



<b>Licence number</b>	L9164/2018/1
<b>Licence holder</b>	Cleanaway Pty Ltd
<b>ACN</b>	000 164 938
<b>Registered business address</b>	Level 4 441 St Kilda Road MELBOURNE VIC 3004
<b>DWER file number</b>	DER2018/001361
<b>Duration</b>	21/03/2019 to 20/03/2029
<b>Date of amendment</b>	7 November 2022
<b>Premises details</b>	Boyanup-Picton Road Transfer Station Lot 171 and Lot 20 Boyanup-Picton Road  Legal description - Lot 171 on Plan 402344 and Lot 20 on Plan 73824

<b>Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)</b>	<b>Assessed design capacity</b>
Category 62: Solid waste depot: premises on which waste is stored, or sorted, pending final disposal or re-use (500 tonnes or more per year)	25,000 tonnes per annum

This licence is granted to the licence holder, subject to the attached conditions, on 7 November 2022, by:

Abbie Crawford  
A/MANAGER, WASTE INDUSTRIES

an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

## Licence history

Date	Reference number	Summary of changes
21/03/2019	L9164/2018/1	Licence granted
10/09/2020	L9164/2018/1	Amended to add acceptance and processing of Container Deposit Scheme (CDS) materials
07/11/2022	L9164/2018/1	Amended to increase the throughput for comingled non-CDS recyclables from 10, 000 tonnes per annual period to 17,000 tonnes per annual period and to increase the throughput for CDS materials from 5,000 tonnes per annual period to 8,000 tonnes per annual period. Also amended to allow paper and cardboard waste to be stored for up to 10 days, and to remove the condition for outdoor CDS glass storage to be covered.

## Interpretation

In this licence:

- (a) the words 'including', 'includes' and 'include' in conditions mean "including but not limited to", and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
  - (i) if dated, refers to that particular version; and
  - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

**NOTE:** This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

## Licence conditions

The licence holder must ensure that the following conditions are complied with:

### Infrastructure and equipment

1. The licence holder must ensure that the infrastructure and equipment listed in Column 1 of Table 1 is maintained in good working order and operated in accordance with the requirements specified in Column 2 of Table 1.

**Table 1: Infrastructure and equipment requirements**

Column 1	Column 2
Site infrastructure and equipment	Operational requirements
Baler and Transfer Station Shed	Enclosed steel-fabricated approximately 40m x 20m with a concrete hardstand base/floor  Shall contain a concrete hardstand area across the base/floor of the shed
Horizontal Baler	Must be housed and operated within in the Baler and Transfer Station Shed.
Truck loading hopper and conveyor	Must be housed and operated within in the Baler and Transfer Station Shed.
2 x 40 ft steel sea containers	To be located on a hardstand area as shown in Figure 4; Schedule 1)  Sea containers with potentially flammable or combustible insulation are not to be used  Sea containers must be ventilated to limit the build-up of heat, moisture and fumes.
1 x 20 ft steel container	To be located on a hardstand area as shown in Figure 4; Schedule 1)
CDS infrastructure and equipment	
CDS Storage Shed	None specified
CDS Processing Shed	None specified
Horizontal baler and in-ground pit feed conveyor - CDS	Must be housed and operated within the CDS Processing Shed
3T forklift	None specified
Hook lift bins for glass storage (up to 3 x 30m <sup>3</sup> )	To be located on a hardstand area

2. The licence holder must construct or install the CDS infrastructure and equipment listed in Table 2, in accordance with;
- (a) the corresponding design and construction requirement; and
  - (b) at the corresponding infrastructure location; and
  - (c) within the corresponding timeframe,
- as set out in Table 2.

