



Licence number	L8857/2014/1	
Licence holder	Shire of Cranbrook	
Registered business address	19 Gathorne Street CRANBROOK WA 6321	
DWER file number	DER2014/002435-1	
Duration	12/01/2015 to	07/01/2029
Date of issue	8 January 2015	
Date of amendment	26 November 2024	
Premises details	Frankland Waste Management Facility Racecourse Road FRANKLAND RIVER WA 6396 Legal description – Crown Reserve 34536 Lot 72 on Plan 182116 as depicted in Schedule 1	

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)	Assessed production / design capacity
Category 62: Solid waste depot – premises on which waste is stored or sorted pending final disposal or reuse	2,000 tonnes per annual period

This licence is granted to the licence holder, subject to the attached conditions, on 26 November 2024, by:

MANAGER, WASTE INDUSTRIES

an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

Licence history

Date	Reference number	Summary of changes
14/11/2013	W5514/2013/1	Works approval to construct a solid waste depot facility
08/01/2015	L8857/2014/1	New licence following completion of works
23/12/2019	L8857/2014/1	Licence Amendment to extend licence duration
16/05/2022	L8857/2014/1	Notice of Amendment to remove the annual environmental reporting requirements
06/11/2023	L8857/2014/1	Licence amendment for the construction of a new E-waste shed and allow to accept e-waste into the premises
26/11/2024	L8857/2014/1	DWER initiated licence amendment to extend the expiry date

Interpretation

In this licence:

- (a) the words ‘including’, ‘includes’ and ‘include’ in conditions mean “including but not limited to”, and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
 - (i) if dated, refers to that particular version; and
 - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

NOTE: This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

Licence conditions

The licence holder must ensure that the following conditions are complied with:

1. The licence holder must construct the infrastructure listed in Table 1, in accordance with;
 - (a) the corresponding design and construction requirement; and
 - (b) at the corresponding infrastructure location, as set out in Table 1.

Table 1: Design and construction / installation requirements

Infrastructure	Design and construction requirement	Infrastructure location
E-waste storage shed	(a) Constructed in accordance with Schedule 1, Figure 3. (b) A 4000 mm wide x 4500 mm long x 100 mm thick concrete hardstand area. (c) A 4000 mm wide x 3000 mm long x 2600 mm high metal storage shed with double mesh front lockable doors. (d) A roof to protect storage and acceptance areas from rainwater infiltration.	Schedule 1, Figure 4

2. The licence holder must within 30 days of each item of infrastructure required by condition 1 being constructed:
 - (a) undertake an audit of their compliance with the requirements of condition 1; and
 - (b) prepare and submit to the CEO an Environmental Compliance Report on that compliance.
3. The Environmental Compliance Report required by condition 2, must be signed by a person authorised to represent the licence holder and contains the printed name and position of that person.
4. The licence holder must ensure that the site infrastructure and equipment listed in Table 2 and located at the corresponding infrastructure location is maintained and operated in accordance with the corresponding operational requirement set out in Table 2.

Table 2: Infrastructure and equipment requirement

Site infrastructure and equipment	Operational requirement	Infrastructure location
Waste transfer station	(a) 1.8 m high security fence to be maintained around the perimeter of transfer station. (b) Facility to be accommodated with two large volume bins (30 m ³ each) for general waste storage. (c) Recycling area to be maintained with combination of ground level and raised (in the vicinity of the bulk bins) hardstand areas where bins and other receptacles can be placed. (d) Appropriate sealed and lidded bins or containers to be maintained for recyclable and hazardous materials.	Schedule 1, Figure 2

Site infrastructure and equipment	Operational requirement	Infrastructure location
	(e) Separate designated areas to be maintained for: <ul style="list-style-type: none"> (i) green waste burring (ii) DrumMuster storage (iii) Wet cell batteries (iv) Used oil storage and; (v) Scrap metal 	
E waste shed	(a) Concrete hardstand to be maintained free of leaks and defects. (b) Shed roof to be maintained free of leaks and defects. (c) Shed walls and doors to be maintained to facilitate locking.	Schedule 1, Figure 4

5. The licence holder must only accept waste onto the premises if:
- (a) it is of a type listed in Table 3; and
 - (b) the quantity accepted is below any quantity limit listed in Table 3; and
 - (c) it meets any specification listed in Table 3.

