



Licence number	L7002/1997/8	
Licence holder	Shire of York	
Registered business address	1 Joaquina Street YORK WA 6302	
DWER file number	INS-0001402	
Duration	28/03/2013 to	27/03/2029
Date of issue	28/03/2013	
Date of amendment	18/09/2025	
Premises details	York Waste Transfer Station Spencers Brook Road YORK WA 6302 Legal description - Lot 500 on Plan 76374 (Crown Reserve 121)	

Prescribed premises category description (Schedule 1, <i>Environmental Protection Regulations 1987</i>)	Assessed production / design capacity
Category 62: Solid waste depot – premises on which waste is stored or sorted pending final disposal or re-use	5 000 tonnes per annual period

This licence is granted to the licence holder, subject to the attached conditions, on 18 September 2025, by:

Abbie Crawford
Manager, Waste Industries
an officer delegated under section 20 of the *Environmental Protection Act 1986* (WA)

Licence history

Date	Reference number	Summary of changes
18/06/2001	L7002/1997/2	Licence granted
26/06/2002	L7002/1997/3	Licence reissue
26/05/2003	L7002/1997/4	Licence reissue
04/05/2004	L7002/1997/5	Licence reissue
29/03/2005	L7002/1997/6	Licence reissue
05/03/2010	L7002/1997/7	Licence reissue
28/03/2013	L7002/1997/8	Licence reissue
24/12/2015	L7002/1997/8	Licence amendment
29/04/2016	Notice of amendment and schedule of licences with amended expiry dates	Amendment of expiry date to 27 March 2029 as shown on licence document
16/05/2022	Notice of amendment of licence reporting requirements	Amendment of Environmental reporting frequency from annual to biennially
18/09/2025	L7002/1997/8	Licence amendment to receive up to 10,000 L of waste oil annually, incorporate changes made under previous amendment notices, updated the format, and removal of redundant conditions. (APP-0026395)

Interpretation

In this licence:

- (a) the words 'including', 'includes' and 'include' in conditions mean "including but not limited to", and similar, as appropriate;
- (b) where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (c) where tables are used in a condition, each row in a table constitutes a separate condition;
- (d) any reference to an Australian or other standard, guideline, or code of practice in this licence:
 - (i) if dated, refers to that particular version; and
 - (ii) if not dated, refers to the latest version and therefore may be subject to change over time;
- (e) unless specified otherwise, any reference to a section of an Act refers to that section of the EP Act; and
- (f) unless specified otherwise, all definitions are in accordance with the EP Act.

NOTE: This licence requires specific conditions to be met but does not provide any implied authorisation for other emissions, discharges, or activities not specified in this licence.

Licence conditions

The licence holder must ensure that the following conditions are complied with:

Premises operation

1. The Licence Holder must only accept waste on to the Premises if:
 - (a) it is of a type listed in Table 1; and
 - (b) the quantity accepted is below any quantity limit listed in Table 1; and
 - (c) it meets any specification listed in Table 1.

Table 1: Waste acceptance criteria

Waste type	Quantity limit	Specification
Clean Fill	Combined total of 5,000 tonnes per annual period	None specified
Inert Waste Type 1		
Putrescible waste		
Green waste		
Scrap metal		
Hazardous waste		Limited to receiving: <ol style="list-style-type: none"> a) Used agricultural chemical containers b) Household quantities of domestic hazardous waste
E-waste		Electronic, electrical and battery-powered items that have been discarded or no longer in working order
Waste oils, oily wastes and oily water		Limited to receiving: <ol style="list-style-type: none"> a) 10,000L per annual period b) single quantities of up to 200L of waste oil, oily wastes (e.g. from oil filters) and oily water.

2. The Licence Holder must ensure that where waste does not meet the waste acceptance criteria set out in condition 1 is removed from the Premises by the delivery vehicle or, where that is not possible, stored in a quarantined storage area or container and removed to an appropriately authorised facility as soon as practicable.
3. The Licence Holder must ensure that wastes accepted onto the Premises are only subjected to the process(es) set out in Table 2: Waste processing and in accordance with any process limits described in that Table.

