individual reports		

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	7(a)	Date(s) of non-compliance:	9/03/2021
Details of non-compliance:			
Please note, condition 7(a) below was identified as a non-compliance during an Inspection conducted March 2021 by DWER, refer to attached correspondence for additional details.			
7(a) maintain a Fire and Emergency Management Plan in accordance with AS3745-2021, and include drainage plans, maps and relevant MSDS information.			
The site drainage information and relevant Materials Safety Data Sheet (MSDS) information is not included in the SMRC Fire Emergency Response Plan.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No known environmental impacts Please see attached correspondence and documentation for details.			
Cause (or suspected cause) of non-compliance:			
Please see attached correspondence and documentation for details.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Updated Fire and Emergency Management Plan July 2021 to include site drainage information and relevant Materials Safety Data Sheet information.			
Was this non-compliance previously reported to DWER?			
No			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		Date:	
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.