Table 3: Waste acceptance

Waste type	Quantity limit	Specification ¹
Clean Fill	Combined total of 2000 tonnes per annual period	None Specified
Hazardous waste		(a) Limited to waste oil, vehicle batteries, Drum Muster products only.
Inert Waste Type 1		(a) Waste containing visible asbestos or ACM shall not be accepted. (b) Scrap metal, glass, aluminium, construction and demolition (C&D) waste only.
Inert Waste Type 2		(a) Tyres and plastic only.
Putrescible waste		None specified
E-waste		(a) Electronic, electrical and battery-powered items that have been discarded or no longer in working order. (b) Limited to a maximum of 3.5 tonnes accepted during an annual period.

Note 1: Additional requirements for the acceptance of controlled waste (including asbestos and tyres) are set out in the *Environmental Protection (Controlled Waste) Regulations 2004*.

6. The licence holder must ensure that where waste does not meet the waste acceptance criteria set out in condition 5 it is removed from the premises by the delivery vehicle or, where that is not possible, stored in a quarantined storage area or container and removed to an appropriately authorised facility as soon as practicable.

7. The licence holder must ensure that wastes accepted onto the premises are only subjected to the process(es) set out in Table 4 and in accordance with any process limits described in that table.

Table 4: Waste processing

Waste type	Process	Process limits
Clean Fill	Receipt, handling and storage prior to disposal by landfilling	None Specified
Hazardous waste	Receipt, handling and storage prior to offsite disposal	(a) DrumMuster products must be triple rinsed prior to acceptance on the premises; (b) Waste oil and vehicle batteries must be stored in a fully enclosed bunded area/container.
Inert Waste Type 1		(a) Recyclables to be stored in the recyclables sea container or bulk waste storage areas; (b) C&D waste to be stored in the allocated storage area/s.
Inert Waste Type 2		(a) Tyres to be stored in piles of up to 100 units in total, with a 6 m separation distance between piles.
Putrescible waste	Receipt, handling and storage prior to disposal offsite or by landfilling	(a) Paper and cardboard to recyclables sea container or general / municipal waste hook-lift bin; (b) Wood / timber to separate bulk stockpile; (c) Other putrescibles (excluding green waste) to general waste hook-lift bin. The general waste hook - lift bin is to be covered at all times when the transfer station is not in operation.
	Receipt, handling and storage prior to disposal by burning	(a) Green waste to be stored in either the green waste storage area within the transfer station or in the Bulk Green Waste Storage and Designated Burning Area as shown in Figure 2 of Schedule 1. (b) Only green waste is to be burnt on site. Green waste shall only be burnt if; (i) it has been dried and seasoned for at least 2 months before burning; and (ii) it takes place in a designated burning area at least 25 m from the boundary of any active disposal areas and outside of the transfer station; and (iii) it takes place in trenches or windrows; and (iv) it takes place only when an adequate supply of water is available to effectively manage the burning process; and (v) it is free of any contaminant.

Waste type	Process	Process limits
E-waste	Receipt handling and storage prior to offsite disposal	(a) Must only be stored in the E- Waste shed specified in Schedule 1: Figure 4; (b) All electronic waste: <ul style="list-style-type: none"> (i) must be stored within bunded containment (ii) must be protected by a weatherproof covering. (iii) must not be disposed of by landfill operations (iv) must be sent to an appropriately licensed facility for the processing of such waste.

Note 1: Additional requirements for collection, storage, transport and treatment of end-of-life electrical and electronic equipment are set out in the AS/NZS 5377:2013 standard.

8. The licence holder must implement the following security measures at the site:
 - (a) erect and maintain suitable fencing to prevent unauthorised access to the site; and
 - (b) ensure that any entrance gates to the premises are securely locked when the premises are unattended; and
 - (c) undertake regular inspections of all security measures and repair damage as soon as practicable.
9. The licence holder must install and maintain a sign at the entrance to the premises which clearly displays the following information;
 - (a) hours of operation;
 - (b) contact telephone number;
 - (c) warning indicating penalties for people lighting fires;
 - (d) list of materials accepted for recycling and the location of where they can be deposited on the premises; and
 - (e) list of materials not accepted.
10. The licence holder must operate and maintain all pollution control and monitoring equipment to the manufacturer's specification or any relevant and effective internal management system.
11. The licence holder must;
 - (a) immediately recover or remove and dispose of spills of environmentally hazardous materials including fuel, oil, or other hydrocarbons, whether inside or outside an engineered containment system; and
 - (b) ensure that all material used for the recovery, removal, and/or disposal of environmentally hazardous materials is stored in an impermeable container prior to disposal at an appropriately authorised facility.
12. The licence holder must take all reasonable and practicable measures to prevent stormwater run-off becoming contaminated by the activities and operations undertaken at the premises.
13. The licence holder must implement control measures to prevent infestations of pests, flies and vermin at the premises.