Table 2: Waste processing

Waste type	Process	Process limits
Clean Fill	Receipt, handling and storage prior to off-site disposal.	None Specified
Inert Waste Type 1	Receipt, handling and storage prior to off-site disposal.	None Specified
Putrescible Waste	Receipt, handling and storage prior to off-site disposal.	a) Must be stored within enclosed skip bins as depicted in Schedule 1, Figure 2 b) Putrescible waste must not be stored on the premises for greater than 48 hours.
Green waste	Received, stockpiled, mulched and burnt or reused	a) No more than 1,000 m ³ to be stored at the premises at any one time in the area depicted in Schedule 1, Figure 2. b) Stockpiles/windrows must be no larger than 50 m long, 10 m wide and 4 m high. c) Stockpiles/windrows must be separated by at least 6 m of clear ground and clear of any combustible material. d) Green waste must be dried and seasoned for at least 2 months before burning e) CEO and DFES and adjacent properties must be notified at least 24 hours prior to burning commencing f) Burning must not take place during DFES prohibited or restricted burning periods g) Must be burnt in a designated area h) Must be burnt in a manner to minimise the generation of smoke i) Must be burnt in windrows or trenches j) Provide an adequate water supply and distribution system to prevent fires from escaping the designated area k) Restrict the volume of greenwaste to be burnt such that it is completely burnt only during daylight hours l) Licence holder or site operator must be in attendance until the fire until it is extinguished
Scrap metal	Receipt, handling and storage prior to off-site	Must be stored in the area depicted in Schedule

Waste type	Process	Process limits
	disposal.	1, Figure 2
Hazardous waste	Receipt, handling and storage prior to off-site disposal	<ul style="list-style-type: none"> a) Used agricultural chemical containers must be stored in the dedicated Drumuster area as depicted in Schedule 1, Figure 2 b) Must be stored in an enclosed bunded shed on a hardstand area as depicted in Schedule 1, Figure 2 LH to provide updated Figure 2 depicting hazardous waste storage area . c) Must be stored in sealed, chemical resistant containers. d) Shall not be decanted, processed or treated onsite. e) Shall not be stored on the site for longer than 180 days f) Must be sent to an appropriately licensed facility.
E-waste	Receipt, handling and storage prior to off-site disposal.	<ul style="list-style-type: none"> a) Must be stored within an enclosed area as depicted in Schedule 1, Figure 2 b) Must be accepted and stored in accordance with the requirements of AS/NZS 5377:2013; and c) Must be sent to an appropriately licensed facility for the processing of such waste.
Waste oils, oily wastes and oily water	Receipt, handling and storage prior to off-site disposal.	<ul style="list-style-type: none"> a) Must be stored in a semi-enclosed shed on a bunded hardstand, free from cracks and defects b) Bunded hardstand area must be sized at a minimum of 110% capacity of waste oil and oily water tanks. c) Must not be processed or treated onsite. d) No more than 1,000 Litres of waste oil can be stored at the premises at any one time e) Must be sent to an appropriately licensed facility.

Department of Water and Environmental Regulation

4. The Licence Holder must implement the following security measures at the site:
 - (a) erect and maintain suitable fencing to prevent unauthorised access to the site;
 - (b) ensure that any entrance gates to the premises are securely locked when the premises are unattended.; and
 - (c) undertake regular inspections of all security measures and repair damage as soon as practicable
5. The Licence Holder must implement control measures to prevent infestations of pests, flies and vermin at the Premises.
6. The Licence Holder must ensure stormwater drains on the premises are kept clear of waste litter to allow for their effective use.
7. The Licence Holder must take all reasonable and practical measures to ensure that no windblown litter escapes from the Premises by:
 - (a) collecting any waste that has been washed or blown away from waste storage areas and return it to the appropriate waste storage area on a weekly basis;
 - (b) ensuring waste storage bins remain closed when not accepting waste
 - (c) ensuring that all waste transfer bins are covered before leaving the premises to stop windblown litter
8. The Licence Holder must install and maintain a sign at the entrance to the Premises which clearly displays the following information;
 - (a) hours of operation;
 - (b) contact telephone number for information and complaints or notification of fires;
 - (c) where applicable, a list of materials acceptable for recycling and the location of where they can be deposited on the Premises;
 - (d) the types of waste that must not be deposited on the Premises and a contact telephone number for alternative disposal options; and
 - (e) a warning, indicating the penalties for people lighting fires.
9. The Licence Holder must:
 - (a) ensure that there are adequate water supplies and firefighting equipment systems in good working order, and appropriate procedures in place that can control a loose material fire
 - (b) ensure that any unauthorised fire on the Premises is promptly extinguished.

