



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9395/2023/1	Licence file number:	DER2023/000416
Licence holder name:	Mindarie Regional Council		
Trading as:	Mindarie Regional Council		
ACN:	N/A		
Registered business address:	1700 Marmion Ave, Tamala Park, WA 6030		
Reporting period:	1 / 1 / 2023 to 31 / 12 / 2023		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity (Tonnes)
12 – Screening/Crushing	203,194
57 – Used Tyres Storage	N/A
61 - Liquid Waste Facility	150
61A Solid Waste Facility	1363
62 Solid Waste Depot	2429
64 Class II and III	199,404

Section C – Statement of actual production			
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category	Actual production quantity (Tonnes)		
77 Concrete Batching or Cement products	Nil		
Section D – Statement of actual Part 2 waste discharge quantity			
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category	Actual Part 2 waste discharge quantity		
N/A	Nil		
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Table 11 / condition 34	Date(s) of non-compliance:	During Audit
Details of non-compliance:			
During the reporting period of 2023, 2 fires which occurred on landfill 16.8.2023 and 20.9.2023, experienced a >1 smoke shade with a duration greater than 4 minutes.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Nil environmental harm, failure to report an incident within 14 days of their occurrence.			
Cause (or suspected cause) of non-compliance:			
Spreadsheet, formatting was incorrect, thus not registering within the spreadsheet that the incident triggered a DWER notification			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			

Section E – Details of non-compliance with licence condition	
Spreadsheet formatting has been rectified.	
Was this non-compliance previously reported to DWER?	
<input type="checkbox"/> Yes, and No.	
<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input type="checkbox"/> Reported to DWER in writing	Date: / /

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	CEO
Date:		Date:	28.3.2024
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.