14. The licence holder must take all reasonable and practical measures to ensure that no windblown waste escapes from the premises and that windblown waste is collected and returned to the tipping area on at least a weekly basis and appropriately contained.

Emissions and Discharge

15. The licence holder must ensure that no visible dust generated from the primary activities crosses the boundary of the premises.
16. The licence holder must ensure that odour emitted from the premises does not unreasonably interfere with the health, welfare, convenience, comfort or amenity of any person who is not on the premises.
17. The licence holder must ensure that the contents of the domestic (general waste) bulk hook lift bin are removed for burial at least every 14 days to minimise odour emissions.

Monitoring

Monitoring of inputs and outputs

18. The licence holder must undertake the monitoring in Table 5 according to the specifications in that table.

Table 5: Monitoring of inputs and outputs

Input/Output	Parameter	Units	Averaging period	Frequency
Waste Inputs	Clean Fill	m ³	N/A	Each load arriving at the premises
	Hazardous Waste			
	Inert Waste Type 1			
	Inert Waste Type 2			
	E-waste			
Waste Outputs	Hazardous Waste	m ³	N/A	Each load leaving or rejected from the premises
	Inert Waste Type 1			
	E-waste			
	Putrescible waste (excluding green waste)			
	Putrescible waste - green waste only	Number of tyres		Each bulk hook-lift bin disposed of to the landfill; or Each recyclables load leaving the premises
Inert Waste Type 2 (tyres)	Each stockpile burnt at the premises			
				Each load leaving the premises

Records and reporting

19. The licence holder must:
- (a) undertake an audit of their compliance with the conditions of this licence during the preceding annual period; and
 - (b) prepare and submit to the CEO by no later than 1 March an Annual Audit Compliance Report in the approved form.
20. The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
 - (b) the time and date of the complaint;
 - (c) the complete details of the complaint and any other concerns or other issues raised; and
 - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.

Notification

21. The licence holder must ensure that the parameters listed in Table 6 are notified to the CEO in accordance with the notification requirements of the table.

Table 6: Notification requirements

Condition or table (if relevant)	Parameter	Notification requirement ¹	
-	Breach of any waste acceptance criteria in the licence	Part A: As soon as practicable but no later than 5pm of the next usual working day.	
-	Breach of any limit specified in the licence		
-	Any failure or malfunction of any pollution control equipment or any incident, which has caused, is causing or may cause pollution	Part B: As soon as practicable	

Note 1: Notification requirements in the licence shall not negate the requirement to comply with s72 of the Act

22. The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
 - (b) the works conducted in accordance with condition 1 of this licence;
 - (c) any maintenance of infrastructure that is performed in the course of complying with condition 4 of this licence;
 - (d) monitoring programmes undertaken in accordance with condition 18 of this licence; and
 - (e) complaints received under condition 20 of this licence.

- 23.** The books specified under condition 22 must:
- (a) be legible;
 - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval;
 - (c) be retained by the licence holder for the duration of the licence; and
 - (d) be available to be produced to an inspector or the CEO as required.

Definitions

In this licence, the terms in Table 7 have the meanings defined.

Table 7: Definitions

Term	Definition
Acceptance Criteria'	has the meaning defined in Landfill Definitions
ACM	means asbestos containing material and has the meaning defined in the <i>Guidelines for Assessment, Remediation and Management of Asbestos Contaminated Sites, Western Australia</i> , published by the Department of Health
Act	means the <i>Environmental Protection Act 1986</i>
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates may be available on the Department's website).
annual period	a 12-month period commencing from 1 January until 31 of December of the same following year.
asbestos	means the asbestiform variety of mineral silicates belonging to the serpentine or amphibole groups of rock-forming minerals and includes actinolite, amosite, anthophyllite, chrysolite, crocidolite, tremolite and any mixture containing 2 or more of those
averaging period	means the time over which a limit or target is measured or a monitoring result is obtained
books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer of the Department. "submit to / notify the CEO" (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: info@dwer.wa.gov.au
Clean Fill	has the meaning defined in Landfill Definitions
construction and demolition waste	has the meaning defined in Landfill Definitions
controlled waste	has the definition in Environmental Protection (Controlled Waste) Regulations 2004
Department	means the department established under section 35 of the <i>Public Sector Management Act 1994</i> (WA) and designated as responsible for the administration of the EP Act, which includes Part V Division 3.