Monitoring

10. The Licence Holder must undertake the monitoring in Table 3 according to the specifications in that table.

Table 3: Monitoring of inputs and outputs

Input/Output	Parameter	Units	Frequency
Waste Input	As specified in Condition 1	Tonnes	Each load arriving at the Premises
Waste Outputs	As specified in Condition 1	Tonnes	Each load removed from the Premises. Each load rejected from the Premises Each stockpile of green waste burnt on the Premises

Records and reporting

11. The licence holder must record the following information in relation to complaints received by the licence holder (whether received directly from a complainant or forwarded to them by the Department or another party) about any alleged emissions from the premises:
- (a) the name and contact details of the complainant, (if provided);
 - (b) the time and date of the complaint;
 - (c) the complete details of the complaint and any other concerns or other issues raised; and
 - (d) the complete details and dates of any action taken by the licence holder to investigate or respond to any complaint.
12. The licence holder must maintain accurate and auditable books including the following records, information, reports, and data required by this licence:
- (a) the calculation of fees payable in respect of this licence;
 - (b) any maintenance of infrastructure that is performed in the course of complying with conditions of this licence;
 - (c) monitoring programmes undertaken in accordance with condition 10 of this licence; and
 - (d) complaints received under condition 11 of this licence.
13. The books specified under condition 12 must:
- (a) be legible;
 - (b) if amended, be amended in such a way that the original version(s) and any subsequent amendments remain legible and are capable of retrieval
 - (c) be retained by the licence holder for the duration of the licence; and
 - (d) be available to be produced to an inspector or the CEO as required.

Reporting

14. The Licence Holder must:

- (a) undertake an audit of their compliance with the conditions of this licence during the preceding annual period, and
- (b) prepare and submit to the CEO by 2 May 2026 and annually thereafter, an Annual Audit Compliance Report in the approved form.

Definitions

In this licence, the terms in Table 4 have the meanings defined.

Table 4: Definitions

Term	Definition
ACN	Australian Company Number
Annual Audit Compliance Report (AACR)	means a report submitted in a format approved by the CEO (relevant guidelines and templates are available on the Department's website).
annual period	means a 12 month period commencing from 1 April until 31 March of the immediately following year.
books	has the same meaning given to that term under the EP Act.
CEO	means Chief Executive Officer of the department. “submit to / notify the CEO” (or similar), means either: Director General Department administering the <i>Environmental Protection Act 1986</i> Locked Bag 10 Joondalup DC WA 6919 or: info@dwer.wa.gov.au
Clean Fill	as defined in the document titled Landfill Waste Classification and Waste Definitions 1996, as amended from time to time.
department	means the department established under section 35 of the <i>Public Sector Management Act 1994 (WA)</i> and designated as responsible for the administration of the EP Act, which includes Part V Division 3.
DFES	means the Department of Fire and Emergency Services.
discharge	has the same meaning given to that term under the EP Act.
emission	has the same meaning given to that term under the EP Act.
EP Act	<i>Environmental Protection Act 1986 (WA)</i>
EP Regulations	<i>Environmental Protection Regulations 1987 (WA)</i>
green waste	means waste that originates from flora and which does not contain or has not been treated or coated with, preserving agents, biocides, fire retardants, paint, adhesives or binders
hardstand	means a surface with a permeability of 1×10^{-9} m/s or less

Term	Definition
hazardous waste	as defined in the document titled <i>Landfill Waste Classification and Waste Definitions 1996</i> , as amended from time to time
Inert Waste Type 1	has the meaning defined in Landfill Definitions as defined in the document titled <i>Landfill Waste Classification and Waste Definitions 1996</i> , as amended from time to time
licence	refers to this document, which evidences the grant of a licence by the CEO under section 57 of the EP Act, subject to the specified conditions contained within.
Licence Holder	refers to the occupier of the premises, being the person specified on the front of the licence as the person to whom this licence has been granted.
premises	refers to the premises to which this licence applies, as specified at the front of this licence and as shown on the premises maps in Schedule 1 to this licence.
prescribed premises	has the same meaning given to that term under the EP Act.
putrescible waste	as defined in the document titled <i>Landfill Waste Classification and Waste Definitions 1996</i> , as amended from time to time.
Schedule 1	means Schedule 1 of this Licence unless otherwise stated
waste	has the same meaning given to that term under the EP Act.