**Table 2: Design and construction requirements and installation requirements**

Infrastructure	Design and construction requirement	Infrastructure location	Timeframe
CDS Storage Shed	<p>Steel fabricated shed with concrete floor.</p> <p>Including extension of existing car park and external hardstand area, stormwater infrastructure and firefighting equipment and services to service the shed.</p> <p>Approximately 500m<sup>2</sup></p> <p>Located as per site plans in Schedule 1</p>	Figure 3 of Schedule 1, "Proposed Bale Storage Building"	Licence holder to notify CEO within 2 weeks following installation
CDS Processing Shed	<p>Steel fabricated shed with concrete floor. Including leachate capture pit of sufficient size to capture residual liquids from CDS materials to allow for disposal,</p> <p>Including extension of existing car park and external hardstand area, stormwater infrastructure, firefighting equipment and services to service the shed.</p> <p>Approximately 500m<sup>2</sup></p> <p>Located as per site plans in Schedule 1</p>	Figure 3 of Schedule 1, "Proposed Hydrapak Building"	Licence holder to notify CEO within 2 weeks following installation

3. The licence holder must provide to the CEO a report prior to the acceptance of CDS materials which includes details of the infrastructure installed (as outlined in condition 2) and written certification and photographic evidence of the installation and an updated site layout map.

## Waste acceptance and processing specifications

4. The licence holder must only accept onto the premises waste of a waste type specified in Column 1, which does not exceed the corresponding rate at which waste is received as specified in Column 2, and which meets the corresponding acceptance specification specified in Column 3 of Table 3.

**Table 3: Types of waste authorised to be accepted onto the premises**

Column 1	Column 2	Column 3
Waste type	Rate at which waste is received	Acceptance specification
Inert Waste Type 1	17,000 tonnes per annual period (combined total)	Limited to clean glass and metal materials (aluminum and steel cans)
Inert Waste Type 2		Limited to plastic materials
Putrescible Waste		Limited to paper and cardboard and materials
CDS materials	8,000 tonnes per annual period	Limited to materials in the register of products that have been approved by the Department in accordance with Division 3 of the <i>Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulations 2019</i>

5. The Licence Holder shall ensure that where waste does not meet the waste acceptance criteria set out in Condition 4 it is removed from the Premises by the delivery vehicle or, where that is not possible, stored in a rejected waste storage area or container and removed to an appropriately authorised facility within 72 hours.
6. The Licence Holder shall ensure that wastes accepted onto the Premises are only subjected to the processes set out in Column 2 and in accordance with any process limits described in Column 3 of Table 4.

**Table 4: Waste Processing**

Column 1	Column 2	Column 3
Waste type (as specified in Condition 3)	Process	Process Limits
Inert Waste Type 1	Receipt, handling, hand sorting, compaction and storage prior to removal off-site.	All non-CDS waste accepted onto site shall be directed to the baler and transfer station shed for processing.
Inert Waste Type 2		Cardboard and paper waste shall be sorted and loaded into a baler.
Putrescible Waste		<p>Stockpiles of different waste types are to be separated with a minimum distance of 2m during processing in accordance with Figure 5, Schedule 1).</p> <p>A maximum of 40 tonnes of baled paper/cardboard in up to 2 sea containers (as located in Figure 4, Schedule 1) may be temporarily stored for up to 10 days before being transferred off site.</p>

Column 1	Column 2	Column 3
Waste type (as specified in Condition 3)	Process	Process Limits
		<p>Up to 2 tonnes of confidential paper waste in a secure, steel container (as located in Figure 4, Schedule 1) may be temporarily stored for up to 10 days before being transferred off site.</p> <p>All non-conforming waste types are removed by hand for disposal off-site.</p> <p>Co-mingled recyclables shall be tipped into a hopper then transferred along a conveyor belt at which stage all non-conforming waste types are removed by hand for disposal off-site.</p> <p>All conforming wastes shall be transferred by the hopper conveyor to a compactor unit for consolidation.</p> <p>Wastes, apart from paper and baled paper/cardboard stored in the approved steel container/sea containers listed in Table 1 of condition 1, shall not be stored on-site for longer than 72 hours.</p>
CDS materials	Receipt, handling, hand sorting, compaction and storage prior to removal off-site.	<p>CDS materials other than glass to be processed and stored in the CDS Storage Shed or CDS Processing Shed.</p> <p>Glass materials can be stored external to the buildings on the hardstand area, in hook lift bins or similar containers</p>