Term	Definition
designated burning area	means an area of a landfill site that has been designated by the occupier of the site as a designated burning area;
discharge	has the same meaning given to that term under the EP Act.
DWER Asbestos Guidelines	means the document titled “Guidelines for managing asbestos at construction and demolition waste recycling facilities”, published by the Department.
emission	has the same meaning given to that term under the EP Act.
EP Act	<i>Environmental Protection Act 1986 (WA)</i>
EP Regulations	<i>Environmental Protection Regulations 1987 (WA)</i>
e-waste	means electronic, electrical and battery-powered items that have been discarded or no longer in working order. Covers a range of items used in commercial, industrial and residential premises and includes, but is not limited to, televisions, computers, mobile phones, kitchen appliances and audio/visual equipment.
green waste	means waste that originates from flora and which does not contain or has not been treated or coated with, preserving agents, biocides, fire retardants, paint, adhesives or binders
hardstand	means a surface with a permeability of 10^{-9} metres/second or less
Hazardous waste	has the meaning defined in Landfill Definitions
Inert Waste Type 1	has the meaning defined in Landfill Definitions
Inert Waste Type 2	has the meaning defined in Landfill Definitions
Landfill Definitions	means the document titled “Landfill Waste Classification and Waste Definitions 1996” published by the Chief Executive Officer of the Department, as amended from time to time
leachate	means liquid released by or water that has percolated through waste and which contains some of its constituents
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
licence holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises map (Figure 1) in Schedule 1 to this licence.
prescribed premises	has the same meaning given to that term under the EP Act.
Putrescible	has the meaning defined in Landfill Definitions.

Term	Definition
Schedule 1	means Schedule 1 of this licence unless otherwise stated;
usual working day	means 0800 – 1700 hours, Monday to Friday excluding public holidays in Western Australia
waste	has the same meaning given to that term under the EP Act.

END OF CONDITIONS

Schedule 1: Maps

Premises map

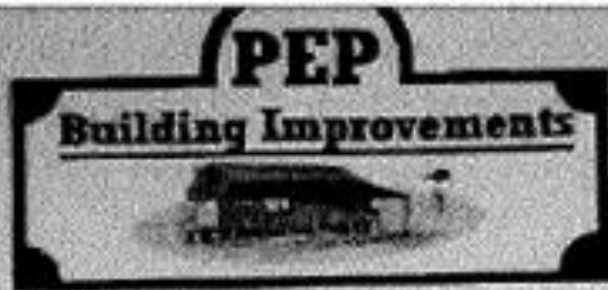
The boundary of the prescribed premises is shown in the map below (Figure 1).