END OF CONDITIONS

Schedule 1: Maps

The boundary of the prescribed premises is shown in the map below (Figure 1).

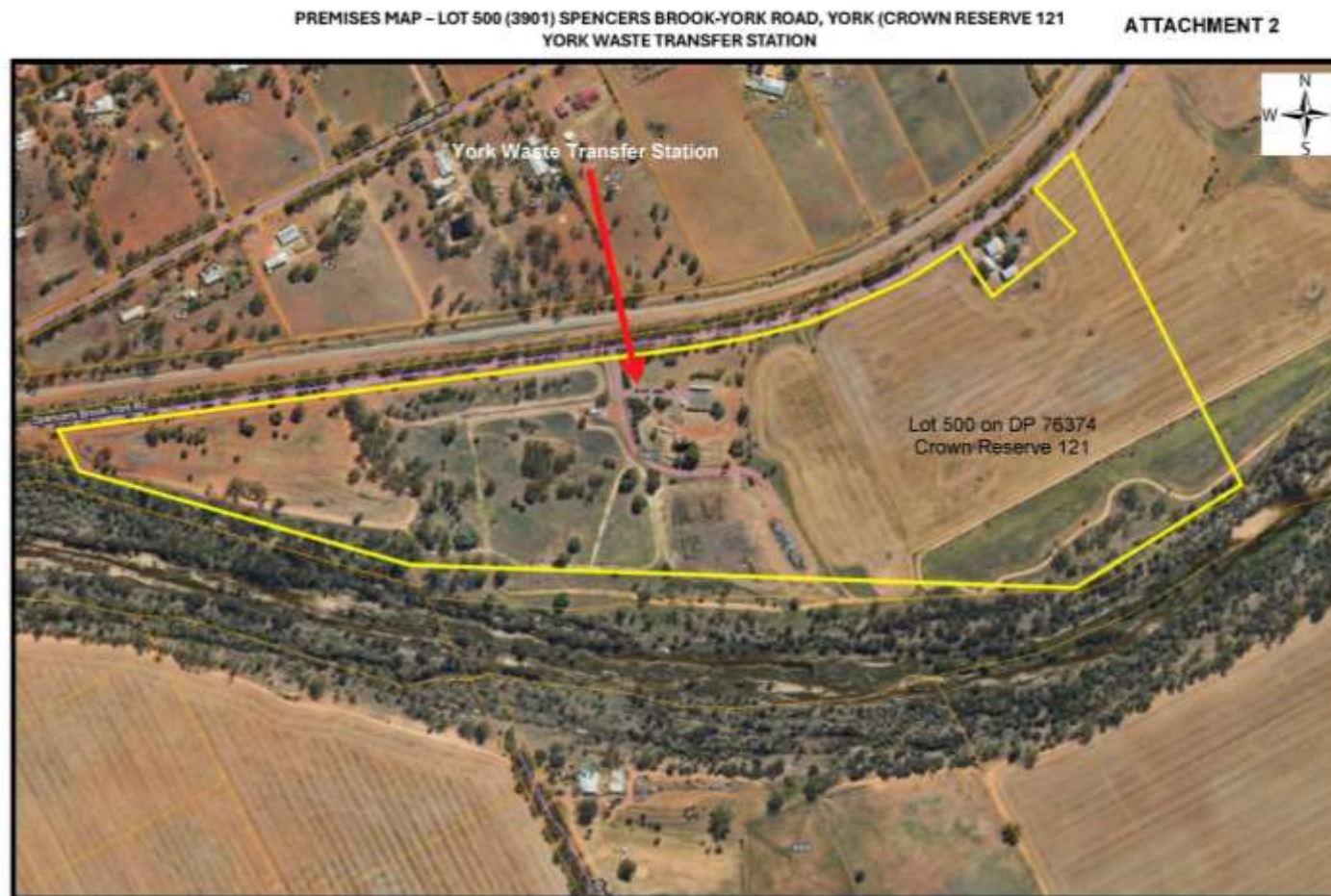


Figure 1: Map of the boundary of the prescribed premises

L7002/1997/8 (granted 18 September 2025)

IR-T06 Licence template (v10.0) (May 2024)



Figure 2: Site plan

L7002/1997/8 (granted 18 September 2025)

IR-T06 Licence template (v10.0) (May 2024)