## Emissions and discharges

7. The licence holder shall take all reasonable and practical measures to ensure that no windblown waste escapes from the Premises and that windblown waste is collected on at least a weekly basis and appropriately contained.
8. The licence holder must ensure that odour emitted from the premises does not unreasonably interfere with the health, welfare, convenience, comfort or amenity of any person who is not on the premises.
9. The licence holder must recover or remove and dispose of any spills of residual liquids as soon as practicable.
10. The licence holder must ensure that any accumulated liquids, and residues from the recovery of spills, are stored in an impervious container prior to disposal at an appropriately authorised facility.
11. The works licence holder must take all reasonable and practicable measures to prevent stormwater run-off becoming contaminated by the activities and operations undertaken at the premises.

- 12.** The licence holder must:
- (a) ensure that the premises is locked at the end of each working day to prevent unauthorised access onto the site;
  - (b) ensure that firefighting equipment and systems as depicted in Figure 6 and Figure 7 are in good working order and capable of controlling a fire;
  - (c) ensure that any unauthorised fire on the premises is extinguished as soon as possible;
  - (d) ensure contaminated firefighting water is not discharged beyond the boundary of the premises in the event of a fire.
  - (e) collect and remove all fire wash-water and other waste that may result from firefighting on the premises; and
  - (f) ensure that any firefighting washwater is removed without delay by a carrier licenced under the *Environmental Protection (Controlled Waste) Regulations 2004*, and remove all fire impacted waste for disposal off-site to a suitably licensed premises.

## Monitoring of inputs and outputs

- 13.** The licence holder must monitor and record the volumes of incoming and outgoing waste types at the Premises for the inputs and outputs specified in column 1, for the waste types specified in Column 2, and for the units, averaging period and frequency stated in columns 3 to 5 of Table 5.

**Table 5: Monitoring of inputs and outputs**

Column 1	Column 2	Column 3	Column 4	Column 4
Inputs / Outputs	Waste types	Units	Averaging Period	Frequency
Waste inputs	Inert Waste Type 1 Inert Waste Type 2 Putrescible Wastes (as specified in Condition 4) CDS materials	m <sup>3</sup>	N/A	Each load arriving at the Premises
Waste outputs	Solid wastes: waste type as defined in the Landfill Definitions CDS materials			Each load leaving or rejected from the Premises.

## Record-keeping

- 14.** The licence holder must maintain accurate and auditable Books including the following records, information, reports and data required by this Licence:
- (a) the calculation of fees payable in respect of this Licence;
  - (b) the maintenance of infrastructure required to ensure that it is kept in good working order in accordance with Condition 1 of this Licence;
  - (c) monitoring undertaken in accordance with Condition 13 of this Licence; and

- (d) complaints received under Condition 15 of this Licence

In addition, the Books must:

- (e) be legible;
- (f) if amended, be amended in such a way that the original and subsequent amendments remain legible and are capable of retrieval;
- (g) be retained for at least 5 years from the date the Books were made; and
- (h) be available to be produced to an Inspector or the CEO.

- 15.** The licence holder must record the number and details of any complaints received by the Licence Holder relating to its obligations under this Licence and its compliance with Part V of the EP Act at the Premises, and any action taken by the Licence Holder in response to the complaint. Details of complaints must include:
  - (a) an accurate record of the concerns or issues raised, for example a copy of any written complaint or a written note of any verbal complaints made;
  - (b) the name and contact details of the complainant, if provided by the complainant;
  - (c) the date of the complaint; and
  - (d) the details and dates of the actions taken by the Licence Holder in response to the complaints.
- 16.** The licence holder must submit to the CEO, no later than 31 January in each year, a Compliance Report indicating the extent to which the Licence Holder has complied with the Conditions in this Licence for the preceding Annual Period.
- 17.** The Compliance Report must contain:
  - (a) a summary table of any relevant process, production or operational data recorded including all monitoring data; and
  - (b) a summary of complaints received as required by Condition 15.
- 18.** The licence holder must comply with a Department Request, within 14 days from the date of the Department Request or such other period as agreed to by the Inspector or the CEO.