Figure 1: Map of the boundary of the prescribed premises



Figure 2: Premises map and bulk waste storage locations



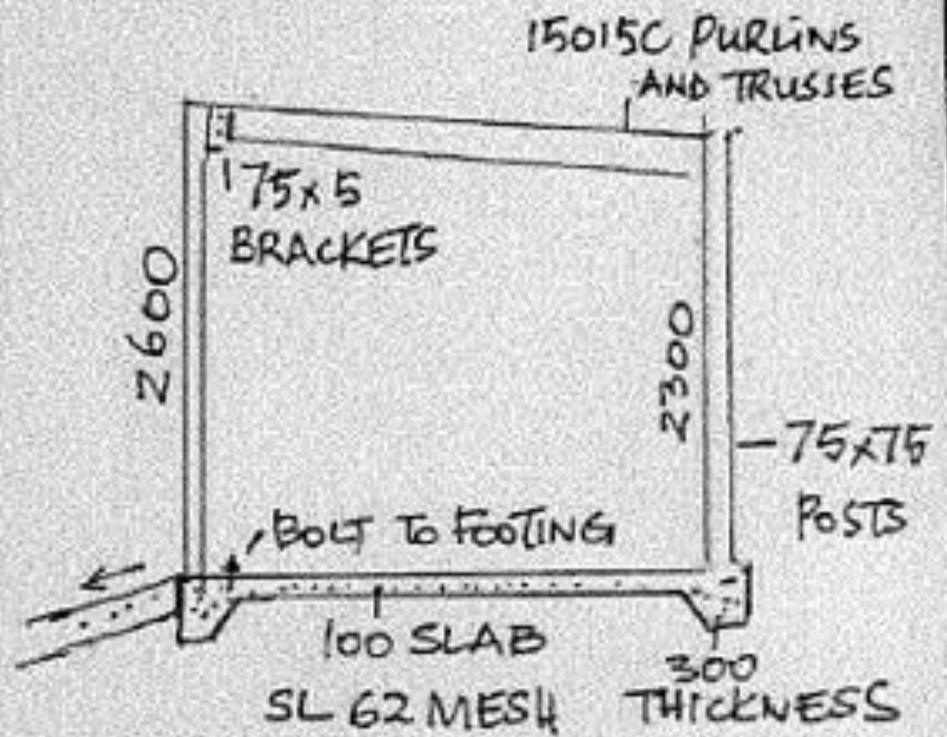
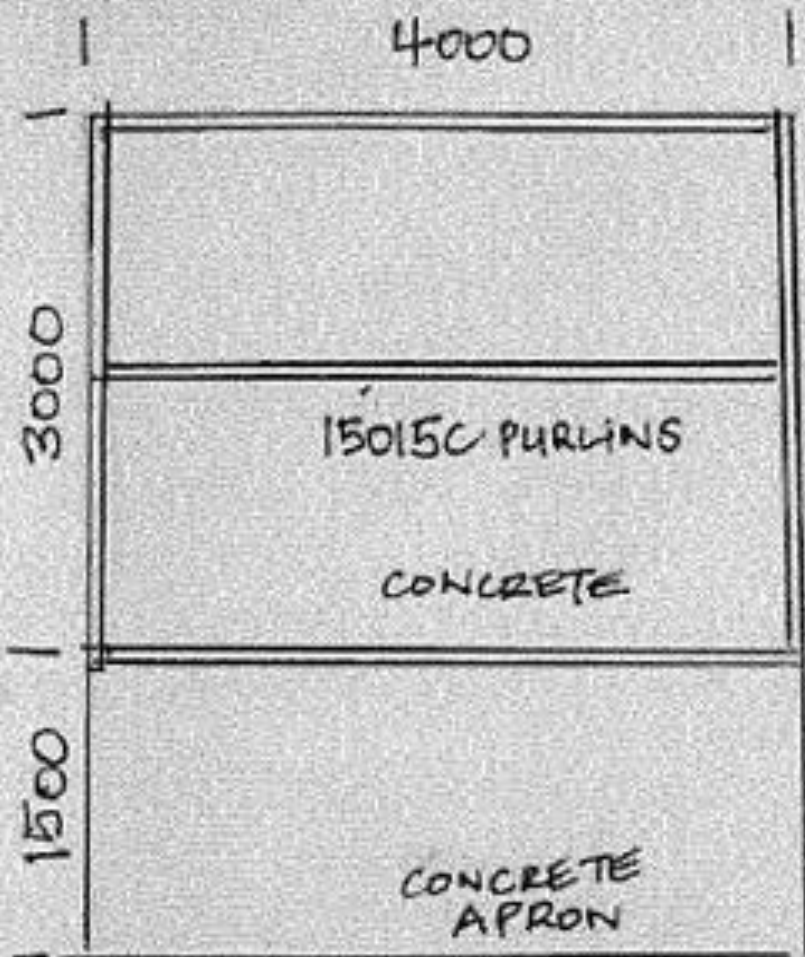
Paul and Mandy Plant

