



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9408/2023/1	Licence file number:	
Licence holder name:	Shire of Ashburton		
Trading as:	Shire of Ashburton		
ACN:	Not applicable		
Registered business address:	246 Ponciana Street, Tom Price WA 6751		
Reporting period:	01/01/2023 to 31/12/2023		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
☐ Yes – please complete: - section C; - section D (if required); and - sign the declaration in Section F.
☒ No – please complete: - section C; - section D (if required); - section E; and - sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity(Tonnes)
Cat 64: Class II or III putrescible Landfill site	Refer to Table 01

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
N/A	

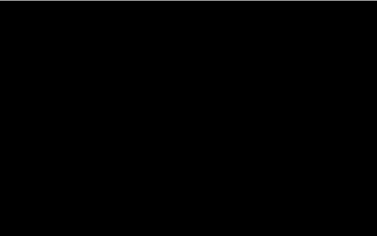
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Condition 1 ,Table 01	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
Pushpit sorting bays (green waste and general waste): ➤ Low permeability concrete hardstand. ➤ 24.6m x 9m in area. ➤ Receival and storage areas separated by a 0.6m high modular concrete wall. Operational requirements have not been met in maintaining a 0.6m height, and the above-mentioned infrastructure has not been used for green waste or putrescible waste drop-off.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is believed to be no environmental impact regarding the non-compliance, as local residents with light vehicles are directly driving to the active tip face of the landfill for direct drop-off, and no intermediate transfer of waste is occurring on the site.			
Cause (or suspected cause) of non-compliance:			
Operational requirements have not been met in maintaining a 0.6m height modular concrete wall.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire will review on-site operations and current traffic management in consultation with DWER, and if necessary, lodge another licence amendment.			
Was this non-compliance previously reported to DWER?			
☐ Reported to DWER verbally		Date: / /	
☒ Reported to DWER in writing		Date: Via 2022 and 2023 AACR	
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			

Section E – Details of non-compliance with licence condition			
Condition no:	Condition 6 Table 4	Date(s) of non-compliance:	Ongoing
Details of non-compliance:			
On occasions, waste is not covered as per the depth, or the timescales specified in Table 04 of the licence.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
There is believed to be no environmental impact regarding the non-compliance, as some of the uncovered materials at the end of each day are mattresses, and no complaints regarding emissions from the site have been received from any stakeholders during the reporting period.			
Cause (or suspected cause) of non-compliance:			
Due to the non-compactable nature of some waste types, landfilling is not the most viable option. Additionally, because of a lack of capability to measure the depth or trained operators on site, the specified depth cannot be covered as required by the licence.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
The Shire will review its options regarding operational management of the landfill to ensure licence conditions can be appropriately met at all times.			
Was this non-compliance previously reported to DWER?			
☒ ☐ Reported to DWER verbally		Date: / /	
☐ ☒ Reported to DWER in writing		Date: Via 2022 and 2023 AACR	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		30/04/2024	Date:
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.