## Notifications

- 19.** The licence holder must immediately notify the CEO of:
  - (a) any fire on the premises; and/or
  - (b) any incident, malfunction, or emergency which results or could result in the discharge of firefighting washwater or other wastes from the premises.



## Definitions

In this Licence, the terms in Table 6 have the meanings defined.

**Table 6: Definitions**

Term	Definition
ACN	Australian Company Number
Annual Period	means a 12 month period commencing from 1 January until 31 December.
Condition	means a condition to which this Licence is subject under s.62 of the EP Act.
Books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer. CEO for the purposes of notification means: Director General Department Administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 JOONDALUP DC 6919 <a href="mailto:info@dwer.wa.gov.au">info@dwer.wa.gov.au</a>
CDS	Container Deposit Scheme
CDS materials; approved CDS materials	materials in the register of products approved by the Department of Water and Environmental Regulation in accordance with Division 3 of the <i>Waste Avoidance and Resource Recovery (Container Deposit Scheme) Regulations 2019</i>
Compliance Report	means a report in a format approved by the CEO as presented by the Licence Holder or as specified by the CEO (guidelines and templates may be available on the Department's website).
Department	means the department established under section 35 of the <i>Public Sector Management Act 1994</i> and designated as responsible for the administration of Part V, Division 3 of the EP Act.
Department Request	means a request for Books or other sources of information to be produced, made by an Inspector or the CEO to the Licence Holder in writing and sent to the Licence Holder's address for notifications, as described at the front of this Licence, in relation to:  (a) compliance with the EP Act or this Licence;  (b) the Books or other sources of information maintained in accordance with this Licence; or  (c) the Books or other sources of information relating to Emissions from the Premises.
Discharge	has the same meaning given to that term under the EP Act.
DWER	Department of Water and Environmental Regulation.
Emission	has the same meaning given to that term under the EP Act.

Environmental Harm	has the same meaning given to that term under the EP Act.
EP Act	means the <i>Environmental Protection Act 1986</i> (WA).
EP Regulations	means the <i>Environmental Protection Regulations 1987</i> (WA).
Inert Waste Type 1	has the same meaning given to that term under the Landfill Definitions.
Inert Waste Type 2	has the same meaning given to that term under the Landfill Definitions.
Inspector	means an inspector appointed by the CEO in accordance with s.88 of the EP Act.
Licence	refers to this document, which evidences the grant of a Licence by the CEO under s.57 of the EP Act, subject to the Conditions.
Licence Holder	refers to the occupier of the premises being the person to whom this Licence has been granted, as specified at the front of this Licence.
Material Environmental Harm	has the same meaning given to that term under the EP Act.
Pollution	has the same meaning given to that term under the EP Act.
Premises	refers to the premises to which this Licence applies, as specified at the front of this Licence and as shown on the map in Schedule 1 to this Licence.
Prescribed Premises	has the same meaning given to that term under the EP Act.
Primary Activities	refers to the Prescribed Premises activities listed on the front of this Licence as described in Schedule 2, at the locations shown in Schedule 1.
Putrescible Waste	has the same meaning given to that term under the Landfill Definitions
suitably licenced premises	means a premises that holds an active authorisation under Part V, Division 3 of the EP Act to accept that waste type.
Serious Environmental Harm	has the same meaning given to that term under the EP Act.
Unreasonable Emission	has the same meaning given to that term under the EP Act.
Waste	has the same meaning given to that term under the EP Act.

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## END OF CONDITIONS

## Schedule 1: Maps

### Premises map

The Premises are shown in the map below. The premises boundary is defined by the yellow line.



Figure 1: Premises map

L9164/2018/1(07/11/2022)

IR-T06 Licence template (v7.0) (February 2020)



## Site layout map

The site layout is shown in the map below.