74 Toolbrunup Road
TAMBELLUP WA 6320

Ph/fax: 9825 1662

ABN: 58 650 588 241

PROPOSED
CONTAINER SHED
- CRANBROOK



COLOURBOND TRIMDECK
CLADDING + FLASHINGS

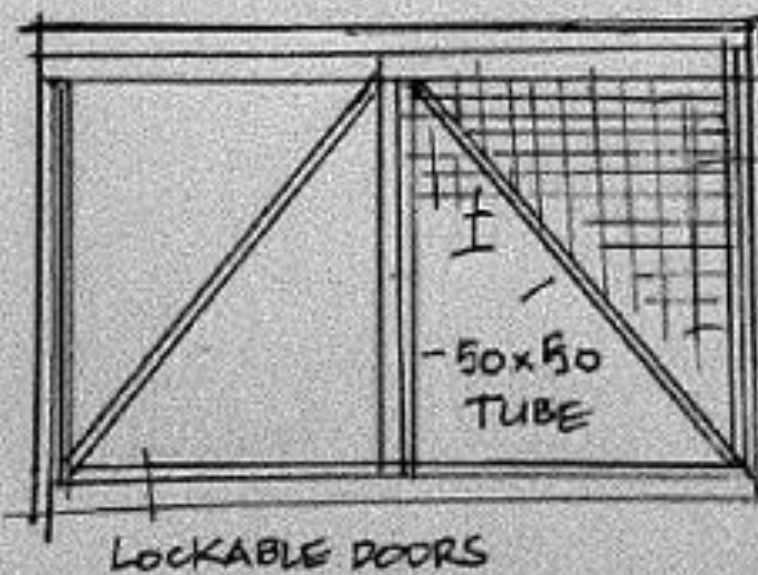


Figure 3: E-waste storage shed construction plan

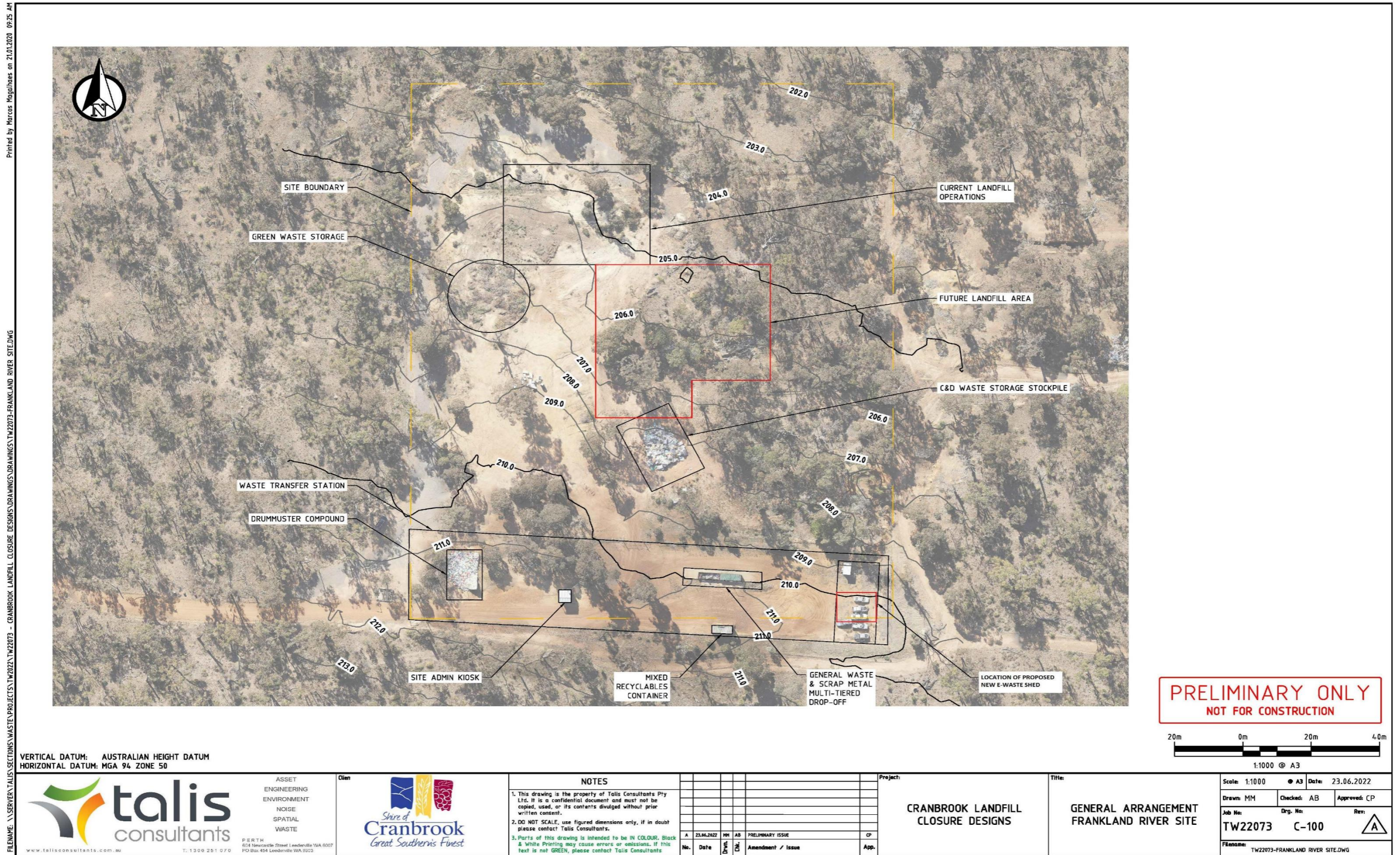


Figure 4: Proposed location of New E-waste storage shed