



Annual Audit Compliance Report Form

Environmental Protection Act 1986, Part V Division 3

Once completed, please submit this form either via email to info@dwer.wa.gov.au, or to the below postal address:

Department of Water and Environmental Regulation
Locked Bag 10
Joondalup DC WA 6919

Section A – Licence details			
Licence number:	L9444/2024/1	Licence file number:	
Licence holder name:	Matters Enterprises Pty Ltd		
Trading as:	RubberGem		
ACN:	090053384		
Registered business address:	103 Aberdeen Street, Albany WA 6330		
Reporting period:	01 /07 /2025 to 30 /06 /2026		

Section B – Statement of compliance with licence conditions
Did you comply with all of your licence conditions during the reporting period? (please tick the appropriate box)
<input type="checkbox"/> Yes – please complete: <ul style="list-style-type: none">• section C;• section D (if required); and• sign the declaration in Section F.
<input checked="" type="checkbox"/> No – please complete: <ul style="list-style-type: none">• section C;• section D (if required);• section E; and• sign the declaration in Section F.

Section C – Statement of actual production	
Provide the actual production quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual production quantity
Category 61A	5,373 tonnes

Section D – Statement of actual Part 2 waste discharge quantity	
Provide the actual Part 2 waste discharge quantity for this reporting period. Supporting documentation is to be attached.	
Prescribed premises category	Actual Part 2 waste discharge quantity
n/a	n/a

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Conditions 1 & 4	Date(s) of non-compliance:	01/01/2026
Details of non-compliance:			
Condition 1, Table 1, pt 1 under investigation and not completed Condition 1, Table 1, pt 2 under investigation and partially completed Condition 4, Table 4, pt 1 (c) Investigations have been ongoing with several specialist fire consultants and design companies to determine what can be practically implemented on site. Fire Design Solutions are reviewing all site information and have conducted a site visit to prepare a quote for potential options that can be implemented with respect to monitoring for potential fire risk and installing hose reels. These options will be discussed with the Department of Fire and Emergency Services (DFES) and DWER.			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No actual environmental impact.			
Cause (or suspected cause) of non-compliance:			
The installation of flame detectors and hose reels has been investigated for practical implementation at the site. The timing of this condition was not sufficient to allow for investigation, review and engagement of specialist fire consultants and designers, nor for subsequent discussion with DFES on any possible and practical measures.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
RubberGem has progressively implemented infrastructure, modified site operations, and introduced management policy and fire and emergency management procedures to mitigate the potential fire risk. A second water tank has been installed at site, fencing has been upgraded, mobile hose reels have been employed to assist reach all areas of the site. A site 'Fire Management Plan' and 'Emergency Response Procedure' has been developed and all staff are inducted into the relevant sections of these plans and procedures. This plan and procedure has been submitted to DFES. RubberGem has engaged with several specialist fire consultancies and in May 2026 engaged Fire Design Solutions to provide options that can be discussed with DFES.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 15 / 06 / 2026	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Conditions 2 & 3	Date(s) of non-compliance:	
Details of non-compliance:			
Conditions 2 and 3 have not been undertaken as options for infrastructure and equipment are under investigation.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No actual environmental impact.			
Cause (or suspected cause) of non-compliance:			
Auditing and reporting for items of infrastructure to be undertaken once options have been determined and DFES engaged.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
No adverse effects.			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 15 / 06 / 2026	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Condition 10	Date(s) of non-compliance:	
Details of non-compliance:			
Condition 10 (d) is not included on the site entrance signage to mitigate potential security risk.			
What was the actual (or suspected) environmental impact of the non-compliance? NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No actual environmental impact.			
Cause (or suspected cause) of non-compliance:			
RubberGem in discussion with specialist fire industry consultants and in line with industry practice determined not to include the warning penalty for lighting fires on the site entrance signage. This was done to mitigate potential security risk.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
Signage with the emergency number, site address and site contact number has been organised for the site.			
Was this non-compliance previously reported to DWER?			
<input type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input type="checkbox"/> Reported to DWER in writing		Date:	

Section E – Details of non-compliance with licence condition			
Please use a separate page for each condition with which the licence holder was non-compliant at a time during the reporting period.			
Condition no:	Conditions 14, 15 & 16	Date(s) of non-compliance:	
Details of non-compliance:			
<p>Condition 14, Table 5 Investigations have been ongoing with several specialist fire consultants and design companies to determine what can be practically implemented on site.</p> <p>Conditions 15 & 16 These conditions will be met once a solution for containment of firewater has been determined.</p>			
What was the actual (or suspected) environmental impact of the non-compliance?			
NOTE – please attach maps or diagrams to provide insight into the precise location of where the non-compliance took place.			
No actual environmental impact.			
Cause (or suspected cause) of non-compliance:			
Existing site and options being investigated to manage containment of firewater.			
Action taken to mitigate any adverse effects of non-compliance and prevent recurrence of the non-compliance:			
<p>RubberGem proposes to meet with DFES to discuss options within the next 3 months.</p> <p>A Firefighting Water Management Plan has been drafted and will be finalised once the solution for firewater containment is determined and discussed with DFES.</p>			
Was this non-compliance previously reported to DWER?			
<input checked="" type="checkbox"/> Yes, and			
<input type="checkbox"/> Reported to DWER verbally		Date: / /	
<input checked="" type="checkbox"/> Reported to DWER in writing		Date: 15/06/2026	

Section F – Declaration

I / We declare that the information in this Annual Audit Compliance Report is true and correct and is not false or misleading in a material particular¹.

I / We consent to the Annual Audit Compliance Report being published on the Department of Water and Environmental Regulation’s (DWER) website.

Signature ² :		Signature:	
Name: (printed)		Name: (printed)	
Position:		Position:	
Date:		29/06/2026	Date:
Seal (if signing under seal):			

¹ It is an offence under section 112 of the *Environmental Protection Act 1986* for a person to give information on this form that to their knowledge is false or misleading in a material particular.

² AACRs can only be signed by the licence holder or an authorised person with the legal authority to sign on behalf of the licence holder.