Figure 2: Existing Site layout

L9164/2018/1(07/11/2022)

IR-T06 Licence template (v7.0) (February 2020)



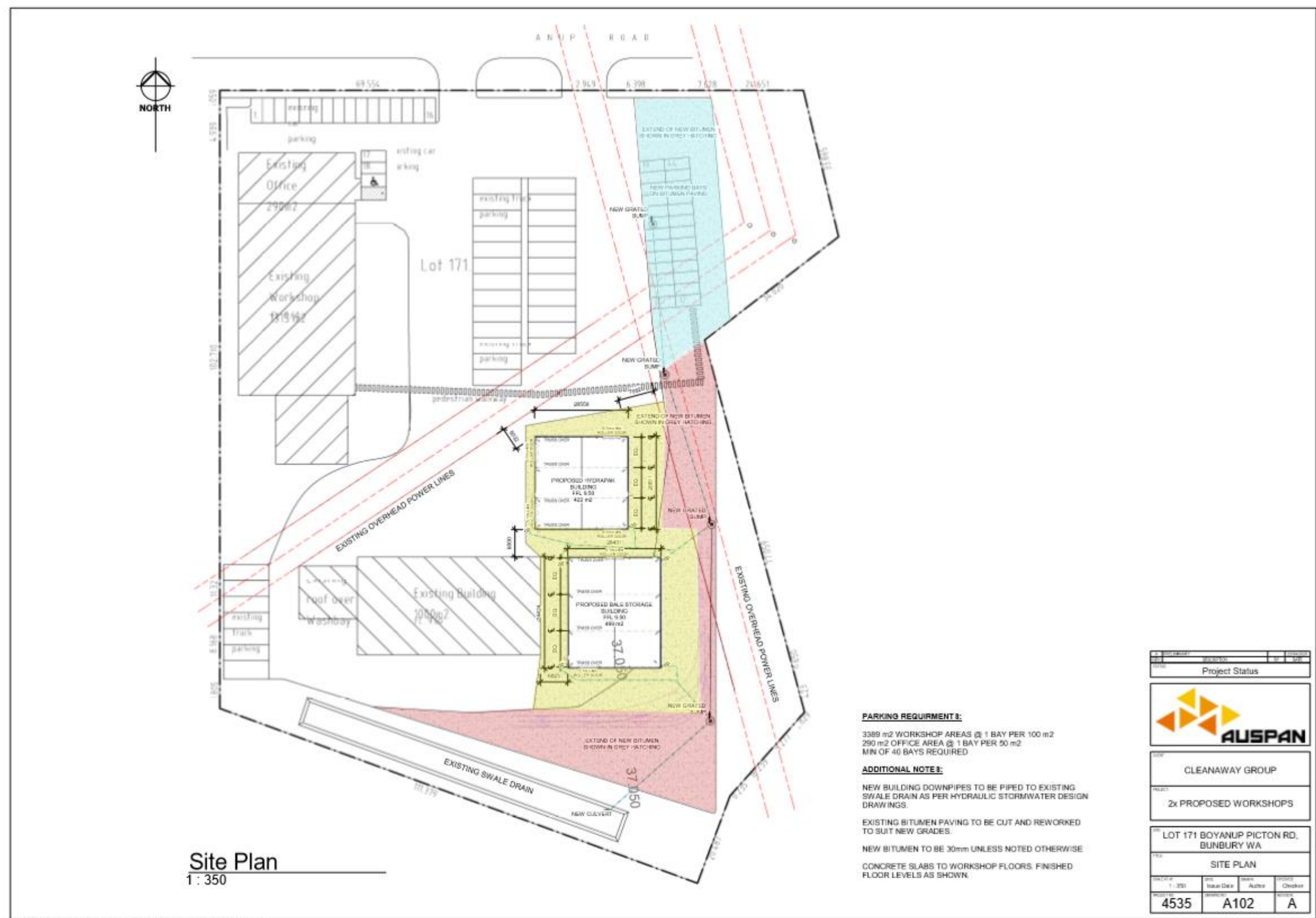


Figure 3: Proposed CDS building construction





Figure 4: Storage locations for paper and baled cardboard

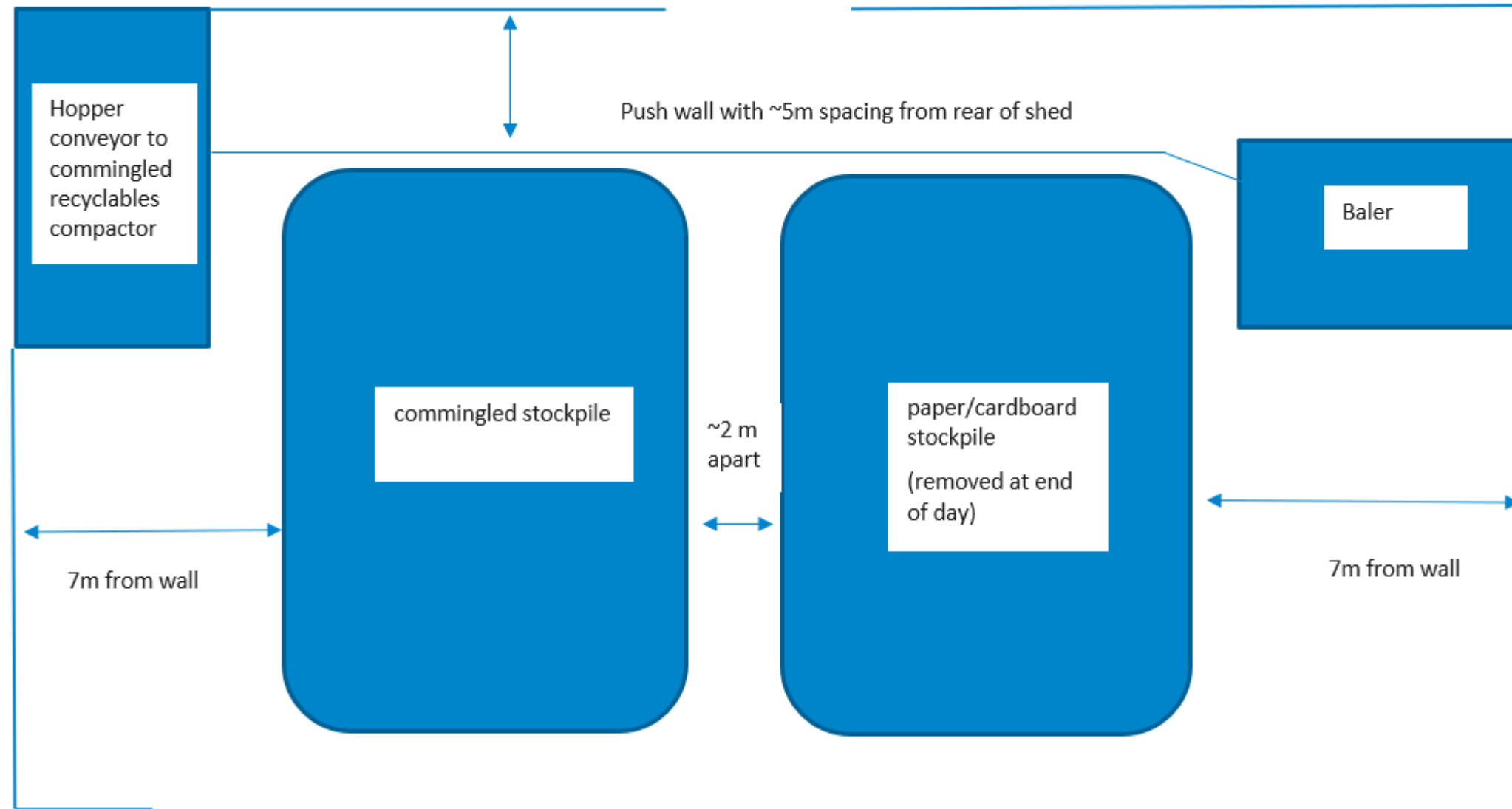


Figure 5: Internal Layout of Baler and Transfer Station Shed (not to scale)

Fire controls

Figure 6: Fire services locations





Figure 7: Location of Fire Hydrants

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IR-T06 Licence template (v7.0) (February 2020)