



## Annual Audit Compliance Report Form

*Environmental Protection Act 1986, Part V Division 3*

Once completed, please submit this form either via email to [info@dwer.wa.gov.au](mailto:info@dwer.wa.gov.au), or to the below postal address:

Department of Water and Environmental Regulation  
Locked Bag 10  
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9408/2023/1	Licence file number:	DER2023/000528
Licence holder name:	Shire of Ashburton		
Trading as:	-		
ACN:	-		
Registered business address:	Lot 246 Poinciana Street TOM PRICE WA 6751		
Reporting period:	01 / 01 / 2024 to 31 / 12 / 2025		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none"><li>section C;</li><li>section D (if required); and</li><li>sign the declaration in Section F.</li></ul>
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none"><li>section C;</li><li>section D (if required);</li><li>section E; and</li><li>sign the declaration in Section F.</li></ul>

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 13 (Crushing of building material)	0
Category 61A (Solid waste facility)	0
Category 62 (Solid waste depot)	1,674.03
Category 64 (Putrescible landfill)	21,847.39

Section D – Statement of actual Part 2 waste discharge quantity			
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.			
Prescribed premises category	Actual Part 2 waste discharge quantity		
-	-		
Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	16	Date(s) of non-compliance:	29/07/2025
Details of non-compliance:			
The landfill lid was present but largely ineffective and was not maintained in a condition that ensured it was free of defects or functioning in accordance with manufacturer specifications. This resulted in the landfill lid not operating as an effective cover system.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Potential impacts include increased exposure of putrescible waste, resulting in odour generation, attraction of vermin and vectors, and increased risk of wind-blown litter. No confirmed off-site impacts were reported.			
Cause (or suspected cause) of non-compliance:			
Damage to landfill lid components (e.g. rubber skirts) reducing effectiveness, combined with historical challenges in sourcing suitable cover materials and maintaining adequate cover systems onsite.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Temporary covers currently available onsite are being used daily as required. The supplier has been engaged to repair damaged components (rubber skirts) to restore effectiveness. Cover material stockpiles have been increased to ensure availability, and staff have been made aware of licence requirements for daily cover application.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	

**Section E – Details of non-compliance with licence condition**

<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 18 / 02 / 2026
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<b>Section E – Details of non-compliance with licence condition</b>			
<b>Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.</b>			
Condition no:	30	Date(s) of non-compliance:	01/07/2024
Details of non-compliance:			
Groundwater monitoring was not completed throughout 2024. As such, four quarterly monitoring events were not completed.			
What was the actual (or suspected) environmental impact of the non-compliance? <b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Groundwater monitoring was undertaken during 2025, any potential environmental impact would be picked up during this monitoring period. No environmental impact was identified caused by missed monitoring events.			
Cause (or suspected cause) of non-compliance:			
Administrative oversight associated with operational challenges within the Waste Department, resulting in delayed report preparation and submission.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Processes have been reinforced to ensure reporting deadlines are met and increased internal awareness of reporting obligations has been implemented.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date: / /	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	17	Date(s) of non-compliance:	29/07/2025
Details of non-compliance:			
Daily cover requirements for putrescible waste and Inert Waste Type 2 (used tyres) were not consistently met, including failure to apply cover within required timeframes.			
What was the actual (or suspected) environmental impact of the non-compliance?			
<b>NOTE</b> – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
Potential impacts include odour emissions, attraction of pests and scavengers, increased fire risk (particularly for tyres), and wind-blown waste. No confirmed off-site impacts were reported.			
Cause (or suspected cause) of non-compliance:			
Operational challenges including limited availability of suitable cover material historically, and inconsistent implementation of daily cover practices.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Daily cover practices have been implemented using available temporary covers. Cover material stockpiles have been significantly increased to ensure availability. Staff have been trained and are aware of licence requirements to ensure ongoing compliance with daily cover obligations.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 18 / 02 / 2026	



### Section E – Details of non-compliance with licence condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	38	Date(s) of non-compliance:	01/04/2024
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Details of non-compliance:

The Environmental Report for the relevant reporting period was required to be submitted by 1 April 2024; however, it was submitted on 30 April 2024, resulting in non-compliance with the reporting timeframe specified in the licence.

What was the actual (or suspected) environmental impact of the non-compliance?

**NOTE** – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

No direct environmental impact occurred. The impact is administrative in nature, relating to delayed provision of compliance and monitoring information to the Department.

Cause (or suspected cause) of non-compliance:

Administrative oversight associated with operational challenges and recent staffing changes within the Waste Department, resulting in delayed report preparation and submission.

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

Processes have been reinforced to ensure reporting deadlines are met. Increased internal awareness of reporting obligations has been implemented, and future Environmental Reports will be submitted by the required due date.

Was this non-compliance previously reported to DWER?

Yes, and

<input type="checkbox"/> Reported to DWER verbally	Date: / /
<input checked="" type="checkbox"/> Reported to DWER in writing	Date: 18 / 02 / 2026



### Section E – Details of non-compliance with licence condition

Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.

Condition no:	39	Date(s) of non-compliance:	01/04/2025
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Details of non-compliance:

The 2022 and 2023 Environmental Reports did not include an assessment comparing reported monitoring data against previous monitoring results or licence limits, as required under the licence.

What was the actual (or suspected) environmental impact of the non-compliance?

**NOTE** – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.

No direct environmental impact occurred. The impact is administrative, relating to incomplete reporting and reduced ability to assess trends and compliance against licence limits.

Cause (or suspected cause) of non-compliance:

Administrative oversight and gaps in reporting processes, likely associated with staffing changes and lack of standardised reporting procedures at the time.

Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:

Future Environmental Reports will include the required comparative assessment of monitoring data against historical results and licence limits. Internal processes have been updated to ensure this requirement is consistently addressed in all subsequent reporting.

Was this non-compliance previously reported to DWER?

Yes, and

Reported to DWER verbally

Date: / /

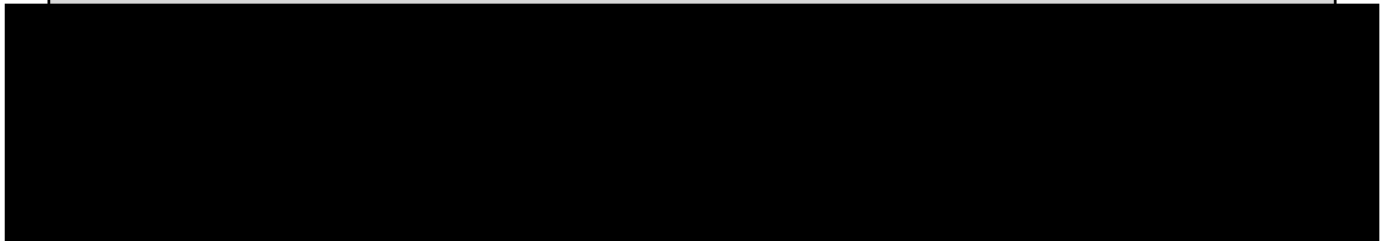
Reported to DWER in writing

Date: 18 / 02 / 2026

**Section F – Declaration**

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular<sup>1</sup>.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation's (DWER) website.



Date:	31/03/2026	Date:	
Seal (if signing under seal):			

<sup>1</sup> It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

<sup>2</sup> AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.